



CYNGOR CYMUNED
CEFN
COMMUNITY COUNCIL

MINUTES OF THE FULL COUNCIL MEETING HELD AT GEORGE EDWARDS
HALL AND ZOOM ON
28th March 2023
Chair: P Vaughan

142. PRESENT Councillors: Mrs S Benbow-Jones, P Blackwell, Mrs H Brimfield, Mrs J Jones, Mrs S Matthews, D Metcalfe, Mrs S Mills, Mrs P Roberts, D Shaw, Mrs K Tiltman.

B Twigg, Mrs I Twigg, D Wright and Mrs G Wright attended via Zoom.

143.APOLOGIES Councillor George Wood

144. TO RECEIVE DECLARATION OF INTEREST FROM MEMBERS

Councillor Mrs S Matthews declared an interest on agenda item 6(6) (Clerks report) and item 14 – WCBC Planning committee member.

Councillor D Metcalfe declared an interest on agenda item 12(5) - Correspondence.

Councillor P Vaughan declared an interest on agenda item 12(5) – Correspondence

Councillor S Benbow-Jones declared an interest on agenda item 12(5) – Correspondence – WCBC Standards Committee member.

145.PUBLIC QUESTIONS/STATEMENTS

None received.

146.TO RECEIVE POLICE CORRESPONDANCE

Date: Wednesday 21st March 2023

Ward: Cefn/Plas Madoc

Author: PCSO Lara Shiers

- **Crimes/Incidents of note (The information provided falls within Data Protection and Sharing policies. Information of domestic related offences including sexual offences will not be shared. Only matters that are relevant to the Community)**

The review of the data between the period of 18/02/23 – 21/03/23 and report on the following incidents of note:

CEFN MAWR:

Incident	Number of incidents	Summary of Investigation
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ASB	7	<ol style="list-style-type: none"> 1. Reports of youths setting fire to woodland and playing loud music. No youths or fire present upon Police arrival. 2. Reports of off-road bike rider in the street causing ASB. Words of advice provided. 3. Reports of youths acting in an ASB at the bus stop. Negative sighing upon Police patrols. 4. Reports of 'YouTubers' inside a local store. No damage or no items stolen. 5. Report of youths throwing snowballs at property. No damage caused 6. Report of youths throwing eggs at vehicles 7. Report of youths throwing eggs at vehicles. Vehicle and foot patrols conducted, youths not located.
Common Assault	4	<ol style="list-style-type: none"> 1. Report of an assault between two parties over parking issues. Investigation on-going. 2. Report of an assault. Mental Health is a factor. Investigation on-going 3. Domestic related assault. Housing aware and involved. Investigation on-going. 4. Domestic related assault. Investigation on-going
Criminal Damage	5.	<ol style="list-style-type: none"> 1. Report of damage being caused to an unoccupied property already in a poor state. Owner confirmed that there was no new damage. 2. Report of a glass being smashed outside a business premise. 3. Report of a vehicle being damage. Suspects named; investigation on-going. 4. Unidentified youths caused damage to a vehicle by throwing stones/snowballs 5. Linked to number 3 – further report of vehicle tyres being damaged.
Dangerous Dogs	2	<ol style="list-style-type: none"> 1. Report of an injury to a dog, caused by an unknown dog. Investigation on-going 2. Report of a deceased cat after being attacked by a dog
Harassment	3	<ol style="list-style-type: none"> 1. Domestic related allegations. Investigation on-going 2. Linked to number 1 – domestic related and unwanted contact on social media. 3. Domestic related and unwanted contact on social media

Interference with Motor Vehicle	1	1. Report of an attempt break-in of a vehicle. Suspects fled after being disturbed. Incident believed to form part of a series of Thefts/Interference with vehicles across the Wrexham District. Extensive investigation on-going.
Public Order	3	1. Domestic related argument 2. Report of a male in possession of a bladed article. Investigation work/safeguarding work on-going. 3. Report of domestic related public order.
RTC	3.	1. Report of damage only RTC. Drivers exchanged details. 2. Report of minor injury RTC. Driver failed to stop. 3. Report of damage only RTC. Driver failed to stop.
Theft	2	1. Report of a theft. Transpires that no theft has occurred. Support provided. 2. Report of a historical theft from 3 years ago.
Theft from Motor Vehicle	1	1. Report of theft of number plates. Markers have been placed on the vehicle.
Threats	5	1. Threats made via social media – youth related 2. Domestic related 3. Domestic related via social media 4. Domestic related 5. Threats made via social media – youth related
Theft of Motor Vehicle		1. Report of a theft of vehicle. Transpires that no theft has occurred. Support provided

PLAS MADOC:

Incident	Number of incidents	Summary of Investigation
ASB	1	1. Report of vehicle parked on the pavement. Upon Police attendance, the vehicle was no longer there. Owner will be spoken to if the vehicle is sighted going forward.
Criminal Damage	7	1. Report of a broken window 2. Report of Criminal Damage / Civil Dispute 3. Domestic related Criminal Damage. Suspect will be dealt with via Youth Justice 4. Report of damage caused to property. 5. Report of damage to vehicle. Investigation on-going

		<ol style="list-style-type: none"> 6. Report of damage to property. Investigation on-going 7. Report of damage to vehicle. Investigation on-going
Common Assault	1	<ol style="list-style-type: none"> 1. Report of an no injury assault. Investigation on-going
Road Disruption	1	<ol style="list-style-type: none"> 1. Report of abandoned vehicle. Vehicle recovered by NWP for arson risk.
Road Related	2	<ol style="list-style-type: none"> 1. Report of a user of vehicle driving under the influence 2. Police generated – vehicle seized for no insurance
RTC	3	<ol style="list-style-type: none"> 1. Damage only RTC. No injury 2. Damage only RTC. No injury 3. Minor injury RTC. Driver failed to stop and was subsequently arrested.

Off Road/Electric Bikes – Please note that a planned Operation with our Drone and Police Interceptors Team to tackle this issue was due to take place on 15/03/23; unfortunately, this was postponed due to other Operational demand. We are looking to set a new date in the new future.

- **What can you do to help?**

In order to progress matters and take positive action with regards to drug dealing / ASB / Other crime trends etc we need community intelligence to support our targeted patrols, stop searches and warrants. We are grateful for the information we receive and continue to develop any matters. Intelligence can also be reported to us anonymously through Crimestoppers.

- **Questions**

If you have any concerns regarding crime figures or incidents in your ward please let us know and we will provide an update ahead of the Council meeting. Please continue to send monthly reminders regarding the Meetings and we will endeavour to attend when possible.

- **Walk around**

We would be happy to meet with you to have a walk around the area whenever you are available.

- **Good News Stories and Upcoming Events**

We will continue to post on social media in relation to events and reports on what we have been up to. Please follow us on HGC Wrecsam Wledig/NWP Wrexham Rural Facebook Page and Twitter.

Event	Time and Date	Location
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'WE SAY YOU DO'		
Engagement / Pop up event	Wednesday 29 th March at 10.20am	Llys Y Graig, Coffee Morning
Pact Events	In progress	'Parking Buddies' – Ysgol Cefn Mawr and Ysgol Min Y Ddol
Bike Markings		

Speed Checks

On 13/03/23 PCSO's conducted speed checks along Oxford Road, Cefn Mawr with the pupils from Ysgol Min Y Ddol.

- **Local PCSO contacts email / Phone number**

1	SER	RANK	NO	NAME		WARD	SAMSUNG
2	1	PCSO	C2532	MARTIN GRIFFITHS	@northwales.police.uk	CHIRK	07854 337302
3	2	PCSO	C2876	EMILY BLAKE	@northwales.police.uk	JOHNSTOWN	07854 400812
4	3	PCSO	C2912	CATHERINE GRIFFITHS HUGHES	@northwales.police.uk	LLAY	07854 329534
5	4	PCSO	C3917	KELVIN EVANS	@northwales.police.uk	PLAS MADOC	07974240306
6	5	PCSO	C2929	LYDIA EDWARDS	@northwales.police.uk	MINERA/ BWLCHGWYN	07854 355152
7	7	PCSO	C2961	DEAN SAWYER	@northwales.police.uk	MAELOR SECTION	07896 172204
8	8	PCSO	C3464	LISA MARIE DAVIES	@northwales.police.uk	GRESFORD/ROSSETT/HOLT	07557 847798
9	9	PCSO	C3612	PURDY JONES	@northwales.police.uk	PENYCAE	07989 165527
10	10	PCSO	C3613	REBECCA ROBERTS	@northwales.police.uk	RHOS	07818 522378
11	11	PCSO	C3624	ALISON HERON	@northwales.police.uk	PANT	07813 523980
12	12	PCSO	C4438	STEPHAN HOWSAM	@northwales.police.uk	BRYNTEG	Awaiting Phone
13	13	PCSO	C3679	LANA KELLEHER-LIGHTWOOD	@northwales.police.uk	GWERSYLLT	07989 169093
14	14	PCSO	C3680	GARETH JONES	@northwales.police.uk	CEIRIOG VALLEY	07989 159907
15	15	PCSO	C3952	RHYS YAXLEY	@northwales.police.uk	RUABON	07974 243270
16	16	PCSO	C4427	GEORGIA ROBERTS	@northwales.police.uk	BRYNTEG/PENTRE BROUGHTON/MOSS	Awaiting Phone
17	17	PCSO	C3978	ENYA BELLIS-JONES	@northwales.police.uk	PONCIAU	07811 713056
18	18	PCSO	C4400	LARA SHIERS	@northwales.police.uk	CEFN MAWR	07814 075602
19	19	PCSO	C4402	TIM PEERS	@northwales.police.uk	BRYMBO	07814 075615

147. TO RECEIVE WRITTEN REPORT FROM COMMUNITY AGENT

The Clerk stated to members that there was no report this month. The deadline for applications for the post is 31st March, five applications have been received, thus far.

148. TO RECEIVE CLERKS REPORT

1. The clerk reminded members that there is a litter pick taking place tomorrow, Wednesday 29th March, meeting at Plas Madoc Leisure Centre at 10am.
2. An email has been received from a Ranger at Ty Mawr following the planting of the tree saplings on the 16th March. The ranger expressed gratitude to the pupils of both Ysgol Min y Ddol and Cefn Mawr CP School, who did a very professional job planting the trees and were extremely well behaved, and to Cefn community council who helped organise the day. The clerk reported to members that council staff have been to Ty Mawr today on the volunteer day: and many the saplings have been damaged. We have asked for metal cages to be placed around them.
3. Replacement lighting columns that have been ordered for Queen Street and Plas Madoc will be installed end of April. Cllr Derek Wright requested that the clerk inform the residents of Hill Street and Queen Street.

4. Following on from previous meeting regarding parking buddies for outside of the schools, PCSO Lara Shiers has confirmed Ysgol Cefn Mawr and Ysgol Min Y Ddol would like to go ahead. Ysgol Acrefair have declined as they don't have a budget. Ysgol Rhosymedre has not got back in touch as yet. The clerk proposed to opt for 6 x buddies for the Cefn schools and go for the slightly smaller ones at 900mm h x 540mm w, to keep the cost down. The total cost would be £596.40 including VAT / 4 = £149.10 The cost would be split 4 ways (Cefn community council, NWP by PACT funding, Ysgol Min Y Ddol and Ysgol Cefn Mawr). All members in favour of this proposal.
5. The Clerk stated that she was sad to report yet again there has been further vandalism to the wall at Cefn bank car park, this is the third time since it was built. The Clerk suggested that unless the wall can be repaired using mortar then it is pointless repairing. The Clerk is waiting to receive a quote for a portable CCTV for the area. Cllr D Wright asked if a letter can be sent to Our Picturesque Landscapes asking if the wall can be mortared. The Clerk reminded members that the wall is on land owned by WCBC, and therefore the clerk will need to speak with officers there to discuss options. All members agreed to delegate decisions on this matter to the clerk, chair and vice chair going forward.
6. The Clerk reported to members that following the Clwyd Alyn consultation held at Plas Madoc Leisure centre, she was asked by members to invite representatives of Clwyd Alyn to a future council meeting. Unfortunately, no one was available to attend this month, but they do have availability in April and have stated they would be more than happy to respond direct to any queries beforehand. Members agreed that as a speaker is booked for April on the matter of the Newbridge Road repairs, they do not want two speakers in one evening. Members will email Clwyd Alyn individually with their responses, and a group will be convened to meet with Clwyd Alyn representatives on the site proposals. These Cllrs ward members for Acrefair: J Jones, P Blackwell, I Twigg, P Vaughan, Chair and Vice Chair D Wright.

149. MINUTES OF THE PREVIOUS MEETING

- (a) To confirm the minutes of the Staffing Meeting held on the 27th of February 2023—
RESOLVED that the minutes of the Staffing Meeting held on the 27th of February 2023 be confirmed and signed by the chairman at the earliest opportunity.
- (b) To confirm the minutes of the Full Council Meeting held on the 28th of February 2023—
RESOLVED that the minutes of the Full Council Meeting held on the 28th of February 2023 be confirmed and signed by the chairman at the earliest opportunity.

150. TO RECEIVE UPDATE ON ANNUAL ACCOUNTS 2021/22 CONCLUSION OF AUDIT.

It was reported that the Annual Accounts have still not been returned. The Clerk stated that she recently attended an SLCC meeting, and a letter has been drafted to the Chief Audit Officer of Wales, and to MS Ken Skates on the matter.

151.TO RECEIVE INTERIM REPORT FROM JDH BUSINESS SERVICES FOR INTERIM AUDIT 2022/23

The Clerk reported that the interim audit has been completed, members had received a copy of the report prior to the meeting, two issues were raised and follow ups have been implemented.

152.TO RECEIVE QUOTES FOR COMMEMORATIVE GIFTS FOR KING CHARLES CORONATION.

Members were furnished with four quotes and designs for commemorative coins. A discussion followed and it was decided on choice number two, in a velvet bag at a cost of £2520, in a gold shiny finish. If this is not available, then the second choice would be to have the coin in silver. Proposed by Cllr K Tiltman, seconded by Cllr S Benbow Jones. All in favour.

151. Monthly Accounts

ACCOUNTS TO BE PASSED FOR PAYMENT 28th MARCH 2023

EXPENDITURE

Wages/Sal from (month 11)
 T Nicholls-Smith, H Parry, S Roberts, N Hughes-Lloyd, MC Hartshorne 5209.70
 C Haycock

Invoice No

22/209	106576	Paul Dunford - Invoice for chainsaw course (green spaces grant)	1525.00
22/210	106577	EDF Energy - Invoice for unmetered supply	695.47
22/211	BACS	Steve Pugh Ltd - Invoice for gravedigging	500.00
22/212	BACS	Peter Green Groundcare - invoice for Cemetery maintenance	120.00
22/213	BACS	Peter Green Groundcare - invoice for Play Area maintenance	810.00
22/214	106578	Hafren Dyfrdwy - Invoice for Trefynant Cemetery	82.45
22/215	106579	British Gas - Invoice for GE Hall	286.25
22/216	106580	British Gas - Invoice for GE Hall	188.16
22/217	BACS	Deio Jones - Invoice for work undertaken for green spaces project march 22 to march 23 (green spaces grant)	3,200.00
22/218	106581	North Wales Wildlife Trust - Invoice for work carried out (green spaces project)	11,928.00
22/219	BACS	WCBC - invoice for contribution to Youth Services 2022/23 as per SLA	5,748.57
22/220	BACS	TMNS - Expenses for Feb/Mar (LGA 1972 sect 112)	235.99
22/221	BACS	Hallam Heating - Invoice for repair	48.65
22/222	BACS	ACS Technology - Invoice for office IT	177.10
22/223	106582	Hafren Dyfrdwy - Invoice for GE Hall	232.80
22/224	106583	Wynnstay & Cefn Estates - Invoice for wayleave	0.25
22/225	106584	JDH Business Services - Invoice for 2022/23 interim internal audit	540.00
22/226	106585	Jones Lighting - Invoice for repairs	454.34
22/227	106586	Canda Copying Ltd - invoice for office	315.38

Invoices Received During Feb/March 23

HMRC Tax & NI	1252.90
Clwyd Pension Fund	1034.57
Staff member Payment GOV.UK	235.92
HSBC (27.01.23)	12.28
WCBC NNDR	602.00

£35435.78

Income

Commonwealth War Graves	25.00
Vodafone (Rec0275)	1250.00

Burial

Francis Roberts (Rec0262)	440.00
Roberts Funeral Directors (Rec0263)	580.00
Francis Roberts (Rec0276)	382.00

GE Hall

AVOW (Rec 0272)	60.00
K Edwards (Rec 0261)	33.00
Tocra (Rec0264)	10.00
Maelor Boxing (Rec0265)	147.00
Dance Zone (Rec0267)	220.00
Slimming World (Rec0268)	377.07
G Langford (Rec0270)	110.00
C Owen (Rec 0271)	22.00
Cefn Historical Society (Rec0269)	30.00
Wxm Labour Group (Rec0273)	85.00
Clwyd Sth Labour Grp (Rec0274)	41.25

Interest

Business Money Manager 13.02.23	173.63
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£3985.95

Resolved that the listed payments be approved

152. CORRESPONDANCE

Correspondence Received During Feb/March 23:

Bolded items are recommended to be noted by the Chairman:

Item 5 was moved to the end of correspondence – Cllrs P Vaughan, D Metcalfe & S Benbow-Jones left the room when the item was discussed.

1	Independent Remuneration Panel for Wales - Annual Report 2023 https://www.gov.wales/independent-remuneration-panel-wales-annual-report-2023-2024 - <i>The clerk reported that there has been a number of changes but suggested that discussion be moved to May. Proposed to defer to May by Cllr I Twigg and seconded by Cllr Jones. A vote followed. All in favour. Resolved to defer to May meeting.</i>
2	Thanks for 20 - Email re: 20mph in Wales http://www.20splenty.org/wales - <i>the clerk read the contents of the email to members. Resolved to be noted.</i>
3	Clwyd Pension Fund - 2022 Actuarial Valuation - funding Strategy – <i>The Clerk read to members the valuation results – resolved to be noted</i>

