



Cefn Community Council

COUNCIL OFFICE: GEORGE EDWARDS HALL
WELL STREET CEFN MAWR WREXHAM, LL14 3AE

Mrs T NICHOLLS-SMITH

Clerk to the Council 01978 821298

*All Communications to
Be addressed to the Clerk*

21st June 2022

Dear Councillor,

You are summoned to a monthly meeting of the Full Council, to be held on **Tuesday 27th of June 2023 commencing at 6.45p.m. to be held at George Edwards Hall, there is also an option to attend via Zoom platform** (log in Details below)

Please note voting for all matters will be conducted by a show of hands.

Yours sincerely,

Trina Nicholls-Smith

T Nicholls-Smith (Mrs)
Clerk

AGENDA **Council**

1. Apologies
2. To receive Declaration of interest from Members (**in items on the agenda**)
3. Public Questions/Statements (**submitted to Clerk prior to meeting by noon Monday 26th June 2023**)
4. To receive any Police Correspondence (copy attached)
5. To receive written report from Community Agent (copy attached)
6. Clerks Report – To be given verbally
7. Confirmation and signing of Minutes –
 - (a) To Confirm the minutes of the Annual Meeting held on Tuesday 23rd May 2023 (copy attached pages 1-3)
 - (b) To Confirm the minutes of the Full Council Meeting held on 23rd May 2023 (copy attached pages 4-13)

- (c) To Confirm the minutes of the Project Development Committee Meeting held on 24th May 2023 (copy attached 14-15)
 - (d) To Confirm the minutes of the Staffing Committee Meeting held on 22nd June 2023 (Minutes to follow)
8. Audit of Accounts 2022/23: (Copy attached)
 - 1. Internal Audit for the Year Ended 31 March 2023. To receive details of the Internal Auditor's report and Action Plan in respect of the Audit of the Council's Accounts for the year ended 31 March 2023.
 - 2. To receive and approve the Annual Return and accounting statements set out in sections 1 and 2 for the year ended 31 March 2022
 - 3. To give approval for the Chairman to sign the Annual Return on the Council's behalf before 30 June 2023 to comply with the Accounts and Audit (Wales) Regulations 2014 (as amended)
 - 4. To note the arrangements for the External Audit of the Council's Accounts for the year ended 31 March 2023 is being carried out on 11 September 2023 and endorse the action taken by the Clerk in accordance with the Accounts And Audit (Wales) Regulations 2014
 9. To approve recommendations from Staffing Meeting held on 22nd June 2023
 10. To review & adopt the following policies: (copy attached)
 - Sickness & Absence Policy
 - Anti Bribery & Corruption Policy
 - Equality & Diversity Policy
 - Social Value Policy Statement
 - Health & Safety Policy
 - Safeguarding Policy
 - Sustainability Policy
 - Information Security Policy
 - Confidential Reporting Policy
 - Lone Working Policy
 - Modern Slavery Policy
 - Induction Policy
 11. Monthly Accounts (Copy attached)
 12. Correspondence (Copy Attached)
 13. Planning Applications received during May/June 2022 (copy attached)
 14. Reports from Members

Cefn Community Council is inviting you to a scheduled Zoom meeting.

Topic: Cefn Community Council's Zoom Meeting

Time: Jun 27, 2023 06:45 PM London

Join Zoom Meeting

<https://us02web.zoom.us/j/83613369248?pwd=UkRuY3RIYnNOUEEx1NUlaekFwYkExdz09>

Meeting ID: 836 1336 9248

Passcode: 141772

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