

# Cefn Community Council

COUNCIL OFFICE: GEORGE EDWARDS HALL  
WELL STREET CEFN MAWR WREXHAM, LL14 3AE

**Mrs T NICHOLLS-SMITH**

*Clerk to the Council*

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Telephone

Ruabon 821298 (*Council Office*)

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*All Communications to  
Be addressed to the Clerk*

21<sup>st</sup> October 2021,

Dear Councillor,

You are summoned to a remote monthly meeting of the Full Council, to be held on **Tuesday 26<sup>th</sup> October 2021 commencing at 6.45p.m**

Under Welsh Government legislation Community Councils are authorized to conduct meetings on the basis of remote attendance. The link to join the Zoom meeting will be sent separately.

**Please note voting for all matters will be conducted by a show of hands.**

Yours sincerely,

*Trina Nicholls-Smith*

T Nicholls-Smith (Mrs)  
Clerk

## **AGENDA**

### **Council**

1. Apologies
2. To receive Declaration of interest from Members (**in items on the agenda**)
3. Public Questions/Statements (**submitted to Clerk prior to meeting by noon Monday 25<sup>th</sup> October 2021**)
4. To receive any Police Correspondence (copy attached)
5. To receive written report from Community Agent (copy attached)
6. Clerks Report – To be given verbally
7. Confirmation and signing of Minutes –
  - (a) To Confirm the minutes of the Full Council Meeting held on 21<sup>st</sup> September 2021 (copy attached pages 1-10)
8. To discuss and confirm Insurance renewal from October 2021
9. To approve and adopt Social Media Policy (copy attached)

10. To discuss and approve Staff Timekeeping facility and discuss Administration Assistant's contract.
11. Monthly Accounts (copy attached)
12. Correspondence (Copy Attached)
13. Planning Applications received during September/October 2021 (None Received)
14. Reports from Members