

CYNGOR CYMUNED
CEFN
COMMUNITY COUNCIL

MINUTES OF THE FULL COUNCIL MEETING HELD AT GEORGE EDWARDS
HALL AND ZOOM ON
22nd November 2022
Chair: P Vaughan

73. PRESENT Councillors: Mrs S Benbow-Jones, P Blackwell, Mrs H Brimfield, Mrs J Jones, Mrs K Tiltman, D Metcalfe, Mrs P Roberts, B Twigg, Mrs I Twigg, also PCSO Lara Shiers from NWP.

To acknowledge the passing of Councillor Woods wife, The Chairman asked members to observe a minutes silence.

74. APOLOGIES Councillors, D Shaw, D Wright and Mrs G Wright

75.TO RECEIVE DECLARATION OF INTEREST

None Received

76.PUBLIC QUESTIONS/STATEMENTS

None Received

77.TO RECEIVE POLICE CORRESPONDENCE

Monthly Council Report

Date: Tuesday 15th November 2022

Ward: Cefn/Plas Madoc

Author: PCSO Lara Shiers

- **Crimes/Incidents of note (The information provided falls within Data Protection and Sharing policies. Information of domestic related offences including sexual offences will not be shared. Only matters that are relevant to the Community)**

The review of the data between the period of 19/10 – 15/11 and report on the following incidents of note:

Incident	Number of incidents	Summary of Investigation
ASB	5	1. Report of ASB between two neighbours involving an access gate

		<p>2. Report of a tin of tomatoes being thrown at a door. CCTV has now been placed at the front of property</p> <p>3. Reports of a group of youths causing ASB in the community. CCTV available and individuals are being identified. Positive action is being taken</p> <p>4. Reports of eggs being thrown at vehicles. No damage caused. No lines of enquiry/CCTV</p> <p>5. Reports of eggs being thrown at vehicles. No damage caused. No lines of enquiry/CCTV</p>
Burglary	5	<p>1. Commercial burglary - investigation is currently on-going</p> <p>2. Attempt residential burglary. Suspect has been arrested - investigation is on-going</p> <p>3. Known person has entered a property without permission. Suspect identified - investigation on-going</p> <p>4. Report that a resident has found their property door open. No signs of forced entry</p> <p>5. Report that an unknown offender has entered an unsecured property and stolen medication. Support has been provided to victim and locks have been changed</p>
Common Assault	3	<p>1. Third party report of a possible assault - no victim identified. Investigation complete</p> <p>2. Minor injury assault. No formal complaint from victim. Victim supported - Investigation complete.</p> <p>3. Report of an assault between family members. Victim did not support Police Action. Investigation complete</p>
Criminal Damage	2	<p>1. Report of a damaged window. No lines of enquiry/CCTV opportunities. Investigation complete</p> <p>2. Reports that fence panels had been damaged. No complaint from victim or lines of enquiry.</p>
Dangerous Dogs	1	<p>Report of a person being bitten by a dog causing minor injury. Owner of dog was unknown, no lines of inquiry. Investigation complete</p>
Hate Related	1	<p>Report of resident being targeted due to disability by throwing eggs at property. Investigation is on-going</p>
Public Order	2	<p>1. Report of group of individuals fighting. Upon Police arrival, there was no disturbance, and no-one identified themselves. No investigation</p> <p>2. Again, report of group of individuals fighting. Upon Police arrival, there was no disturbance, and no-one identified themselves. No investigation</p>

Harassment	1	Domestic related issues between ex-partners. IP did not support Police Action, safeguarding advice provided. Investigation complete
Robbery	1	Report of a robbery at a local business. Suspect arrested, charged, and remanded. Investigation on-going
RTC	3	1. Report of two vehicle RTC. No injuries. One person arrested for driving under the influence. Investigation on-going 2. Report of damage only RTC where offending vehicle failed to stop at scene. Investigation on-going. 3. Report of damage only RTC. Currently on-going
Shoplifting	1	Report of shoplifting. Investigation in on-going
Suspicious Circumstances	1	Report of an unknown person suspected of 'trying' a resident's gate. CCTV/House to house enquires was negative. Target hardening provided by means of vibration door alarms
Threats / Consider to Murder	3	1. Report of threats being made between known parties. Police support offered but declined 2. Domestic related issues whereby threatening letters had been sent. 3. Domestic related issues whereby threats were made to smash windows

- **What can you do to help?**

In order to progress matters and take positive action with regards to drug dealing / ASB / Other crime trends etc we need community intelligence to support our targeted patrols, stop searches and warrants. We are grateful for the information we receive and continue to develop any matters. Intelligence can also be reported to us anonymously through Crimestoppers.

- **Questions**

If you have any concerns regarding crime figures or incidents in your ward please let us know and we will provide an update ahead of the Council meeting. Please continue to send monthly reminders regarding the Meetings and we will endeavour to attend when possible.

- **Walk around**

We would be happy to meet with you to have a walk around the area whenever you are available.

- **Good News Stories and Upcoming Events**

We will continue to post on social media in relation to events and reports on what we have been up to. Please follow us on HGC Wrecsam Wledig/NWP Wrexham Rural Facebook Page and Twitter.

Event	Time and Date	Location
'WE SAY YOU DO'		
Engagement Pop up event	10:00-13:00hrs From 16:45hrs at George Edwards Hall between 1700-1900hrs	CRNCA Christmas Market Cefn Xmas Light switch on/fair
Pact Events	TBC	Ysgol Cefn Mawr – ASB Vinyl poster competition – In progress
Bike Markings		

- **Speeding Stats-**

We will continue to target speeding issues alongside Operation Go Safe and trained Traffic officers.

- **Local PCSO contacts email / Phone number**

	SER	RANK	NO	NAME		WARD	SAMSUNG
1	1	PCSO	C2532	MARTIN GRIFFITHS	@northwales.police.uk	CHIRK	07854 337302
2	2	PCSO	C2876	EMILY BLAKE	@northwales.police.uk	JOHNSTOWN	07854 400812
3	3	PCSO	C2912	CATHERINE GRIFFITHS HUGHES	@northwales.police.uk	LLAY	07854 329534
4	4	PCSO	C3917	KELVIN EVANS	@northwales.police.uk	PLAS MADOC	07974240306
5	5	PCSO	C2929	LYDIA EDWARDS	@northwales.police.uk	MINERA/ BWLCHGWYN	07854 355152
6	7	PCSO	C2961	DEAN SAWYER	@northwales.police.uk	MAELOR SECTION	07896 172204
7	8	PCSO	C3464	LISA MARIE DAVIES	@northwales.police.uk	GRESFORD/ROSSETT/HOLT	07557 847798
8	9	PCSO	C3612	PURDY JONES	@northwales.police.uk	PENYCAE	07989 165527
9	10	PCSO	C3613	REBECCA ROBERTS	@northwales.police.uk	RHOS	07818 522378
10	11	PCSO	C3624	ALISON HERON	@northwales.police.uk	PANT	07813 523980
11	12	PCSO	C4438	STEPHAN HOWSAM	@northwales.police.uk	BRYNTEG	Awaiting Phone
12	13	PCSO	C3679	LANA KELLEHER-LIGHTWOOD	@northwales.police.uk	GWERSYLLT	07989 169093
13	14	PCSO	C3680	GARETH JONES	@northwales.police.uk	CEIRIOG VALLEY	07989 159907
14	15	PCSO	C3952	RHYS YAXLEY	@northwales.police.uk	RUABON	07974 243270
15	16	PCSO	C4427	GEORGIA ROBERTS	@northwales.police.uk	BRYNTEG/PENTRE BROUGHTON/MOSS	Awaiting Phone
16	17	PCSO	C3978	ENYA BELLIS-JONES	@northwales.police.uk	PONCIAU	07811 713056
17	18	PCSO	C4400	LARA SHIERS	@northwales.police.uk	CEFN MAWR	07814 075602
18	19	PCSO	C4402	TIM PEERS	@northwales.police.uk	BRYMBO	07814 075615

PSCO Shiers gave a brief breakdown on the above report and welcomed questions from members. Councillor Metcalfe stated that there were hotdogs all over the road after the boxing tournament on the 5th of November, also he had to intervene in a fight later in the evening.

Councillor Benbow-Jones reported that there has been an issue with a local horse owner who has had their animals targeted with fireworks. PCSO Shiers to check if this is a report that she has already received.

PCSO Sheirs reported to members that NWP have been conducting extra foot patrols in the community to identify vulnerable residents and any properties that have been left in darkness. They have been given leaflets explaining how they can make their properties safer in the winter months and less likely to be targeted by burglars.

PCSO Sheirs confirmed that she attended the November litter pick and will also be in attendance on the 9th of December- Christmas Fair. She also reported that she is hoping to look at PACT funding for events next year.

The Chairman thanked PCSO Shiers for her time and she left the meeting.

77. TO RECEIVE WRITTEN REPORT FROM COMMUNITY AGENT

The clerk stated that there is no report this month, but the agent is back at work.

78. TO RECEIVE REPORT FROM ELECTED MEMBER COUNCILLOR S MATTHEWS

None received

79. TO RECEIVE CLERKS REPORT

1. The Clerk asked members if they would like to do the next litter pick in the new year and suggested the 18th of January. All members agreed. A discussion followed and the location was chosen as Plas Madoc, meeting at Splash at 10am.
2. The Clerk reported that the caretaker and groundsman have completed their health and safety training.
3. Staff uniforms have been ordered and are currently in production.
4. There were many positive comments from the community after this year's Remembrance service.
5. Christmas fair update: the fair will be held on Friday the 9th of December between 5pm and 7pm.
6. Warm spaces: The Clerk advised that she would like a rota system for volunteers and asked councillors to email their availability to cover. We are offering refreshments; board games and the television will be purchased soon. A discussion followed on how to use and advertise the space for all residents of the community.
7. The Clerk reported that the assistant has passed her ILCA Course, her salary will be increased by one spinal point as agreed by Council.
8. An update on the traffic order outside Cemetery House in Abernant: It has been resolved that four clear car parking spaces will be left before the yellow lines start.

9. The Clerk reported to members that she has sent a response to the Boundary Commission on behalf of council, as previously instructed, objecting to the proposal to be transferred to Montgomeryshire and Glyndwr.
10. A local artist has been in touch with council with regards to producing a mural of local footballer Neco Williams, to be erected on the back of George Edwards Hall. The Clerk has been in touch with the family who are supportive of this. Cefn Community Council to pay for materials/scaffolding for this to be put in situ. Proposed that the work should commence on this by Cllr S Benbow Jones, seconded by Cllr K Tiltman. A vote followed, All in favour.
11. The Clerk reported that she has been approached by a local dog trainer who would like to hire the hall on a Friday evening for three hours to run a dog training class. The caretaker of the hall has stated that he will not be prepared to work every Friday to open and close for the classes to take place. The Clerk reported that she has investigated ways in which regular users of the hall can have their own keys to the building, and reported her findings to council. A discussion followed on cost issues and implications. Councillor I Twigg proposed that the work to make this happen be commenced, such as moving the alarm system to an accessible location etc. This was seconded by Cllr S Benbow Jones. A vote followed, 9 members in favour and one abstention.

80. MINUTES OF THE PREVIOUS MEETING

- (a) To confirm the minutes of the Full Council Meeting held on the 25th of October 2022– ***RESOLVED that the minutes of the Full Council Meeting held on the 25th of October 2022 be confirmed and signed by the chairman at the earliest opportunity.***
- (b) To confirm the minutes of the Finance Meeting held on the 25th of October 2022– ***RESOLVED that the minutes of the Finance Meeting held on 25th of October 2022 be confirmed and signed by the chairman at the earliest opportunity.***
- (c) To confirm the minutes of the Development Committee Meeting held on the 19th of October 2022– ***RESOLVED that the minutes of the Development Committee Meeting held on 19th of October 2022 be confirmed and signed by the chairman at the earliest opportunity***
- (d) To confirm the minutes of the Special Development Committee Meeting held on the 8th of November 2022– ***RESOLVED that the minutes of the Special Development Committee Meeting held on 8th of November 2022 be confirmed and signed by the chairman at the earliest opportunity***

81. TO AGREE RECOMMENDATIONS FROM THE SPECIAL DEVELOPMENT COMMITTEE MEETING

The Clerk reported to council the recommendations from the Special Development Committee meeting. A discussion followed in which members took the opportunity to ask questions on the 25 year lease request from Cefn Albion, so that they can obtain funding for the MUGA. The Clerk asked permission from members to send Cefn Albion a letter of intent from Cefn Community Council, proposed by Cllr Dave Metcalfe, seconded by Cllr S Benbow Jones. A vote followed and all members were in Favour.

82. TO RECEIVE UPDATE ON ANNUAL ACCOUNTS 2021/22 CONCLUSION OF AUDIT

The clerk reported that the audit has still not been returned.

83. COUNCILLOR VACANCIES UPDATE. SECTION 116 LOCAL GOVERNMENT (WALES) MEASURE 2011: CASUAL COUNCILLOR VACANCY – 1 PLAS MADOC WARD. 1 ACREFAIR AND PENYBRYN WARD.

The clerk reported that she has received an update from WCBC that no election is to be called for the two vacancies listed above. Therefore, they will be filled by co-option. If there are more than two candidates for the vacancies, then they will all be called for an interview in the December meeting. Currently there has been one confirmed interested party.

84. TO AGREE A MEMBER TO BE A CEFN CC REPRESENTATIVE AT AONB MEETINGS.

It was agreed that Cllr D Metcalfe continues to be the representative of Cefn Community Council. Proposed by Cllr I Twigg. All in favour.

85. 2022/23 NATIONAL SALARY AWARD; TO NOTE CIRCULAR EO2-22 FROM THE NATIONAL ASSOCIATION OF LOCAL COUNCILS CONFIRMING AGREEMENT OF THE PAY OFFER FOR 2022/23.

The Clerk reported to members that notification from the Local Government Association has come to an agreement with the unions representing local government employees, that with effect from the 1st of April 2022, that a wage increase of £1925 (pro rata) on all NJC Pay points be implemented, further to this: an increase of one day on employees annual leave per year. All members were in agreement to award the increase to employees following NJC rates.

86. Monthly Accounts

ACCOUNTS TO BE PASSED FOR PAYMENT 22nd NOVEMBER 2022

EXPENDITURE

Wages/Sal from (month 7)
T Nicholls-Smith, H Parry, S Roberts, N Hughes-Lloyd, MC Hartshorne 5670.21
C Haycock

Invoice No

22/109	BACS	TMNS - Expenses for Oct/Nov (LGA 1972 sect 112)	229.71
22/110	BACS	Peter Green Groundcare - invoice for Trefynant Cemetery maintenance	1160.00
22/111	BACS	Peter Green Groundcare - invoice for Play Area maintenance	880.00
22/112	BACS	Steve Pugh - Invoice for gravedigging	100.00
22/113	BACS	ACS Technology - Invoice for Office IT	94.50
22/114	106528	Flintshire CC - Invoice for Added Years	245.34

22/115	106529	Azets - Invoice for payroll	312.00
22/116	106530	Groundwork North Wales - Invoice for staff training	216.00
22/117	106531	Jones Lighting - Invoice for repairs	653.04
22/118	106532	Brass with Class - Invoice for remembrance	150.00
22/119	106533	British Gas - Invoice for GE Hall	76.50
22/120	106534	British Gas - Invoice for GE Hall	194.72
22/121	BACS	D Evans - Invoice for remembrance	550.00
22/122	BACS	Mark Mellor - Invoice for GE Hall	1955.00
22/123	BACS	WTE Printers - Invoice for Remembrance	325.00
22/124	BACS	WCBC - Invoice for repair to play area at Ash Grove	697.96
22/125	106535	Zurich Municipal - Invoice for insurance	5737.55
22/126	BACS	WCBC - Invoice for repairs to play area TY Mawr	453.16
22/127	BACS	Hallam Heating - Invoice for GE Hall	58.25
22/128	106536	Viking Direct - Invoice for office & GE Hall	107.84
22/129	DD	Scottish Power - Invoice for GE Hall	249.00
22/130	106537	John Osman Groundcare - Invoice for Machinery	8278.00
22/131	106538	BT – Invoice for office	379.82

Invoices Received During Oct-Nov 22

HMRC Tax & NI (17.10.22)	1244.85
Clwyd Pension Fund (17.10.22)	808.29
CSA Payment	217.93
HSBC (27.10.21)	12.18
WCBC NNDR	602.00
	<u>£31658.85</u>

Income

Burial

GE Hall

G Langford (Rec0228)	110.00
Clwyd Family History (Rec0227)	33.00
Dance Zone (Rec0225)	330.00

Interest

Business Money Manager 13.10.22	58.66
	<u>£531.66</u>

Resolved that the listed payments be approved

86. CORRESPONDENCE RECEIVED SINCE LAST MEETING

Correspondence Received During October/November 2022:

THE BOLDED ITEMS ARE RECOMMENDED TO BE NOTED BY THE CHAIRMAN:

1		The Rainbow Foundation - email re: Community transport for day opportunities – <i>Resolved to be noted.</i>
2		Ruabon Air Cadets - Request for financial assistance – <i>Moved to December: Grants.</i>
3		Young Carers - email re: Free education programme – <i>Resolved that the Clerk pass on the contacts for the Youth Club.</i>

4		OVW - November & December training dates – <i>Resolved to be moved to the new year</i>
5		AVOW - Letter re: City of Culture small grants 2022 – <i>Clerk confirmed to members that Cefn CC have been awarded £1,000 for the Football Tournament in 2023.</i>
6		Welsh Government - Email re: Preparation & publication of statutory financial accounts for 2021-22 – <i>Clerk read email to members. Resolved to be noted</i>
7		<i>Ken Skates MS – Newsletter – Resolved to be noted</i>
8		Welsh Government - Email re: Section 137 Expenditure Limit for 2023-24 – <i>The Clerk read the email and stated that the new figure is £9.90 per elector. Resolved to be noted</i>
9		WCBC - Letter re: Section 116 Co-option of members – <i>Covered under min 83, Resolved to be noted</i>
10		Karen Evans, WCBC Chief Officer - Letter re: Acrefair School – <i>Clerk read email from Karen Evans with regards to Acrefair school field, members were pleased to hear action is being taken.</i>
11		Ysgol Acrefair - Letter re: School Field – <i>Clerk read a letter of thanks from the headteacher for the Remembrance service gifts, and the support for the issue of the school playing fields.</i>

87.TO RECEIVE PLANNING APPLICATIONS

Planning Applications Received During October - November 2022

P/2022/0958

Formation of vehicular access at 4 Bryn Terrace Bowers Road.

In relation to application number P/2022/0958 no observations/objections were raised

88.REPORTS FROM MEMBERS

88.1 Councillor Mrs I Twigg confirmed that the signage at Ruabon roundabout have still not been put back, clerk to write to WCBC.

88.2 Councillor Mrs I Twigg requested that handrails are erected on the bottom path/steps to car park at the back of George Edwards Hall. The Clerk will get quotes.

88.3 Councillor B Twigg requested that the Clerk enquire with WCBC why Cefn CC are unable to place lights on some of their lighting columns.

88.4 Councillor Mrs S Benbow Jones expressed concern about the workload that the Clerk and assistant have to undertake on the hours that they are currently contracted for and suggested a staffing meeting is called to investigate.

88.5 Councillor P Blackwell advised that the brambles on gasworks hill need cutting back and the leaves need sweeping. Clerk to write to WCBC.

89. REPORT FROM COUNCILLOR D WRIGHT

The Clerk asked members that standing orders be suspended in order to read a report by councillor D Wright in his absence, all members were in agreement to suspend standing order for the next item.

The Clerk read a report from Cllr D Wright concerning the feasibility study for a new health centre in Cefn Mawr. The funding has been approved and the study will take around 6 months.

In regards the to the Newbridge Road (Penybont landslip) – Cllr Wright confirmed that he attended a meeting with Highways and is awaiting a bulletin from Officers and the Lead Member for Wrexham CBC, which he will email to all councillors as soon as practical.

The Chairman thanked members for their attendance, and declared the meeting closed.