

CYNGOR CYMUNED
CEFN
COMMUNITY COUNCIL

MINUTES OF THE FULL COUNCIL MEETING HELD AT GEORGE EDWARDS
HALL AND ZOOM ON
25th October 2022
Chair: P Vaughan

60. PRESENT Councillors: Mrs S Benbow-Jones, Mrs H Brimfield, Mrs J Jones, Mrs K Tiltman, D Metcalfe, Mrs I Twigg, D Wright, Mrs G Wright also PCSO Lara Shiers from NWP.

61. APOLOGIES Councillors: P Blackwell, Mrs P Roberts, D Shaw & B Twigg

62. TO RECEIVE DECLARATION OF INTEREST

Councillor Mrs K Tiltman declared an interest on Agenda item 10 – Chair of trust.

63. PUBLIC QUESTIONS/STATEMENTS

A resident furnished members with information regarding land adjacent to the former Kings Head public house on King Street, Cefn Mawr, which he owns. He reported the excavation works will result in a larger parking space for his property. He confirmed that no property will be built on the land. Members thanks the individual for the information, and he subsequently left the meeting.

64. TO RECEIVE POLICE CORRESPONDENCE

Monthly Council Report

18th October 2022

Cefn Mawr/Rhosymedre/Newbridge

On 17th October, PCSO Shiers visited Ysgol Cefn Mawr to speak to Year 6 Pupils about reports of ASB in the community. We also talked about respecting facilities such as the MUGA which have been funded by the Community Council. I am planning on running an ASB prevention poster competition with Year 6 and working with PACT to put the winning posters onto a vinyl which can be erected around the MUGA. I would like to suggest that the Community Council judge the competition.

It is that time of year where we unfortunately see an increase of 'twilight' burglaries. As part of preventative work under Operation Blue Vigilant, on Monday 24th October, PCSO Shiers and Councillor Derek Wright are meeting for a community walk about to identify any vulnerable/elderly residents where we will deliver crime prevention advice and to offer target hardening to the most vulnerable.

Crimes/Incidents of note

PCSO Shiers has reviewed the data between the period of 21/09 – 18/10 and report on the following incidents of note:

ASB x 3

1. Eggs thrown at property
2. Eggs thrown at vehicle
3. Unknown person seen entering garden. Enquiries and CCTV checks revealed that it was a neighbour using the garden as a short cut. Person has since apologised to resident
- 4.

Common Assault x 1

Offender spat in persons face after a disagreement. Suspect was not identified - investigation complete.

Harassment x 2

1. Tailgating a work colleague and parking up outside home address. Investigation on-going.
2. Continued issues between neighbours. Investigation on-going

Threats / Conspire to Murder x 3

Incident of threats between neighbours over dog noise. No formal complaint from victim. Investigation complete.

1. Incident of threats between neighbours over dog noise. No formal complaint from victim. Investigation complete.
2. Threats sent via messages. Investigation on-going.
3. Threats made between family members after a 'family feud'

(Common Assault, Harassment and Threats / Conspire to Murder has been added to report to provide context to the incidents that are recorded under the 'Violence' category on the NWP Website, Crime recording.

Public Order x 2

1. Unknown person has followed person in a vehicle, sounded their horn 3 times and shouted verbal abuse. Words of advice provided to suspect. Investigation complete - no formal complaint from victim
2. Person has sustained minor injury to nose after an altercation between intoxicated individuals. Investigation complete - no formal complaint from victim

Road Disruption x 1

Report of vehicle blocking driveway. Resolved

Road Related Offence x 1

Report of person driving a vehicle with provisional licence only. NWP have submitted intelligence and added a 'stop check' marker on our system

RTC x 2

1. Damage only RTC Well Street roundabout. Details were exchanged between drivers, vehicles all in order, negative breath test/ drug swipe, no offences disclosed.

2. Minor damage only. No investigation conducted by NWP, parties involved dealt with matters themselves.

Shoplifting x 3

1. Low value theft of alcohol. Suspect identified and is due for interview. Investigation on-going.
2. High value theft of alcohol. Investigation is on-going.
3. High value theft of alcohol. Investigation is on-going.

Criminal Damage x 2

1. Criminal Damage to vehicle. Suspect identified, arrested, and interviewed. Investigation is on-going.
2. Damage to property door and window. Investigation on-going.

Plas Madoc, Acrefair

Crimes/Incidents of note

PCSO EVANS has reviewed the data between the period of 21/09 – 18/10 and report on the following incidents of note:

Residential Burglary x 1

Known offenders have gained entry into a property. Ongoing investigation.

Criminal Damage x 3

1. Unknown person/persons have caused damage to an external shed. Investigation complete
2. Unknown offender has caused damage to a property window. Investigation complete
3. Damage caused to property window by unknown means.

Dangerous Dogs x 1

Concerns raised for welfare of 3 dogs at a property. Resolved by re-homing the dogs.

Harassment x 2

1. Identified suspect accused of harassment. Filed due to informant not willing to pursue a complaint.
2. Neighbour dispute. Resolved by WCBC Housing.
- 3.

Public Order x 1

Informant reporting two intoxicated males fighting outside her property. No formal complaint from victim.

Road Related Offence x 1

Informant reporting a person driving without a license. Insufficient information to proceed.

RTC x 2

1. RTC damage only. A vehicle caused damage to a stationary car.
2. RTC damage only. Vehicle collided with post. No injuries.

Theft x 2

1. Reports of theft between two identified minors. This Occurrence is ongoing.
2. Theft between two family members. Suspect interviewed and referred to Youth Justice.

Threats / Conspire to Murder x 2

1. Known offender has received threats of harm via phone call. Safeguarding measures put in place by NWP
2. Known offender has received threats via Social Media. Safeguarding measures put in place by NWP

Threats / Criminal Damage x 1

Threats received via social media to cause damage to property. Investigation on-going

What can you do to help?

In order to progress matters and take positive action with regards to drug dealing / ASB / Other crime trends etc we need community intelligence to support our targeted patrols, stop searches and warrants. We are grateful for the information we receive so far and continue to develop any matters. Intelligence can also be reported to us anonymously through Crimestoppers.

Questions

If you have any concerns regarding crime figures or incidents in your ward please let us know and we will provide an update ahead of the Council meeting. Please continue to send monthly reminders regarding the Online Meeting and we will endeavour to attend when possible.

Walk around

We would be happy to meet with you to have a walk around the area whenever you are available.

We will continue to post on social media in relation to events and reports on what we have been up to. Please follow us on HGC Wreccsam Wledig/NWP Wrexham Rural Facebook Page and Twitter.

Local PCSO contacts

Lara.Shiers@northwales.police.uk

Kelvin.Evans@northwales.police.uk

Rhys.Yaxley@northwales.police.uk

PCSO Shiers gave a brief breakdown on the above report and stated to members that the target hardening equipment had been distributed to residents, she confirmed that there is also plenty of equipment left over to be used. She reported to members that herself and Councillor Wright have recently delivered crime prevention leaflets in the Cefn and Newbridge areas.

The Chairman thanked PCSO Shiers for her time and she left the meeting.

65. TO RECEIVE WRITTEN REPORT FROM COMMUNITY AGENT

The clerk stated that there is no report this month as the Community Agent is on sick leave.

66. TO RECEIVE CLERKS REPORT

1. The Clerk asked members to decide on the date of the next litter pick. A discussion followed and it was decided that the location will be the Plas Kynaston area on the 16th of November. Meeting in the MUGA carpark at 10am.
2. Following a request for the Clerk to investigate digital logos, these were shown to members, a discussion followed, and it was decided that 'number 3' be chosen to represent Cefn Community Council, Proposed by Cllr D Metcalfe and seconded by Cllr K Tiltman. A vote followed and all agreed. The Clerk was requested to make the necessary arrangements.
3. The Clerk reminded members that a leaving party for the caretaker will be in the council chamber on the 26th of October at 11.30am.
4. Community noticeboards, the Clerk reported that she is waiting for quotes from Wynnstay joinery.
5. The Clerk recommended that members of staff complete Health & Safety training for the caretaker and groundsman which will cost £180 per person, no budget has been allocated this year for training, this will have to be taken from sundries. A training budget will be added in the precept in 2023/24. All members agreed.
6. The Clerk recommended that staff have uniforms, the Clerk read three quotes from local companies Macron, RAM Leisure, and Jami Qs. A discussion followed and members agreed that uniforms for the caretaker and groundsman be purchased from Macron. Proposed by Cllr Isabel Twigg and seconded by Cllr Gaynor Wright.
7. Remembrance service update. The Clerk stated that the service will start at 10.40 am on Sunday the 13th of November, with a practice run on Friday the 11th of November at 10.30am, for the school children. The Clerk confirmed that the bugler will be at the practice run and Cllr Kate Tiltman will say a few words at 11.00am. A former pupil of Cefn Primary, now in Ysgol Dinas Bran, will be reading Silent Stones. Bethan Grey Davies has confirmed that she will read the Welsh prayer, and asked if council would wish for a school pupil to read instead. Members confirmed they wish for Ms Grey Davies to continue to read the Welsh Prayer. The Clerk gave thanks to local company Reginal Property Maintenance for placing the lamppost poppies around the community, this was echoed by all members. An email was received from a local resident who has enquired why there are no lamppost poppies outside the bungalows on Llangollen Road, and Ysgol Acrefair. The Clerk reported to members that as there are poppies on Llangollen Road, there are no more poppies left as the whole community has been covered. The Chair to write a letter to the resident on behalf of the Cefn Community Council expressing this.
8. Christmas fair update. Following on from September meeting (minute ref 53) The Clerk reported to members that Santa's Grotto will be held at George Edwards, and not the Ebenezer, due to insurance requirements. Councillor Metcalfe unfortunately has been unsuccessful in obtaining insurance for the Ebenezer Building. The Clerk reported that she has received an email from Cllr Metcalfe, who has offered to use the

Old Bookies as an alternative. The Clerk stated that she will look at the venue but has concerns over the queuing system due to the proximity to the road and accessibility issues. Cllr Metcalfe reported that he has approached several insurance providers and is awaiting quotes to insure the Ebenezer building. The Clerk reiterated that due to time constraints she and the assistant are not able to wait any longer as they need to put plans in place for the event. Cllr Metcalfe suggested that the cost of the building insurance for the Ebenezer could be split up between potential users of the Ebenezer. A discussion followed with regards to alternative grotto venues. Cllr Metcalfe confirmed that he will be putting the tree up outside the Ebenezer and the schoolchildren are welcome to sing outside there. The Clerk advised this will require a wider road closure. The Clerk thanked Cllr Metcalfe and advised that there could be potential to use the Ebenezer next Christmas if the required documents are in place. Members were asked if they were happy for the clerk and assistant to finalise the Christmas plans, all members agreed.

9. The clerk reported to members that Cefn Community Council are now signed up with WCBC as a Warm Space, on Mondays and Thursdays between 9am and 1pm in the lower room. Cllr Wright suggested that members volunteer to make tea during these sessions and the clerk asked for those who would like to put their name forward, to email her. The Clerk recommended that a large sized Smart TV set be purchased for lower room and suggested a maximum budget of £600 proposed by Councillor D Metcalfe and 2nd by Councillor Mrs S Benbow-Jones, All in favour.
10. Green spaces project. The clerk stated that Cefn Community Council were awarded £38k for this project, £10k of this was for new machinery. NWWT were looking to source this equipment, but CCC now can, the clerk read quotes to members for a new Bobcat ZT3000 mower with attachments, from Kingdom Mowers £8,553, Garden Machinery direct £9230, L and M £8400, and John Osman Oswestry £7500. John Osman was the cheapest also a local company. Councillor D Wright proposed to purchase from J Osman 2nd by Councillor Mrs I Twigg, all in favour. The Clerk was requested to place the order with John Osman.
11. Queen Street interactive speed sign. Further to the agreement of paying for a speed interactive sign, the clerk stated that the column cannot support it due to it being concrete. It is not cost effective to erect a standalone post next to the column as this is in the region of £2K to install and take the feed off the main column. The Clerk advised that the concrete columns do need replacing but council were going to wait for the recoup from the LED lighting before embarking on this work. The clerk confirmed that if council would like to replace the 6m concrete column with would cost £2187 a further £3K for the sign. Cllr Wright suggested that council precept for this column to be replaced next year along with two others, and another three the year after and so on. Seconded by Councillor Mrs I Twigg, all members in favour.
12. An updated on the windows for George Edwards Hall. Snowdonia have confirmed that they may be able to source a replica of the existing architrave, in UPVC which could be sprayed, this will be cheaper than having the whole frame sprayed. The clerk reported that it is likely that WCBC will accept the doors, which will be having wood grain inserts. Cllr Wright suggested that the clerk be given permission to authorise the

work up to a budget of £3,000, so that the matter is not delayed any longer by bringing back to council. Seconded by Cllr Benbow Jones, all members in favour.

67. MINUTES OF THE PREVIOUS MEETING

- (a) To confirm the minutes of the War Memorial Meeting held on the 27th September 2022– ***RESOLVED that the minutes of the War Memorial Meeting held on the 27th September 2022 be confirmed and signed by the chairman at the earliest opportunity.***
- (b) To confirm the minutes of the Full Council Meeting held on the 27th September 2022– ***RESOLVED that the minutes of the Full Council Meeting held on the 27th September 2022 be confirmed and signed by the chairman at the earliest opportunity.***
- (c) To confirm the minutes of the Special Full Council Meeting held on the 5th October 2022– ***RESOLVED that the minutes of the Special Full Council Meeting held on the 5th October 2022 be confirmed and signed by the chairman at the earliest opportunity.***

67. TO RECEIVE UPDATE ON ANNUAL ACCOUNTS 2021/22 CONCLUSION OF AUDIT

The clerk advised all the relevant paperwork is complete and the notices are on the website, but the audit has not yet been returned.

68. TO ELECT A MEMBER ON RUABON UNITED CHARITIES TRUST

The clerk confirmed that Cllr S Benbow Jones has been the council representative on the trust and her term is coming to an end. Cllr D Wright proposed that Cllr Benbow Jones be re-elected as a representative, seconded by Cllr Mrs I Twigg. Councillors Mrs S Benbow-Jones confirmed she was happy to take be re-elected. All in favour.

69. Monthly Accounts

ACCOUNTS TO BE PASSED FOR PAYMENT 25th OCTOBER 2022

EXPENDITURE

Wages/Sal from (month 6)
T Nicholls-Smith, H Parry, S Roberts, N Hughes-Lloyd, MC Hartshorne 5225.53

Invoice No

22/089	106519	WCBC - Licence for Boxing Tournament	21.00
22/090	106520	Hafren Dyfrdwy - Invoice for Trefynant Cemetery	99.03
22/091	106521	Hafren Dyfrdwy - Invoice for GE Hall	233.61
22/092	106522	WCBC - Licence for Christmas Fair	21.00
22/093	BACS	Peter Green Groundcare - invoice for Play Area maintenance	760.00
22/094	BACS	Peter Green Groundcare - invoice for Trefynant Cemetery maintenance	1160.00
22/095	BACS	Steve Pugh - Invoice for gravedigging	200.00
22/096	BACS	ACS Technology - Invoice for office IT	94.50
22/097	BACS	TMNS - Expenses for Sept/Oct (LGA 1972 sect 112)	114.51
22/098	106523	British Gas - Invoice for GE Hall	73.87
22/099	106524	AVOW - First Aid Course H Parry & C Haycock	60.00
22/100	106525	British Gas - Invoice for GE Hall	11.69
22/101	106526	PHS Group - Invoice for GE Hall	322.66

22/102	BACS	WCBC - Invoice for uncontested elections	161.04
22/103	BACS	WCBC - Invoice for uncontested elections	161.04
22/104	BACS	WCBC - Invoice for uncontested elections	161.04
22/105	BACS	WCBC - Invoice for uncontested elections	161.04
22/106	BACS	Razzle Dazzle - Invoice for Christmas Fair	100.00
22/107	BACS	Dave's PAT Testing – Invoice for GE Hall	465.00
22/108	106527	ICO – Invoice for data protection fee	40.00

Invoices Received During Sept-Oct 22

HMRC Tax & NI (16.09.22)	1243.58
Clwyd Pension Fund (16.09.22)	372.95
CSA Payment	217.93
HSBC (27.09.21)	7.80
WCBC NNDR	602.00
	<u>£12090.82</u>

Income

TESCO (Rec0211)	6250.00
Football AOW (Muga grant)	25200.00
HMRC VAT repay	7361.12

Burial

Francis Roberts (Rec0222)	800.00
Marcher Stone (Rec0226)	60.00

GE Hall

Dance Zone (rec 0221)	275.00
Slimming World (Rec0223)	337.48
G Langford (Rec0224)	110.00

Interest

Business Money Manager 13.09.22	32.31
	<u>£40425.91</u>

Resolved that the listed payments be approved

70. CORRESPONDENCE RECEIVED SINCE LAST MEETING

Correspondence Received During Sept-Oct 2022:

The Clerk stated that any bolded items on correspondence the Chair recommends should be noted.

1		Boundary Commission - Email re: Community Review Guidance (copy attached)- Clerk asked for members comments. <i>Cllr D Wright proposed that council hold a special meeting to discuss this when it is at consultation stage. Resolved that the matter be discussed at a later date</i>
2		<i>AVOW - Press release Minister for social justice visits 'The Land' – Resolved to be noted</i>
3		<i>Ken Skates MS – Newsletter – Resolved to be noted</i>
4		<i>Simon Baynes MP – Newsletter – Resolved to be noted</i>

5		Malcolm Hughes - Letter of resignation – Clerk to write a letter of thanks to Mr Hughes
6		Acrefair Resident - Email re: Acrefair School Field – A discussion took place regarding the dog fouling on the school playing field, this issue has been ongoing for a long time, Acrefair School have done all they can, dog bag dispensers have been erected funded through the community council. Members discussed at length, and agreed the only solution was to fence the whole field off making it safe for the pupils from the school. – Resolved for the Clerk to write to the resident and WCBC with their recommendation
7		Resident - Email re: High Street, Cefn Mawr - request for additional street lighting- The clerk read the email members. A quote for a new column is £8259.81. Members agreed that this cannot be justified for one streetlight alone. Clerk to investigate any other solutions, such as a double headed column.
8		IPRW - Draft annual report https://gov.wales/independent-remuneration-panel-wales-draft-annual-report-2023-2024 (copy attached) - The Clerk reported on the sections relating to CC's - Resolved to be noted
9		Welsh Government - Email re: Consultation re: Electoral reform (copy attached) – resolved to be noted
10		OVW - Email re: Report on community assets (copy attached)- resolved to be noted
11		Urdd Eisteddfod - Request for financial assistance – resolved to be moved to grants in December
12		AVOW - email re: Making a difference grant (N/A for CC's) – resolved to be noted
13		Zurich Insurance - Insurance Renewal (Clerk to report) – The clerk discussed the renewal with members and stated that she has been pleased with their level of service. Cllr I Twigg proposed that council enter into a 5-year agreement with Zurich Insurance for £5737, seconded by Cllr G Wright, all members in favour.
14		Stewart Roberts - Letter of resignation – Clerk read letter to members, Clerk to write a letter of thanks to Mr Roberts

71.TO RECEIVE PLANNING APPLICATIONS

Planning Applications Received During September-October 2022

Planning Applications

P/2022/0801

Repainting the front door and verge boards
Within a conservation area.
Vron View, High Street, Cefn

In relation to application number P/2022/0801 no observations/objections were raised

The following were reported by the Clerk as arrived after notice sent –

1		Clwyd Alyn - email re: Pre-application consultation for former Air Products Site - The clerk read an email from Clwyd Alyn with regards to a pre-application consultation for former Air Products Site. A map of the site was shown on screen. A discussion followed. Cllr Wright would like to confirm if the Section 106 funding will still stand as previously agreed. Clerk to write to WCBC, Clwyd Alyn and copy in ward members.
2		Response to a letter regarding Bowers Road – The Clerk read a response from WCBC with regards to the site on Bowers Road.

72.REPORTS FROM MEMBERS

72.1 Cllr Benbow Jones reported that she had a few residents complain about horses being moved on Dodd's Land. She also reported that she has recently noticed that there has been a traffic order application for Abernant area which covers Cefn CC area. The consultation has

been requested by Cllr R Roberts of Llangollen Rural to tackle the issue of parking. double yellow lines to be placed outside Cemetery House to Mill Lane. Cllr Benbow Jones will forward the email from WCBC to the Clerk so that she can respond accordingly. Cllr Benbow Jones has asked for an update on the lights at King Street, the Clerk responded that the lighting contractors are working on this today.

72.2 Cllr D Wright suggested to members that Council bring more advisory services into the community, and to look at the future precept to see what it would cost per elector to support these services, Clerk to action for the precept meeting in December

72.3 Cllr K Tiltman reported that The Land in Plas Madoc has been awarded £43,725 towards the community transport scheme and the warm spaces hub.

The Chairman thanked members for their attendance, and declared the meeting closed.