

CYNGOR CYMUNED
CEFN
COMMUNITY COUNCIL

MINUTES OF THE FULL COUNCIL MEETING HELD AT GEORGE EDWARDS
HALL AND ZOOM ON
27th of September 2022
Chair: P Vaughan

44. PRESENT Councillors: Mrs S Benbow-Jones, P Blackwell, Mrs H Brimfield, M Hughes, Mrs J Jones, Mrs K Tiltman, Mr D Metcalfe, Mrs P Roberts, Mr S Roberts, Mr D Shaw, Mrs I Twigg, Mr B Twigg, Mr D Wright, Mrs G Wright also PCSO Lara Shiers from NWP

45. APOLOGIES Cllr Stella Matthews

Members of the Council observed a one-minute silence as a mark of respect following the death of HM Queen Elizabeth II.

46. TO RECEIVE DECLARATION OF INTEREST

None received

47. PUBLIC QUESTIONS/STATEMENTS

None received

48. TO RECEIVE POLICE CORRESPONDENCE

Monthly Council Report

21st July 2021

Cefn Mawr/Rhosymedre/Newbridge

On 03/09/22 PCSO Shiers conducted the following speed checks:

- Queen Street, Cefn Mawr (20mph limit). In total, 53 vehicles were checked resulting in 7 drivers being reported to the Go Safe Speed Watch site. The highest speed recorded was 33mph.
- Bowers Road, Acrefair (20mph limit). In total, 12 vehicles were checked; none of which were recorded to be travelling over the 20mph limit.
- Park Road, Newbridge (20mph limit) – Checks were carried out on this stretch following concerns raised to Councillor Wright from a local resident. Only 5 vehicles passed during the monitoring period, none of which were travelling above the 20mph limit.

On 20/09, PCSO Shiers joined Councillor Wright, and representatives from the Plas Madoc estate office for the EVA walk-about in Cefn Mawr, whilst there were no policing matters raised, a further meeting walk-about is scheduled for later this year.

Crimes of note

Arson

1 x Deliberate ignition of approx. 3SQM of general household waste on waste ground. Arson alert boards have been erected in the immediate vicinity for public information. Enquiries are on-going and in contact with waste dept within WCBC as there are several vehicles in a poor state approaching the waste land and may be deemed as potential targets for arsonists.

ASB

We are aware of reports of persons riding 'off road' style electric bikes wearing face coverings. We would not 'pursue' bikes due to the risk involved. Individuals may be dealt with accordingly once their identity is revealed.

1 x report of youths shining a laser pen towards drivers. No further reports since

1 x report of youths had thrown an egg at property window. No damage caused. No CCTV to identify those involved.

2 x Shoplifting – Enquiries are currently ongoing

7 x incidents of Criminal Damage

3 x incidents of Public Order

3 x RTC damage only. No injury

4 x Theft

Plas Madoc, Acrefair

4 x Arson – Both incidents are currently under investigation

11 x Criminal Damage

1 x Hate Related – Suspect identified and has been dealt with accordingly

3 x Public Order

4 x RTC damage only. No injury

1 x Theft from vehicle

What can you do to help?

In order to progress matters and take positive action with regards to drug dealing / ASB / Other crime trends etc we need community intelligence to support our targeted patrols, stop searches and warrants. We are grateful for the information we receive so far and continue to develop any matters. Intelligence can also be reported to us anonymously through Crimestoppers.

Questions

If you have any concerns regarding crime figures or incidents in your ward please let us know and we will provide an update ahead of the Council meeting. Please continue to send monthly reminders regarding the Online Meeting and we will endeavour to attend when possible.

Walk around

We would be happy to meet with you to have a walk around the area whenever you are available.

We will continue to post on social media in relation to events and reports on what we have been up to. Please follow us on HGC Wreccsam Wledig/NWP Wrexham Rural Facebook Page and Twitter.

Local PCSO contacts

Lara.Shiers@northwales.police.uk

Kelvin.Evans@northwales.police.uk

Rhys.Yaxley@northwales.police.uk

The Chairman invited PCSO Lara Shiers from North Wales Police to report to members.

PCSO Shiers confirmed that ASB incidents have been very low this month and went over the report. She confirmed that the lay out of the report has been tweaked to reflect the seriousness of the different types of crimes reported to the police and agreed with Cllr D Wright that the former reporting methods did not accurately reflect this.

Following on from the report, Cllr P Blackwell stated that he would like to see the speed gun being deployed on Bethania and Llangollen Roads, with Cllr Wright requesting that Rock Road, Rhosymedre be added to the list of locations.

Cllr Blackwell confirmed that there have been incidents of arson on Whalleys Way, Plas Madoc. Two vans were set alight close to one another. CCTV footage has been handed to the police. PCSO Shiers reported that the police are following lines of enquiry over the incidents, which they believe are linked. Cllr Wright has reported an abandoned car in Rhosymedre.

A Discussion followed raising concerns of drug dealing within the community. PCSO Shiers reiterated that any information can be passed to her via email of hot spots and descriptions of individuals or vehicles so that they police can continue to monitor.

The Chairman thanked PCSO Shiers for her time and she left the meeting.

49. TO RECEIVE WRITTEN REPORT FROM COMMUNITY AGENT

The clerk stated that there is no report this month as the Community Agent is on sick leave. She will hopefully be returning a week on Wednesday.

A discussion followed with regards to the hours contracted to the community agent. Cllr D Wright requested that the Clerk write to Alwyn Jones at WCBC to express dissatisfaction that the Community agent for Cefn Community is only given 21 hours, which does not adequately reflect the needs of the community in comparative size to surrounding councils.

50. TO RECEIVE CLERKS REPORT

1. The Clerk gave an update on the replacement windows for the front of the hall. WCBC confirmed they were impressed with the quality of the replacements and confirmed the George Edwards Hall does not fall in the category of article 4 conservation area rules. Unfortunately, due to a complaint about the new windows not in keeping with the original green colour, the conservation officer has asked that we appease this complaint by spray painting the frames around the windows and fire

doors green, at a total cost of £3,265. A discussion followed with regards to how to budget for this, and it was agreed that it would need to be taken out of contingency. Members expressed dissatisfaction that steps were taken to make the hall more energy efficient and safer for community use, and the extra expense has been incurred to paint the frames green ‘the original colour’ when, in fact, the colour green at the front of the hall was only introduced when the current Clerk took up her post 6 years ago. Cllr I Twigg proposed that the cost be taken out of contingency, members in favour of this, with an abstention from Cllrs B Twigg and M Hughes.

2. The date of the litter pick was discussed for October. It was decided that one be organised for the 19th of October at 10am, meeting at Lancaster Terrace. The locations be Coed Richard and Bethania Road, and the group will split up to cover both areas.
3. The Clerk reported to members that a local artist had sketched a logo and proceeded to show members the drafts. Members discussed what they would like reflected in the logo, and the use of the text ‘Cefn Community Council’. Members agreed that, for the logo, they would like a draft of a digital logo as well. Cllr S Roberts reported that he will pass details onto the Clerk of a digital logo designer.
4. The caretaker of George Edwards Hall will be retiring on the 27th of October. A gift voucher will be purchased to thank him for his service, to be paid from the chairs purse as agreed by the Chair. Interviews for a replacement will take place on the 28th of September. The Clerk requested that members attend a Zoom meeting on the 5th of October to discuss the recommendations from the staffing committee meeting.
5. The Clerk reported that the garden presentation held on the 13th of September was a lovely morning, attendance down from previous years. Next year the presentation will be held later in September to give Derwen College students time to organise entertainment.
6. The Clerk reported she has received a complaint about noise and a foul smell of stale food from a resident in relation to The Delph, Acrefair. The resident also queried why the application was showing as ‘pending’ online. After consulting with a planning officer at WCBC, the Clerk was informed that there were issues with the play area location due to old pits being on the site, and the Coal Authority need to be satisfied that these have been capped. Another application is due to be submitted in the next few weeks. Cllr B Twigg suggested that the Clerk write to WCBC in relation to the noise complaint to ensure noise regulations are being met. Ward members for the area confirmed they had not received any complaints themselves.
7. Friends of Ruabon have organised the Santa float again for this year. It will visit Rhosymedre on the 5th of December, to include a visit to residents of Llys Y Craig. 8th of December visit Plas Madoc and Acrefair. 10th of December visiting Cefn, meeting at Tesco at 4pm. As always, volunteers are needed and requested if anyone can spare some time, please let the Clerk know. Chairman P Vaughan has donated £50 from chairs purse towards fuel.
8. The Clerk asked permission from members to obtain quotes to replace community noticeboards. All members were in favour.
9. The Clerk reported that The Maelor Boxing Club are holding another tournament in the hall on Saturday the 5th of November between 12-6pm, all required licences have been applied for.

51. MINUTES OF THE PREVIOUS MEETING

- (a) To confirm the minutes of the Full Council Meeting held on the 19th of July 2022–
RESOLVED that the minutes of the Full Council Meeting held on the 19th of July 2022 be confirmed and signed by the chairman at the earliest opportunity.

- (b) To confirm the minutes of the Finance Meeting held on the 19th of July 2022–
RESOLVED that the minutes of the Finance Meeting held on the 19th of July 2022 be confirmed and signed by the chairman at the earliest opportunity.
- (c) To confirm the minutes of the Development Committee Meeting held on the 7th of September 2022–*RESOLVED that the minutes of the Development Committee Meeting held on the 7th of September 2022 be confirmed and signed by the chairman at the earliest opportunity.*

52. TO RECEIVE QUOTATIONS FOR REPLACEMENT FIRE ALARM SYSTEM AT GE HALL.

The Clerk reported the system is beyond repair and needs replacing. Three quotes have been received for fitting a replacement fire alarm system at George Edwards Hall. Snowdonia Fire quoted a price for a full replacement system at £12,378,00 Allied fire - £14,287.00, and Jackson Fire and Security - £16,680.00. Proposed by Cllr I Twigg and seconded by Cllr S Benbow Jones that the contract be awarded to Snowdonia Fire. It was put to a vote and all members were in favour. The Clerk to notify Snowdonia Fire.

53. TO CONFIRM CHRISTMAS FAIR DETAILS

Due to the added financial burden of a new fire alarm system being purchased, the Clerk proposed the purchase of any further Christmas lights this year is put on hold until 2023. All members agreed. The date of the Christmas fair is set as 9th December. The Mayor and Mayoress are confirmed to attend and will judge the window competition. The Clerk reported that Cllr D Metcalfe has kindly offered to house Santa's grotto this year in the Ebenezer building, taking the pressure off the George Edwards Hall. Cllr Metcalfe stated that he would investigate purchasing public liability insurance for the event. The Clerk reiterated the requirements that insurance would be needed along with the relevant risk assessments and associated paperwork and asked Cllr Metcalfe if he would make the necessary arrangements within the next two weeks as the event needs to be finalised.

54. TO RECEIVE AND ADOPT TRAINING PLAN

The Clerk advised that Council must publish a training plan for Councillors and staff. It is a requirement for all Councillors to undertake Code of Conduct (COC) training. One Voice Wales have offered to run a COC bespoke class for £450 for up to 20 attendees, which will be cheaper than paying individually. Currently, 13 members of Cefn Community Council have not had COC training in this election period. The Clerk suggested approaching another local Community Council to offer the remaining places at a cost of £22.50 per delegate. COC training will take place on the 18th October from 6.30pm until 8pm. The Clerk confirmed that it will be at The George Edwards Hall. It was agreed to change the time scale of undertaking training from within 6 to 9 months. All agreed to adopt the training plan and the Clerk to make the necessary changes before publishing.

55. TO RECEIVE AND ADOPT ANNUAL REPORT 2022-23

It was agreed to adopt the annual report for 2022-23. A brief discussion followed, thanks were passed to the clerk and assistant for a comprehensive report, which details a number of events taken place during the last twelve months

56. Monthly Accounts

ACCOUNTS TO BE PASSED FOR PAYMENT 27th SEPTEMBER 2022 **EXPENDITURE**

Wages/Sal from (month 4&5)

T Nicholls-Smith, H Parry, S Roberts, N Hughes-Lloyd, MC Hartshorne 11,076.37

Invoice No

22/058	106502	British Gas - Invoice for GE Hall	20.85
22/059	106502	British Gas - Invoice for GE Hall	28.30
22/060	BACS	Peter Green Groundcare - invoice for Play area maintenance	805.00
22/061	BACS	Peter Green Groundcare - invoice for Trefynant maintenance	1195.00
22/062	BACS	Steve Pugh - Invoice for gravedigging	170.00
22/063	106504	Flintshire CC - Invoice for added years	244.52
22/064	106506	Wybone - Invoice for dog waste bags	107.98
22/065	106507	Snowdonia Fire & Security - invoice for GE Hall	84.78
22/066	106508	Snowdonia Windows - Invoice for scaffolding	520.80
22/067	106509	British Gas - Invoice for GE Hall	0.59
22/068	106509	British Gas - Invoice for GE Hall	1.84
22/069	BACS	Hallam Heating - Invoice for Gas safety check	172.20
22/070	BACS	ACS - Invoice for office IT	94.50
22/071	106510	BT - Invoice for office phone & broadband	377.58
22/072	106511	Flying Colours - Invoice for ceremonial flag, flagpole, belt	517.80
22/073	106512	Derwen College - Invoice for summer plants	955.87
22/074	106513	SLCC - Invoice for NHL ILCA course	144.00
22/075	106514	Wybone - Invoice for dog waste bags	596.88
22/076	BACS	TMNS - Expenses for Aug/Sept (LGA 1972 sect 112)	149.90
22/077	BACS	Marks Electrical - Invoice for GE Hall	170.00
22/078	BACS	ACS - Invoice for office IT	94.50
22/079	BACS	Peter Green Groundcare - invoice for Play area maintenance	750.00
22/080	BACS	Peter Green Groundcare - invoice for Trefynant maintenance	1360.00
22/081	BACS	Steve Pugh - Invoice for gravedigging	400.00
22/082	BACS	TMNS - Expenses for Aug/Sept (LGA 1972 sect 112) (garden comp)	295.00
22/083	106515	Canda Copying - Invoice for Office copier	219.08
22/084	106516	Viking Direct - Invoice for office	307.74
22/085	106517	Snowdonia Fire protection - invoice for GE Hall (repair)	265.84
22/086	106518	British Gas - Invoice for GE Hall	0.59
22/087	DD	Scottish Power - Invoice for GE Hall	249.00
22/088	BACS	D Evans Catering - Invoice for garden comp buffet	125.00

Invoices Received During July-Sept 22

HMRC Tax & NI (19.07.22)	1225.82
Clwyd Pension Fund (19.07.22)	922.24
CSA Payment	217.93
HSBC (27.06.21)	8.64
WCBC NNDR	602.00

HMRC Tax & NI (17.08.22)	1448.27
Clwyd Pension Fund (17.08.22)	1020.25
CSA Payment	217.93
HSBC (27.08.21)	10.08
WCBC NNDR	602.00

£27,657.77**Income**

HMRC Vat	7917.91
Denbighshire CC (Cefn Bank bench)	550.00
WCBC Precept	51,592.00
SP Manweb (Rec204)	137.22
SP Manweb	1.00
Vodafone (Rec0220)	1250.00

Burial

WJ & R Thomas (rec0212)	110.00
Marcher Stone (rec 0208)	60.00
Marcher Stone (Rec0215)	170.00
Francis Roberts (Rec0213)	765.00
S Price Memorials (Rec0219)	60.00

GE Hall

Labour Club (Rec 0203)	60.00
Dance Zone (rec 0205)	214.50
Maelor Boxing Club (Rec0214)	147.00
WXM Labour Club (Rec0207)	25.00
Dance Zone (Rec 0206)	165.00
Slimming World (Rec0209)	421.85
G Langford (Rec0210)	110.00
Dance Zone (Rec0216)	231.00
Slimming World (Rec0217)	337.48
G Langford (Rec0218)	82.50

Interest

Business Money Manager 13.07.22	7.07
Business Money Manager 13.08.22	19.55

£64434.08

Resolved that the listed payments be approved

57. CORRESPONDENCE RECEIVED SINCE LAST MEETING

Correspondence Received During July-Sept 2022:

The Clerk stated that from next month, any items on correspondence that the Clerk or Chair decide should be noted, will appear in bold, with the heading ‘The Chair recommends that the following bold items to be noted’.

1		Hope House Hospice, Cerebral Palsy Cymru - Request for financial assistance – Moved to December to be discussed in grants. Resolved.
2		Nightingale House Hospice - Autumn newsletter 2022- resolved to be noted
3		WCBC - Email re: UK Shared Prosperity Fund – The Clerk read the email to members, anyone wishing to be forwarded the email please inform the clerk. Resolved
4		WCBC - Email RE: Warm Places Project – The Clerk read the email to members and clarified that members were happy to nominate the George Edwards Hall as a ‘Warm Space’. All members agreed, Resolved, Clerk to email WCBC.
5		Llys Y Craig - Email re: Residents fund – Clerk read the email to members, resolved to be noted.
6		Welsh Government - Email re: Section 6 biodiversity and ecosystem resilience duty – Clerk read the email to members. Resolved for the Clerk to start and draft a report, assisted by Cllr D Wright.
7		WCBC - Email re: consultation draft involvement strategy 2022-27 - Clerk read the email to members, resolved to forward to members.
8		Cllr Mrs I Twigg & Ysgol Cefn Mawr - Email re: School Governor Vacancy – The Clerk read short statements from Cllr I Twigg, tendering her resignation as school governor at Ysgol Cefn Mawr, and the school’s response thanking Cllr I Twigg for her tenure. Due to the vacancy Cllr H Brimfield volunteered to fill the role as governor, all members in favour. Resolved for Cllr H Brimfield to become Community Council Governor, Clerk to notify Ysgol Cefn Mawr.
9		Welsh Government - Email re: Information on cost-of-living support Help for Households website - Resolved to be noted.
10		Mr S Roberts - Letter of notice for retirement from position in October 2022 – Resolved to be noted.
11		Welsh Government - Email re: St David Awards – members requested the Clerk put forward a nomination for a local resident.
12		Mr G Butler - Email re: The North Wales Military Music Pageant 22/10/22 – resolved to be noted
13		Clwyd Alyn Housing - Email re; Land at Former Air Products Site – The Clerk read an update on the site in Acrefair, which stated that a date is being sought from the Coal Authority to cap the remaining shafts. Once this is completed then they will be back in touch to outline future plans. Resolved to be noted.
14		The Pensions Regulator - Letter re: Acknowledgement of re-declaration of compliance – Resolved to be noted.
15		WCBC - Letter re: Application for grant of premises licence Cefn Mawr Community Social Club – All members present agreed to the application, resolved to be noted

16		Cllr Mrs K Tiltman - copy of report for Plastonbury 24/06/22 – <i>The Clerk thanked Cllr Tiltman for the report and read sections to members. Members to ask Clerk for a copy if they wished.</i>
17		Simon Baynes MP - Email re: Newsletter – <i>Resolved to be noted</i>
18		Ken Skates AM - Email re: Newsletter - <i>Resolved to be noted</i>
19		Cefn Mawr Library - Email re: Minutes from Cefn Mawr & District community Group meeting – <i>The Chair stated that he was the representative for the community council, the meeting is to raise the profile of the library and encourage community groups to come together.</i>
20		FCC - Email re: Community Liaison meeting 04/10/22 at Wrexham Recycling Park – <i>Cllr D Metcalf to attend on Councils behalf, Resolved to be noted</i>
21		WCBC - Letter re: Civic Service St Giles Church for City Status 01/10/22 – <i>The Clerk reported that due to the change in date, The chairman is unable to attend. Cllr Metcalfe reported he will be attending.</i>
22		TWM Traffic - Email re: Interactive Sign at Queen Street – <i>The Clerk reported that the company installing the Interactive speed sign advised that they cannot fix the sign on the current column as the metal sleeve cannot be drilled into. The Clerk stated that she will make alternative enquires with the current lighting contractor for a free-standing post, on which to mount the sign.</i>
23		Welsh Government - Email re: Survey for Town & Community Councils on digital research – <i>The Clerk reported she had completed the survey on behalf of council, resolved to be noted.</i>

58.TO RECEIVE PLANNING APPLICATIONS

Planning Applications Received During July – September 2022

Planning Applications

P/2022/0774

Change of use of land to equestrian use, erection of
Two stable blocks and use of access
Land to the rear of Poplar House, Bowers Road
Acrefair

In relation to application number P/2022/0774 a lengthy discussion took place, the clerk was requested to write with the following points: seek clarification on the perimeters of the land, clarity on why the stable blocks are so far apart from each other, request soil samples are taken to establish the suitability of the land, establish what measures are in place to ensure the culvert remains structurally sound.

Objections were submitted on the grounds there has never been any access to this site from Bowers Road, the area was completely lined with tress. The application states to improve existing access, which is not the case.

P/2022/0766

Demolition of existing dwelling and erection of
Replacement dwelling
Chapel Farm, Newbridge Road

In relation to application P/2022/0766 no objections/observations were made

P/2022/0781

Formation of balcony, installation dormer in roof &
External alterations
Anwylfa, Cae Glo, Cefn Mawr

In relation to application number P/2022/0781 no objections/observations were made

P/2022/0164

Notice of Town & County Planning Act 1990
Section 78 Appeal at 19-20 Hill Street Cefn.

In relation to application number P/2022/0164, it was noted that this has gone to appeal.

The following were reported by the Clerk as arrived after notice sent –

P/2022/0773

Extension and conversion of garage to form a
Two-bedroom dwelling
Bank Cottage, Waterloo Place, Cefn Mawr

In relation to application number P/2022/0773 no objections/observations were made

P/2002/0469

Amended plans for the proposed 33 new dwellings
on Bethania Road, Acrefair.

In relation to application number P/2022/0469 a discussion followed, and objections were raised due to the density of proposed houses for the site. The clerk was required to re-submit the original objections to WCBC.

59.REPORTS FROM MEMBERS

59.1 Cllr B Twigg reported that an increasing amount of litter is being left behind from refuse collections, the clerk was requested to pass on the complaint to WCBC.

59.2 Cllr Mrs J Jones stated that Llangollen Road is in a state of disrepair and requested that the clerk write to WCBC with regards to the potholes.

59.3 Cllr Mrs I Twigg reported that Well Street in Cefn Mawr is also in need of resurfacing.

59.4 Cllr D Wright reported that excavation work is being done near the old Kings Head but has been informed that planning enforcement at WCBC are involved.

59.4 Cllr D Wright reported that he attended a meeting with the CEO of Betsi with regards to a new medical centre in Cefn Mawr. Betsi stated that they have applied for funding to undertake another feasibility study at a cost of £150,000 to ascertain if a medical centre is needed in Cefn Mawr. Cllr D Wright expressed his deep dissatisfaction at this and asked that Betsi report to him every two months with updates.

59.5 Cllr D Wright reported that Plas Bod Llwyd has been bought with a view to being reinstated as a care home.

The Chairman thanked members for their attendance, and declared the meeting closed.