



CYNGOR CYMUNED
CEFN
COMMUNITY COUNCIL

MINUTES OF THE FULL COUNCIL MEETING HELD AT GEORGE EDWARDS
HALL AND ZOOM ON
13th December 2022
Chair: P Vaughan

90. PRESENT Councillors: Mrs S Benbow-Jones, P Blackwell, Mrs H Brimfield, Mrs J Jones, D Metcalfe, Mrs S Mills, D Shaw, Mrs K Tiltman, B Twigg, Mrs I Twigg, G Wood, D Wright and Mrs G Wright.

91. APOLOGIES Councillor Mrs P Roberts

92. TO RECEIVE DECLARATION OF INTEREST

Declaration of personal interest were given from Councillors S Benbow Jones, P Blackwell, J Jones, Mrs S Mills, K Tiltman, B Twigg, I Twigg & Mrs G Wright in relation to agenda item 9 Grant applications.

93. PUBLIC QUESTIONS/STATEMENTS

None Received

94. COUNCILLOR VACANCIES UPDATE. SECTION 116 LOCAL GOVERNMENT (WALES) MEASURE 2011: CASUAL COUNCILLOR VACANCY: 1 PLAS MADOC WARD, 1 ACREFAIR AND PENYBRYN WARD – CO-OPTION FOR TWO MEMBERS

The Clerk reported two applications have been received from Mrs S Mills and Mrs S Matthews. Both letters were read by the Chair. Mrs S Mills was nominated by Cllr D Metcalfe, seconded by Cllr S Benbow Jones to represent Plas Madoc Ward, a vote followed all members were in favour. Mrs S Mills was duly elected to serve Plas Madoc Ward at Cefn Community Council, signed her declaration of office and was invited stay for proceedings. Cllr Mrs S Matthews in her absence was nominated by Cllr K Tiltman and seconded by Cllr D Wright. A vote followed, 7 for, 5 against and 2 abstentions. Cllr Mrs S Matthews was duly elected to serve on Acrefair & Penybryn Ward. Clerk to write and inform Mrs Matthews and inform WCBC.

95. TO RECEIVE POLICE CORRESPONDANCE

The report was received after agenda went out. The Clerk circulated copies to members.



Monthly Council Report

Date: Monday 16th December 2022

Ward: Cefn/Plas Madoc

Author: PCSO Lara Shiers

- **Crimes/Incidents of note (The information provided falls within Data Protection and Sharing policies. Information of domestic related offences including sexual offences will not be shared. Only matters that are relevant to the Community)**

The review of the data between the period of 16/11 – 12/12 and report on the following incidents of note:

Incident	Number of incidents	Summary of Investigation
ASB	4	<ol style="list-style-type: none">1. Report of dog fouling on Council property garden. Housing have been informed for intervention.2. Report of apples being thrown towards rear of property. No damage caused. Patrols carried out but no lines of enquiry.3. Reports of nuisance parking. Advised this is a Council matter.4. Reports of group of youths acting in an anti-social manner. CCTV checked however no clear facial images. Patrols were stepped up at the location, no further reports.
Common Assault	1	<ol style="list-style-type: none">1. Youth head butted during a football match causing minor injury. Currently under investigation.
Criminal Damage	7	<ol style="list-style-type: none">1. Report of damage to property. Victim not supportive of Police action.2. Report of damage to vehicle. Investigation on-going.3. Report of damage to window. CCTV and House to House conducted. No suspect identified.4. Report of damage to window. Investigation on-going.5. Report of damage to window. No lines of enquiry.6. Report of damage to window. Victim did not support an investigation.

		7. Report of damage to window. No CCTV opportunities. Filed.
Harassment	2	1. Domestic related issues between ex-partners. IP did not support Police Action. 2. Reports of unwanted text messages being sent. Words of advice provided, no formal complaint.
RTC	1	Damage only, no injury RTC. Currently under investigation.
Interference with Motor Vehicle	1	Report of an attempt to gain entry to a works vehicle. No access gained.
Theft from Motor Vehicle	1	Report of a catalytic converter being stolen from vehicle. Investigation on-going.

- **What can you do to help?**

In order to progress matters and take positive action with regards to drug dealing / ASB / Other crime trends etc we need community intelligence to support our targeted patrols, stop searches and warrants. We are grateful for the information we receive and continue to develop any matters. Intelligence can also be reported to us anonymously through Crimestoppers.

- **Questions**

If you have any concerns regarding crime figures or incidents in your ward please let us know and we will provide an update ahead of the Council meeting. Please continue to send monthly reminders regarding the Meetings and we will endeavour to attend when possible.

- **Walk around**

We would be happy to meet with you to have a walk around the area whenever you are available.

- **Good News Stories and Upcoming Events**

We will continue to post on social media in relation to events and reports on what we have been up to. Please follow us on HGC Wreccsam Wledig/NWP Wrexham Rural Facebook Page and Twitter.

Event	Time and Date	Location
'WE SAY YOU DO'		
Engagement Pop up event		

Pact Events		
Bike Markings		

- **Speeding Stats-**

We will continue to target speeding issues alongside Operation Go Safe and trained Traffic officers.

- **Local PCSO contacts email / Phone number**

1	SER	RANK	NO	NAME	WARD	SAMSUNG
2	1	PCSO	C2532	MARTIN GRIFFITHS @northwales.police.uk	CHIRK	07854 337302
3	2	PCSO	C2876	EMILY BLAKE @northwales.police.uk	JOHNSTOWN	07854 400812
4	3	PCSO	C2912	CATHERINE GRIFFITHS HUGHES @northwales.police.uk	LLAY	07854 329534
5	4	PCSO	C3917	KELVIN EVANS @northwales.police.uk	PLAS MADOC	07974240306
6	5	PCSO	C2929	LYDIA EDWARDS @northwales.police.uk	MINERA/ BWLCHGWYN	07854 355152
7	7	PCSO	C2961	DEAN SAWYER @northwales.police.uk	MAELOR SECTION	07896 172204
8	8	PCSO	C3464	LISA MARIE DAVIES @northwales.police.uk	GRESFORD/ROSSETT/HOLT	07557 847798
9	9	PCSO	C3612	PURDY JONES @northwales.police.uk	PENYCAE	07989 165527
10	10	PCSO	C3613	REBECCA ROBERTS @northwales.police.uk	RHOS	07818 522378
11	11	PCSO	C3624	ALISON HERON @northwales.police.uk	PANT	07813 523980
12	12	PCSO	C4438	STEPHAN HOWSAM @northwales.police.uk	BRYNTEG	Awaiting Phone
13	13	PCSO	C3679	LANA KELLEHER-LIGHTWOOD @northwales.police.uk	GWERSYLLT	07989 169093
14	14	PCSO	C3680	GARETH JONES @northwales.police.uk	CEIRIOG VALLEY	07989 159907
15	15	PCSO	C3952	RHYS YAXLEY @northwales.police.uk	RUABON	07974 243270
16	16	PCSO	C4427	GEORGIA ROBERTS @northwales.police.uk	BRYNTEG/PENTRE BROUGHTON/MOSS	Awaiting Phone
17	17	PCSO	C3978	ENYA BELLIS-JONES @northwales.police.uk	PONCIAU	07811 713056
18	18	PCSO	C4400	LARA SHIERS @northwales.police.uk	CEFN MAWR	07814 075602
19	19	PCSO	C4402	TIM PEERS @northwales.police.uk	BRYMBO	07814 075615

96. TO RECEIVE WRITTEN REPORT FROM COMMUNITY AGENT

COMMUNITY AGENT REPORT

Dec 2022

- 0 referrals from British Red Cross (BRC)
- 2 referrals from Social Services (SS)
- Other – 0 referrals
- **Cefn** – 8 referrals
- **Rhosymedre** – 6 referrals
- **Acrefair** – 3 referrals
- 5 family referrals
- 5 self-referrals
- 5 WCBC/CC referrals
- 2 referrals from BCUHB
- **Newbridge** – 0 referrals
- **Plas Madoc** – 4 referrals
- **Other** – 0

Good evening.

I have missed everyone whilst I have unfortunately been off sick. It has been so lovely and heart-warming hearing good wishes from everyone at a time that has been extremely difficult for me, and for that I am so grateful.

In this small space of time, I have received 21 referrals to date (6th December) so please note that this report represents just over a 2-week period. Nothing less than I expected really, and not merely due to my absence. The darker and colder night's drawing in, and that time of year again which isn't merry for all. I have been helping our residents look at whether they are claiming everything they are entitled to without feeling any shame for doing so. Lots of chats around what is really important at Christmas, which is health, wellbeing and safety, and not presents. It's also about changing our focus and reminding everyone what positives they do have in life and what can be done, rather than what can't. The difference that a change in outlook on life can make to a person who is feeling low and vulnerable is so often clear to see, and having confidence around what can be achieved, with support when needed, helps to provide renewed hope.

The other main concern is around housing and there have been several referrals around downsizing of properties. This is one of those times where I wish I had a magic wand (a real one anyway) however, as I don't, I try and best manage everyone's expectations of how quickly this process will actually be. I don't believe in building false expectations so I make our residents aware of the correct process, how the banding works, how long it may take, and provide full support as and when needed. It's important to remember that some of our residents have been in their homes for many, many years so this will only further impact upon an already stressful life event. I have supported numerous residents whom have gone around the community and located vacant local authority properties and therefore thought that the process would be far quicker than it actually is. As we know, from a property becoming vacant through to the end where it is ready to move into can take several months, so it is therefore paramount that our residents' expectations are managed responsibly.

That is all that I have for now and as always I will continue to work throughout the festive period so I will be available for anyone who needs some extra support etc. In the meantime, I wish you all a very happy Christmas and New Year.

Many thanks, Marie-Claire

97. TO RECEIVE CLERKS REPORT

1. The Clerk reported that good feedback was received from the Christmas fair, a few tweaks were needed for next year but overall was an excellent event, she thanked everyone involved.
2. With regards to the mural for Neco Willams, it will be in situ from around 11am on Thursday the 15th of December. Family members and staff will be meeting at the rear of the hall for the official unveiling at 1pm, and councillors are welcome to come along. Local news outlets will be contacted to ask if they would like to promote the story. Clerk will contact Cefn Primary School to ask if they would like to send along any representatives.
3. In relation to minute item 88.1 from Novembers meeting (traffic signage at James Park Way, Ruabon) The clerk reported that she has been in touch with WCBC who have assured that they are working to rectify the issue. It is their intention to replace the signs once the wording has been agreed.
4. The clerk reported that she has received an email from Cllr D Metcalfe stating that he had met with Mike Bathers in relation to the world heritage site developments. A discussion followed and it was agreed to invite Mr Bathers to the February full council meeting. It was also decided to schedule in a meeting with We Are Plas Madoc for January to discuss community transport provision.
5. The clerk thanked the council and staff for all their work and commitment throughout 2022 and wished everyone a merry Christmas.

98. MINUTES OF THE PREVIOUS MEETING

- (a) To confirm the minutes of the Full Council Meeting held on the 22nd of November 2022–
RESOLVED that the minutes of the Full Council Meeting held on the 22nd of November 2022 be confirmed and signed by the chairman at the earliest opportunity.

99. TO CONSIDER GRANT APPLICATIONS FOR THE FINANCIAL YEAR 2022-23

The following grants were awarded:

NAME	Date	Paid £	Chq no/bacs	INV NUMBER	s137
Wales Air Ambulance	13.12.22	500.00	106550	22/156	Y
Hope House	13.12.22	1,000.00	106551	22/157	Y
Urdd Eisteddfod	13.12.22	100.00	106552	22/158	Y
Nightingale House	13.12.22	1,000.00	106553	22/159	Y
Family Friends	13.12.22	100.00	106554	22/160	Y
Air Cadets	13.12.22	200.00	BACS	22/161	Y
Cefn Mawr Historical Society	13.12.22	200.00	BACS	22/162	Y
CRNCA	13.12.22	200.00	BACS	22/163	Y

Friends of Ruabon	13.12.22	200.00	BACS	22/164	Y
Rhosymedre Methodist Church	13.12.22	200.00	BACS	22/165	Y
Hampden Bowling Club	13.12.22	200.00	BACS	22/166	Y
Clwyd Family History Society	13.12.22	200.00	BACS	22/167	Y
The Rockworks Academy Ltd	13.12.22	100.00	106555	22/168	Y
Cerebral Palsy Cymru	13.12.22	100.00	106556	22/169	Y
Ysgol Rhosymedre	13.12.22	200.00	BACS	22/170	Y
Ysgol Min Y Ddol	13.12.22	200.00	BACS	22/171	Y
Ysgol Cefn Mawr	13.12.22	200.00	BACS	22/172	Y
Ysgol Acrefair	13.12.22	200.00	BACS	22/173	Y
St John's Church	13.12.22	200.00	BACS	22/174	Y
Friends of Ty Mawr	13.12.22	200.00	BACS	22/175	Y

100. TO APPROVE DECEMBER SALARY PAYMENT (21ST DECEMBER 2022)

The clerk requested that December salary be approved for payment on the 21st of December 2022. All in favour.

101. TO RECEIVE UPDATE ON ANNUAL ACCOUNTS 2021/22 CONCLUSION OF AUDIT

The clerk reported that the Annual Accounts have not been returned.

102. TO ADOPT BIODIVERSITY REPORT – SECTION 6 TO COMPLY WITH SUBSECTION 6(1) OF THE ENVIRONMENT (WALES) ACT 2016.

Councillors were provided with the Biodiversity Report (Environment Wales Act 2016) 2022. Unanimously all in favour to adopt the Biodiversity Report.

103. TO ADOPT PERSONAL DATA COMPLAINTS POLICY.

Councillors were provided with an updated Personal Data Complaints policy. Cllr Mrs S Benbow Jones requested that an amendment be made to include the wording ‘Photographic ID’ instead of specifying passport/ driving licence to improve the inclusivity of the document. Unanimously all in favour of adopting a Personal Data Complaints policy subject to changes made.

104. TO DISCUSS AND AGREE REPLACEMENT COLUMN AT TEGID/GWYNANT PLAS MADOC

The Clerk reported that unfortunately no one is admitting liability for the damage at this location, the column needs replacing at a cost of £1,769 if Scottish Power need to be involved this price will increase too approx. £2400. All members were in favour to replace, Clerk to notify Jones Lighting.

A discussion followed regarding the remaining budget for new columns for 2022-23, Cllr D Wright proposed council replace the column at Queen Street Cefn Mawr at a cost of £2187, seconded by Cllr P Vaughan, all members in favour.

105. TO DISCUSS INSTALLATION OF COLUMN ON HIGH STREET, CEFN

Following min ref. 77.7 The Clerk reported she had asked the lighting contractor if there was an alternative solution, a double headed column would not have the desired effect either as there is no peripheral with a LED lantern. Jones Lighting have recommended installing a Zeta solar light, at a cost of £2389. A discussion followed, resolved for the Clerk to contact other community councils who have these lights installed for feedback. To discuss again in January

106. Monthly Accounts

ACCOUNTS TO BE PASSED FOR PAYMENT 13TH DECEMBER 2022

EXPENDITURE

Wages/Sal from (month 8)
 T Nicholls-Smith, H Parry, S Roberts, N Hughes-Lloyd, MC Hartshorne 7175.28
 C Haycock

Invoice No

22/132	BACS	A&A World - Invoice for Christmas Fair	83.19
22/133	BACS	MC Hartshorne - Expenses for May-Sept 2022	598.21
22/134	BACS	Macron Store - Invoice for uniform	636.43
22/135	BACS	TMNS - Expenses for Nov/Dec (LGA 1972 sect 112)	459.11
22/136	BACS	ACS Technology - Invoice for Office IT	94.50
22/137	BACS	Steve Pugh - Invoice for gravedigging	400.00
22/138	BACS	Peter Green Groundcare - invoice for Play Area maintenance	1160.00
22/139	BACS	Peter Green Groundcare - invoice for Trefynant Cemetery maintenance	150.00
22/140	BACS	WCBC - Invoice for trade refuse charges GE Hall	286.00
22/141	BACS	WCBC - Invoice for trade refuse charges Trefynant Cemetery	707.00
22/142	106539	JDH Business Services Ltd - Invoice for DPA services 2022/23	892.80
22/143	106540	Viking Direct - Invoice for office	89.35
22/144	106541	Viking Direct - Invoice for office/GE Hall	269.52
22/145	106542	One Voice Wales - Invoice for code of conduct training	450.00
22/146	106543	Canda Copying Ltd - Invoice for office	329.34
22/147	106544	Snowdonia Fire & Protection - invoice for fire alarm system	14853.91
22/148	106545	David Groom Sound Ltd - invoice for remembrance PA	180.00

Invoices Received During Nov/Dec 22

HMRC Tax & NI (17.11.22) 1306.85
 Clwyd Pension Fund (17.11.22) 828.41
 CSA Payment 217.93
 HSBC (27.11.21) 10.50
 WCBC NNDR 602.00
£31780.33

Income

WCBC Precept	51592.00
AVOW (City of Culture)	1000.00

Burial

Edmund Rowlands Funeral Directors (Rec 0232)	295.00
Lucy & Tattum Funeral Directors (Rec0233)	590.00

GE Hall

Clwyd South Lab Grp (Rec0229)	150.00
Slimming World (Rec 0230)	421.85
Slimming World (Rec 0234)	223.11
C Hayward (Rec 0235)	22.00
Labour Grp (Rec0236)	90.00
G Langford (Rec 0237)	192.50
Coleg Cambria (Rec0238)	20.00

Interest

Business Money Manager 13.11.22	86.93
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107. CORRESPONDANCE

CORRESPONDENCE FULL COUNCIL

Correspondence Received During November/December 2022:

THE BOLDED ITEMS ARE RECOMMENDED TO BE NOTED BY THE CHAIRMAN:

1	WCBC - Letter re: Play Provision 2023-24 and play report 2022/23 – (copy attached) – Members had been furnished with the costs to retain the same level of service. The cost to provide 3 sessions per week throughout Easter, Whit, Summer and October school holidays £4202.73 an increase of £777 proposed by Cllr D Wright, seconded by Cllr Mrs S Benbow-Jones to continue the service for 2023-24 at a cost of £4202.73, all members in favour. Clerk to inform WCBC
2	AVOW - email re: funding for defibrillator & Training Clerk read email to members, a discussion followed, it was resolved that if funding becomes available, additional new defibrillators could be located at The Opportunities Centre, Plas Madoc, and in Acrefair at a location to be finalised. Clerk is awaiting more information.
3	WCBC - Letter re: Consultation on Flintshire & Wrexham draft well-being plan Resolved to be noted
4	Ms Williams - letter re: Trees on PK Lane – Clerk read a letter of thanks from a resident
5	Ageing Well, Wrexham - Email Re: introduction email Clerk reported the contact has been passed to the Community Agent Resolved to be noted
6	WCBC - Email re: Wrexham County Toilet Strategy consultation https://news.wrexham.gov.uk/have-your-say-on-the-public-toilet-provision-in-wrexham/ Members were encouraged to complete the survey online, Resolved to be noted
7	WCBC - Email re: Cost of living / Loan Sharks (passed to members 30.11.22) – Resolved to ne noted
8	73 Degree Films - Email re: Wrexham has a live show & Podcast http://73degreefilms.com/ - Resolved to ne noted
9	Ken Skates MS – E Newsletter - Resolved to ne noted
10	Simon Baynes MP – Newsletter - Resolved to ne noted

11		ANOB - Email re: Moorland Management & Wildfire prevention project (video to watch) https://youtu.be/PUBUBxJnG4U - Resolved to be noted
12		Mercer - Email re: 2022 Actuarial Valuation results for pension & funding strategy statement consultation – The Clerk read the contents to members and will take the necessary action.
13		Kate Thomson - Email re: second phase of woodland management work starting 12/12/22 - Clerk read email to members, resolved to be noted
14		WCBC - Email re: Warm Places funding application to be submitted by 13/12/22 – the clerk read the email to members, it was resolved that the clerk will fill in the funding application form for the next tranche of funding
15		WCBC - Email re: applications open for low carbon communities in Wrexham returned by 09/01/22 – Clerk read email to members, a discussion followed, and it was resolved that CCC will be unable to apply due to having potential funding from another source.

108.TO RECEIVE PLANNING APPLICATIONS

None received

109.REPORTS FROM MEMBERS

109.1 Cllr D Wright reported his frustration that the latest report that has been published on the Newbridge Road landslip but cannot be shared with members yet.

109.2 Cllr D Wright suggested that a staffing meeting should be called in January to look at the current workload of the clerk and assistant. This was agreed that the clerk arrange for January.

109.3 Cllr D Metcalfe reported that column 9 on Crane Street is out again, Clerk to pass to WCBC.

109.4 Cllr H Brimfield reported that the column at the end of Well Street, towards the roundabout near the old Co-op site, has been flashing on and off, Clerk will pass to WCBC.

109.5 Cllr Mrs I Twigg reported that slabs have risen on the footpath at the cemetery. Clerk to meet with Cllr Mrs Twigg to ascertain exact location.

The Chairman thanked members for their attendance, wished everyone a Merry Christmas and a Happy New Year and declared the meeting closed.