

CYNGOR CYMUNED
CEFN
COMMUNITY COUNCIL

MINUTES OF THE REMOTE VIRTUAL FULL COUNCIL MEETING HELD ON
ZOOM ON
23rd MARCH 2021.
Chair: Councillor P Vaughan

46.PRESENT Councillors: P Blackwell, Mrs S Benbow-Jones, B Cook, Mrs J Jones, D Metcalfe, Mrs P Roberts (t), Rev K Tiltman, Mrs I Twigg, B Twigg, D Wright & Mrs G Wright. Also, fourteen members of the public.

47.APOLOGIES Apologies for absence were received from Councillors: Ms J Parrish

The Chairman welcomed everyone to the remote meeting of Cefn Community Council and proceeded to read a statement, detailing housekeeping procedures for the meeting.

Councillor P Vaughan reported the first item on the agenda was to receive a presentation regarding the Ebenezer Building. Due to legal proceedings being on going the decision has been took to defer the presentation until such times council is able.

Councillor P Vaughan reported it was the first anniversary of the national lockdown which is being marked as a National Day of Reflection to reflect on our collective loss and our hope for a brighter future, a one-minute silence was marked.

Councillor D Metcalfe read out a statement which detailed his disappointment that Cefn Community Council had decided to withdraw the presentation at this time, Cllr Metcalfe stated he understood the decision took by Cefn Community Council not to take over the Ebenezer Building in 2019 also stating he had been banned to all meetings held by Cefn CC in relation to the Ebenezer building. The Clerk re-iterated and clarified to Cllr Metcalfe members code of conduct in relation to personal and prejudicial interest, therefore, as no dispensation was requested the correct procedures have been followed.

Councillor D Metcalfe asked that Cefn Community Council write to WCBC to support his application made by the PKC Group for the same lease terms are offered to the group, of which he takes full financial responsibility as were offered to Cefn Community Council. Councillor D Metcalfe reported people present can forward their ideas for the Ebenezer Building via his social media platforms and encouraged all to submit suggestions, Cllr Metcalfe wished to publicly thank people in the community for their support shown so far.

Councillor Mrs S Benbow-Jones stated to the Chairman as a point of order as the item has been withdrawn from the agenda no further comments should be made. The Chairman noted Councillor Metcalfe's statement.

48.TO RECEIVE DECLARATION OF INTEREST

Councillor Mrs S Benbow-Jones in relation to planning application numbers P/2021/0119 & P/2021/0167 declared a personal & prejudicial interest and was placed in the waiting room whilst application P/2021/0167 was discussed.

49. PUBLIC QUESTIONS/STATEMENTS

None Received

50. TO RECEIVE POLICE CORRESPONDENCE

Cefn Mawr/Rhosymedre/Newbridge

We have had a recent increase of thefts from motor vehicles within the Cefn/Newbridge/Plas Madoc/Acrefair areas, most of which, have been occurring during the early hours. In response to the issue, we have been running an awareness campaign in the area, to ensure that the community remain vigilant and report any suspicious activity to NWP.

On Sunday 14th March, PCSO Shiers held a community engagement event in Tesco, whereby crime prevention advice was given in relation to protecting homes and motor vehicles. An array of leaflets/posters containing home security checklists were handed out and plenty of advice given. The event was extremely well received by members of the public and Tesco were delighted of our presence.

As part of the campaign, targeted patrols have been conducted in the affected areas, and we have been engaging with residents, whilst delivering crime prevention leaflets. We have also been utilising Social Media throughout the campaign to promote the actions we have been taking. In the early hours of 16th March, a suspect who is believed to be involved in the thefts was arrested and taken to custody.

Having received further reports of youths causing ASB by Tesco, and residents along Plas Kynaston, CCTV enquires have been carried out to identify the offenders. We have linked in with our School Liaison Officer who is currently conducting enquires at the local school to identify the youths captured on the CCTV footage. Referrals will be made to the YJS once identification has been confirmed. Increased patrols have been carried out and the reported issues of ASB have subsided over the course of the last week.

On 9th March PCSO's Lloyd and Shiers conducted speed checks in the afternoon on Llangollen Road, King Street and Oxford Street in Cefn Mawr due to concerns raised by yourselves and the residents.

81 vehicles recorded on Oxford Street – 5 vehicles were reported speeding and will receive warning letters.

35 vehicles recorded on King Street – 5 vehicles were reported speeding and will receive warning letters.

148 vehicles recorded on Llangollen Road – 8 vehicles were reported speeding and will receive warning letters.

Plas Madoc/Acrefair

As similar to the trend above, we have had 5 thefts occurring in Plas Madoc in the past month. We have also had 1 burglary in Plas Madoc whereby the suspect has gained entry to a shed and stolen numerous high value tools. We have increased patrols considerably and have put in a lot of preventative work with residents who have sheds in terms of leaflet drops with

education and reassurance visits for previous victims of burglaries. We have potential positive CCTV footage of the offenders for this burglary and enquires are still ongoing.

The Clerk reported there has been a number of cases of ASB within the community recently, and has been assured that a visible presence from the PCSO's will be increased throughout the community.

Councillor Mrs S Benbow-Jones reported she has received complaints that youths are using

51. TO RECEIVE WRITTEN REPORT FROM COMMUNITY AGENT **Community Agent Report**

March 2021

- 5 referrals from British Red Cross (BRC)
- 2 referrals from Social Services (SS)
- 2 family referrals
- 3 self-referrals
- 2 WCBC referrals
- **Cefn** – 7 referrals
- **Rhosymedre** – 3 referrals
- **Acrefair** – 3 referrals
- **Newbridge** – 0 referrals
- **Plas Madoc** – 1 referral

Please note that due to personal circumstances, I have had to take several days off this month, which I feel is reflected in the number of new referrals.

14 referrals have been received during this period and ongoing support has continued with residents referred during previous weeks/months.

Continued partnership working with the police, and they have been kind enough to update me on a case from last year that has finally been heard in court. British Red Cross continue to be the main referrer, with wellbeing and mental ill health, along with benefit queries, continuing to be the main priority with most of the referrals.

Once again I had the privilege of collecting some St.David's day packages from CRNCA that I helped to distribute throughout our community with Tyger. They contained comforting things including homemade bara brith, and bunches of daffodils. Once again, this allowed for welfare checks to be undertaken during deliveries and 2 new referrals were obtained along the way.

I am looking to set up an outdoor art group to begin after the Easter break. In addition, to help run/deliver this I have liaised with Glyndwr University to enlist help from a PGCE student. (The lady in question has a transferable DBS, and has a Masters degree in Art. She is also an older lady which I believe may be less intimidating for some individuals.)

Councillor Mrs S Benbow-Jones stated she was delighted that the Community Agent has had her contract renewed for another twelve months and wished to commend the agent for her dedication and commitment to the role.

For the benefit of attendees Councillor D Wright reported that every community agent within the county receives funding for a total of sixteen hours through WCBC who receive the funding from Welsh Government. Due to discrepancies in geographical and electorate size of a community, Cefn CC resolved to award and fund five extra hours to the community agent employed at Cefn to ensure she is able to continue to provide the excellent standard of service to all users who need to access the service.

Councillor Mrs S Benbow-Jones was delighted that the community agents' contract had been extended and stated the extra hours and work undertaken by the agent was highly commendable.

Councillor D Wright for the benefit of all in attendance explained the community council fund the extra five hours awarded as each agent within the borough is contracted to sixteen hours which is an inequality when compared to geographical size of each community.

52. TO RECEIVE CLERKS REPORT

1. All Staff from Monday 15th March are now working normal contracted hours.
2. Update on defibrillators – WCBC legal section are preparing the new licence agreements and it is hoped Cefn CC will receive the draft documents in the near future – In relation to the units, at present a first responder from Ruabon is very kindly overseeing our units, I.e. checking pads and checking they are emergency ready if notification from the ambulance service has been given that the unit has been removed from the cabinet – It was suggested a WhatsApp group is set up with Councillors to volunteer to oversee and check the unit closest to them – GE Hall, Heinz Shop, Eagles Inn, Plas Madoc estates office, Llys Y Craig & Ty Mawr - Councillors will be shown what is expected of them by the first responder when restrictions are eased. – ***Resolved councillors SBJ, KT, IT, DW, BC & Clerk will volunteer, Clerk will arrange training when allowed***
3. Birthdays - currently council resolved for the chairman to deliver flowers/wine to residents of our community celebrating their 90/100th Birthdays – Clerk received a request if council could consider flowers for 60th Wedding anniversary, I did speak to the chair & vice and both approved so with the rest of members approval I will update our policy and adjust the notice in the community news – ***Resolved to include 60th & 70th Wedding Anniversaries, All members in favour.***
4. Perimeter of Wynnstay Technology Park lots of fly tipping – private land – ***Resolved for Councillor Mrs S Benbow-Jones to email public protection. A discussion followed regarding the railway bridge at Rhosymedre and the amount of litter along that location. The Clerk was requested to contact Network Rail with Councils concerns***
5. LED re-programme finally received confirmation the application for funding has been approved 450 new units to be replaced – commencing second first/second week of April and will take approximately four weeks to complete. – ***Councillor D Wright asked the Clerk to give a breakdown of costs and energy savings. Clerk stated the funding for the programme is through the SALIX programme which is funded through Welsh Government. Total cost of re programme is estimated at 82K, energy savings are 12-13K per year, currently pay 5pprox.. 25K. Loan will be over six years interest free payments of 5pprox.. £1200 per month.***

53.MINUTES OF THE PREVIOUS MEETING

- (a) Minutes of the Remote Burial Meeting on 23rd February 2021 – ***RESOLVED that the minutes of the Remote Burial Meeting held on 23rd February 2021 be confirmed and signed by the chairman at the earliest opportunity.***

- (b) Minutes of the Remote Full Council Meeting on 23rd February 2021 – **RESOLVED that the minutes of the Remote Full Council Meeting held on 23rd February 2021 be confirmed and signed by the chairman at the earliest opportunity.**
- (c) Minutes of the Remote Staffing Meeting on 10th March 2021 – **RESOLVED that the minutes of the Remote Full Council Meeting held on 10th March 2021 be confirmed and signed by the chairman at the earliest opportunity.**

54. TO AGREE RECOMMENDATIONS FROM THE STAFFING MEETING HELD ON 10/03/21

Members had received the minutes from the staffing meeting held on 10th March 2021. Members present agreed to the recommendations and resolved to approve all recommendations contained within the minutes. A vote followed, all in favour.

55. TO RECEIVE MAINTENANCE QUOTATIONS & AWARD CONTRACT FOR 2021/22 FOR TREFYNANT CEMETERY

The Clerk reported she had gained three quotations and read out each quotation. Councillor Mrs I Twigg proposed to renew and award the contract for Trefynant Cemetery for 2021/22 to Peter Green Groundcare, seconded by Councillor Mrs G Wright, vote followed all in favour. To be reviewed in March 2022. The Clerk was requested to contact Mr Green with the necessary paperwork.

56. TO RECEIVE MAINTENANCE QUOTATIONS & AWARD CONTRACT FOR 2021/22 FOR PLAY AREAS

The Clerk reported she had gained three quotations and read out each quotation. Councillor Mrs S Benbow Jones proposed to renew and award the contract for 2021/22 to Peter Green Groundcare, seconded by Councillor Mrs G Wright, vote followed all in favour. To be reviewed in March 2022. The Clerk was requested to contact Mr Green with the necessary paperwork

57. TO DISCUSS & AGREE NAMES FOR CHRISTMAS LIGHT SUB-COMMITTEE

The Clerk reported the topic of Christmas lights has been discussed by members many times over the last few years, discussing costs etc, for the benefit of all in attendance the clerk stated the community covers, Rhosymedre, Newbridge, Cefn, Plas Madoc & Acrefair. Councillors BT, IT, JJ, SBY, KT, BC & PMV volunteered to sit on the subcommittee. Councillor B Twigg asked if members of the public could join the committee, the Clerk suggested at this stage it will be members only then passed to public through community engagement. The Clerk will arrange a meeting with the committee in the near future.

58. Monthly Accounts

ACCOUNTS TO BE PASSED FOR PAYMENT 23rd MARCH 2021
EXPENDITURE

Wages/Sal from (month 11)	\	
T Nicholls-Smith, H Parry, S Roberts, B Lloyd, MC Hartshorne		4704.88

Invoice No

21/181	BACS	ACS Technology – Invoice for office	72.50
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21/182	106246	Scottish Power – Invoice for GE Hall	609.35
21/083	BACS	JDH Business Services – Invoice for Interim Audit 2020/21	504.00
21/184	BACS	Peter Green Groundcare – Invoice for play areas	714.00
21/185	BACS	Peter Green Groundcare – Invoice for Trefynant Cemetery	190.00
21/186	BACS	Community Agent – Expenses from Nov-Feb	192.31
21/187	106247	British Gas – Invoice for GE Hall	228.30
21/188	106248	British Gas – Invoice for GE Hall	330.17
21/189	106249	EDF Energy – Invoice for unmetered supply	2053.52
21/190	106250	Steve Pugh – Invoice for cemetery	360.00
21/191	106251	Macmillan Cancer Care – Grant Award LGA 1972 Sec 137	200.00
21/192	106252	Wynnstay & Cefn Estates – Invoice for wayleave	0.25
21/193	106253	Canda Copying – Invoice for office	251.10
21/194	106254	Jones Lighting – invoice for repairs	429.19
21/195	106255	Hafren Dyfrdwy – Invoice for GE Hall	148.57
21/196	106256	Hafren Dyfrdwy – Invoice for Cemetery	66.67
21/197	BACS	RJ Tree Services – Invoice for tree cutting at Bro Gwilym	96.00
21/198	BACS	WCBC – Invoice for new litter bin at Bran	252.14
21/199	BACS	TMNS – Expenses for March 21(LGA 1972 sect 112)	74.39
21/200	BACS	ACS – Invoice for service domain for website	15.00

Invoices Received During Feb/March 21

HMRC Tax & NI (17.02.21)	949.57
Clwyd Pension Fund (17.02.21)	621.16
HSBC Charges (27.02.21)	18.20
	<u>£13081.27</u>

Income

Vodafone	1250.00
WCBC (Play grant)	1500.00
Commonwealth War Graves	25.00

Burial

Francis Roberts (Rec 0106)	835.00
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GE Hall

<u>Interest</u> Business Money Manager 13.02	1.79
	<u>£3611.79</u>

Resolved that the listed payments be approved

59. CORRESPONDENCE RECEIVED SINCE LAST MEETING

1		Clwyd Family History, CRNCA – Letter of thanks for donation – <i>Resolved to be noted</i>
2		IRPW – Annual Report 2021/22 link: https://gov.wales/independent-remuneration-panel-for-wales-annual-report-2021-22 - <i>Resolved to be noted</i>

3		OVW – email re: Local Government and Elections (Wales) Act – Resolved to be noted to await further guidance.
4		Splash – Request for financial assistance (deferred from July 2020) – The Clerk apologised this item had been due to be submitted in September 2020, Following a discussion members resolved to award Splash £1000
5		AVOW – Email re: winners of Marjorie Dykins OBE Volunteer Memorial Awards – Resolved to be noted
6		Vic Studios – Request for financial assistance (move to December) – Resolved to move to grants in December
7		Rainbow Centre, Penley – Email re: Community Agent Support officer – Resolved for this council to continue with procedure in place not to outsource
8		Resident – email re: Welsh response to lockdown – Resolved to be noted
9		Resident – letter re: Bungalow, Waterloo Place – The Clerk read the contents of the letter to members, a discussion followed. Resolved for the Clerk to write to the resident stating TESCO lease the land from Cefn Community Council, all matters appertaining to Waterloo Place falls into the remit of TESCO, Council are not able to assist any further

The Clerk reported she had received more items of correspondence since the agenda was delivered as follows:

10		Awel Y Mor – Newsletter – Resolved to be noted
11		SLCC – Email re: Operation Forth Bridge – The Clerk reported the details of the procedure to follow in the event of the Death of the Duke of Edinburgh during Covid-19 Pandemic
12		WCBC – Email re: termination of service delivery contract – youth work and contract for consideration for 2021-22. – The Clerk reported the termination of the service is due to a substantial change to the way in which the service is delivered due to the pandemic. The Clerk confirmed the costs for 2 3 hour sessions against the precepted amount. Following a discussion all members agreed to continue to fund the service and requested the Clerk sign the SLA agreement.
13		WCBC – Email re: cancellation of open access play at Easter due to Covid-19 – Resolved to be noted
14		Resident Queen Street – Letter re Speeding – The Clerk read the contents of the letter to members, - Councillor D Wright reported he had recently attended a three-monthly meeting with NWP and was informed speed checks are not conducted at 20mph zones only outside educational settings. Cllr D Wright proposed a letter be sent to the Rural Sergeant and request regular speed checks are conducted and enforced in the whole area by the ‘arrive alive’ enforcement team. Councillor Mrs I Twigg seconded, vote followed, all in favour. Councillor D Metcalfe suggested members read a report written by the department of transport which states blanket 20mph area’s people are complacent and do not comply with the limits, speed cameras do work. Councillor Mrs G Wright asked Councillor D Metcalfe for a progress report on the action taken by the PKC Group with Arriva buses on Queen Street. Councillor D Metcalfe reported due to the pandemic and residents shielding no progress has been made, it was stated a meeting will be scheduled with Arriva, TESCO and WCBC. Councillor D Wright clarified one point made, since deregulation WCBC do not decide the routes, Arriva carry this out on the most profitable route.
15		Resident – Letter of complaint re: Advance Business Park – The Clerk read the contents of the letter to members, Councillor Mrs S Benbow-Jones reported she agreed with all comments raised in the letter, the site over the years has declined and is in an appalling state. Cllr Mrs SBJ

		<i>has made enquiries with WCBC to no avail and is currently trying to establish the owner of the site.</i>
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The Clerk reported she is continuing to forward via email all correspondence received from Ken Skates, AVOW and WCBC when it is first received.

60. TO RECEIVE PLANNING APPLICATIONS

Planning Received During February/March 2021

P/2021/0090

Proposed Annex Accommodation
Overleigh Farm, Bethania Road, Acrefair

In relation to application no P/2021/0090 no observations/objections were raised

P/2021/0119

Variation of condition 2&3 of planning permission
P/2016/0505 extend time period for commencement of
Development
Former Air Products Site, Llangollen Road, Acrefair

In relation to application no P/2021/0119 a lengthy discussion took place, Cllr D Wright reported he had written to WCBC stating annoyance and disapproval of any extension and proposed Cefn CC does the same. Seconded by Cllr B Twigg, vote followed 10 members for none against, Cllr Metcalfe abstained. Vote carried, resolved for Clerk to send a letter of objection.

P/2021/0167

Erection of 2 Detached dwellings
Land adj to Cambrian House, Well Street, Cefn Mawr

*Councillor Mrs S Benbow-Jones was placed in the waiting room
In relation to application no P/2021/0167 no objections. Councillor D Wright reported this is the second application submitted after adjustments have been made. Cllr D Wright fully supported the application, Seconded by Cllr D Metcalfe all members in favour.*

P/2021/0177

New Vehicular Access
149 Cae Gwilym Lane Cefn Mawr

In relation to application no P/2021/0177 no observations/objections were raised

P/2021/0178

New Vehicular Access
70 Cae Gwilym Lane, Cefn Mawr

In relation to application no P/2021/0178 no observations/objections were raised

P/2021/0186

Application for approval of reserved matters pursuant to
Outline planning permission P/2017/1056 & Variation of
Conditions 2&3 to extend time for commencement
Land of Chapel Street, Acrefair, Wrexham

In relation to application no P/2021/0186 no observations/objections were raised

P/2021/0203

First floor side extension
27 Caer Efail, Acrefair

In relation to application no P/2021/0203 no observations/objections were raised

61.REPORTS

61.1 Councillor Mrs S Benbow-Jones reported she has received complaints regarding youths riding electric scooters on the main highway in the community, she has passed over the concerns to NWP. Councillor P Blackwell stated the scooters are illegal to be used on the highway.

61.2 Councillor Mrs I Twigg reported footpath 26, Bowens Lane, Cefn. has a large fence around it which is blocking any access to the footpath and asked why is it blocked. The Clerk reported she was aware the footpath had been blocked for a number of years due to the landowner not repairing the retaining wall. The Clerk was requested to write to WCBC requesting enforcement action is served onto the landowner.

Councillor D Wright reported on a case over five years ago concerning footpath 76, which resulted in a court hearing. The order was made to open the footpath, which has still not happened, Councillor Mrs I Twigg reported the Clerk has all the relevant documentation in relation to Footpath 76 and requested a letter is sent to WCBC to the relevant enforcement team. It was also reported the containers are still on site, these units should have been removed.

61.3 Councillor D Metcalfe as in his earlier statement asked that a letter from Cefn CC is sent to WCBC to support the PKC Group in their request for the Ebenezer building. The Chairman noted Councillor Metcalfes comments.

61.4 Councillor D Wright reported the project development coordinator has scheduled a meeting with the Wildlife Trust Agency to discuss the tree management proposal, also a meeting with TOCRA has been arranged. The Clerk reported due to the pandemic the co-ordinator has been unable to carry out detailed work but was hopeful as restrictions start to ease this will bring value for money to the council, there will be a feasibility study undertaken on the Muga ground in relation to the changes made by the Welsh FA. The contract has been extended until December 2022.

Councillor D Wright wished to thank the members of the public for their attendance and looked forward to seeing public at future meetings.

The Chair echoed the comments, thanked members and public for their attendance and declared the meeting closed.