

CYNGOR CYMUNED
CEFN
COMMUNITY COUNCIL

MINUTES OF THE REMOTE VIRTUAL FULL COUNCIL MEETING HELD ON
ZOOM ON
23rd FEBRUARY 2021.
Chair: Councillor P Vaughan

32.PRESENT Councillors: P Blackwell, Mrs S Benbow-Jones, B Cook, A Ennis, Mrs J Jones, D Metcalfe, Mrs P Roberts, Rev K Tiltman, Mrs I Twigg, B Twigg, D Wright & Mrs G Wright. Also, one member of the public.

33.APOLOGIES Apologies for absence were received from Councillors: Ms J Parrish

The Chairman welcomed everyone to the remote meeting of Cefn Community Council

34.TO RECEIVE DECLARATION OF INTEREST

None Received

35. PUBLIC QUESTIONS/STATEMENTS

None Received

36.TO RECEIVE POLICE CORRESPONDENCE

The Clerk reported PCSO Lloyd had informed her that the sergeants have asked to change the way the information is given at council meetings, to provide a more detailed update of activities undertaken as opposed to reported crime stats. The below information was given:

Cefn Mawr & Rhosymedre

This month we have welcomed new PCSO Lara to our team. She has been getting to know the area by conducting foot patrol around Cefn, Rhosymedre and Newbridge and by visiting some of the open businesses in Cefn.

Near the end of January, PCSO Lloyd and Sheirs conducted a community engagement event in Tesco. We were informing members of the public about current scams that are going around and answering any questions people may have. We had a lot of questions about current COVID guidelines and were helping staff and security enforce some of the rules. We also had a stall full of leaflets with safety advice and windows alarms for people to use on their properties. The event was a success and Tesco were incredibly supportive of us. We are hoping to conduct another event like this soon.

As we continue through lockdown, we are receiving complaints about people travelling for exercise at Ty Mawr Country Park. We are continuing our patrols of the car park and Cae Gwilym lane and checking vehicles when appropriate. We have been aware of this issue since the start of lockdown and have seen a decrease in vehicles arriving, however we will continue to patrol the area and enforce the regulations.

We have also received reports of youths causing ASB issues at Tesco. We work closely with Tesco to try and prevent the issues and encourage them to phone us when it is occurring. We have been conducting a lot of patrols in the area and sending youths home when we see them. We will continue to monitor the issue as the nights are getting lighter. Referrals to Youth Justice will be made if there are repeated reports of ASB or COVID breaches by single youths.

You may be aware of an incident that occurred on Park Road, Rhosymedre on 12th February whereby two males were driving erratically and then abandoned their vehicle on the scrap yard and ran off. There was a large Police presence in the area to try and locate the males. Upon finding the abandoned car, Police also found a stolen car that had also been abandoned and both vehicles were recovered for CSI examination. Enquires are still ongoing.

Plas Madoc & Acrefair

You may have been aware of an incident on 9th February, whereby a car was perused through Johnstown and Ruabon and was eventually abandoned on Bowers Road, Acrefair and the driver and passenger ran off into the fields. Our Police dogs and helicopter were in force to help find the driver, and the vehicle was recovered for CSI examination.

We have had a burglary in Aled, Plas Madoc whereby a shed was broken into and expensive tools were stolen. Unfortunately, we have no suspects; however the victims have had numerous visits from PCSOs and our Community Safety team to give advice on protecting their shed and prevent any further issues in the future.

There was also another burglary in Alwen, whereby the window of an unoccupied property has been smashed and entry gained into the flat. Numerous items were taken and enquires are still ongoing. The occupant of the flat was in the process of moving out and is no longer living in the flat. Due to these break ins, we have been conducting targeted patrols in Plas Madoc in the evenings to try and reassure the community and we are actively submitting intelligence given to us by members of the community.

37. TO RECEIVE WRITTEN REPORT FROM COMMUNITY AGENT

February 2021

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| ➤ 2 referrals from the CMHT | ➤ 3 family referrals |
| ➤ 4 referrals from British Red Cross (BRC) | ➤ 2 self-referrals |
| ➤ 3 referrals from Social Services (SS) | ➤ 3 WCBC referrals |
| ➤ Cefn – 8 referrals | ➤ Newbridge – 0 referrals |
| ➤ Rhosymedre – 4 referrals | ➤ Plas Madoc – 3 referrals |
| ➤ Acrefair – 2 referrals | |

I would like to take this opportunity to say a huge thank you for extending my contract, therefore allowing me to continue with the support throughout our community. I am so happy!! Thank you so much!!

17 referrals have been received during this period and ongoing support has continued with residents referred during previous weeks/months. There continues to be a trend regarding benefits and I am working with several residents to access grant funding. In addition to this I am working with a number of residents who are experiencing difficulties within their properties that require me to liaise further with the PM estate office.

Great partnership working continues and added to the list is Clwyd Alyn. Supporting a resident at Plas Telford I have helped to secure them a new property at Ewloe, arranging for their carpets and removals to all be paid for. Continued partnership working with the police and a resident who requires additional support with her mental ill health, and British Red Cross continue to refer lots of residents. Wellbeing and mental ill health continue to be the main priority with all referrals. I have been working with 5 residents who are looking for support regarding a potential house move. One resident moved into their new property on 15th February and I shall continue with the other 4 to endeavour to secure a new property.

I am currently supporting several residents at Plas Telford and have received several complaints regarding the residents and managers there. I am working closely with the manager, of the managers manager to try and resolve the complaints and help provide a safe and happy living environment.

Sadly, 1 of our residents passed away 2 weeks ago. He was terminally ill, and I had spoken to him the day before he died. I am working closely with his nephew who lives down South to help with the removal of items that OT had provided. Items have also been provided to this gentleman that I had worked on with the resident in preparation for his funeral. Additionally, I am due to attend a meeting next week with multi-agencies with regards to one of my clients. They are looking for input from myself as this resident works well with me and I am therefore able to provide correct and up to date information about her.

I had the privilege of collecting some care packages from CRNCA that I distributed throughout our community for Valentine's day. They contained homemade chocolate cake, fruit, hot chocolate and marshmallows. Furthermore, to cheer others up I purchased a dozen red roses

and distributed to residents that I knew could do with something positive to put a smile on their faces; it worked

I am continuing to work with our community on post-Covid relief using current research. Despite the numerous referrals that we are receiving, I remain optimistic that at least our residents are reaching out and asking for help and support.

38. TO RECEIVE CLERKS REPORT

1. Due to the continuing stay at home restrictions community staff are still working 1 day per week, litter picking, Clerk working a mix off home & office, assistant came in one day last week. CA is still offering face to face but is encouraging any support needed by telephone first.
2. Permission required to write to local taxi companies to ask drivers using the co-op car park not to dispose of litter on the co-op grounds – community staff are continuing to litter pick this area once a week – ***Resolved to request the Clerk write the letter.***
3. Received notification from WCBC two CCTV cameras have been erected on Community Council columns at Bowers Road, police have made enquiries with nearby residents. Jones lighting will remove the cameras.
4. Council Logo – I asked if council had a logo/badge – there is one which has been re-sketched by a local artist who very kindly did not charge. Clerk proceeded to show slide of badge – welsh translation means GOD AND ALL GOODNESS. – ***A discussion took place; members agreed to an alternative design to include a miner, the aqueduct, viaduct and will ask artist to re sketch another draft and bring back to March meeting. The Chairman will make contact.***
5. Attended zoom meeting with officers from WCBC regarding Community Agent – consultation comprising of three options, most people who attended preferred to stay with option 1 which is stay as is. Confirmation was given that funding for the Community Agents is in place for 2021/22
6. Received contract letter from WCBC today regarding installation of remaining three defibrillator units with 16 points to agree to – recommend delegated powers given to Chair, Vice & Clerk to check the contract and proceed. – ***Resolved delegated powers given to Chair, Vice & Clerk to action.***

39. MINUTES OF THE PREVIOUS MEETING

- (a) Minutes of the Remote Full Council Meeting on 26th January 2021 - ***RESOLVED that the minutes of the Remote Full Council Meeting held on 26th January 2021 be confirmed and signed by the chairman at the earliest opportunity.***

40. TO RE ADOPT THE FOLLOWING DOCUMENTS FOR YEAR 2020-21

Members had been given copies off all documents prior to the meeting, The Clerk confirmed any alterations/changes which had been made to the documents since 2019-20, The financial regulations have been updated to reflect min ref 141 May 20, Resolved the following documents were adopted for year 2020-21

- (a) Risk Assessment
- (b) Schedule of Assests
- (c) Annual Investment Strategy

- (d) Internal financial Controls
- (e) Reserve Policy
- (f) ICO Publication Scheme
- (g) Financial Regulations
- (h) Standing Orders

41. TO RECEIVE INTERIM AUDIT REPORT FOR YEAR 2020-21

The Clerk reported she had received the interim report and proceeded to go through the details. There were outstanding issues from the 2019/20 audit min ref May 20-141 which have now been actioned under the above item number as financial regulations have been adopted for year 2020-21.

Points raised from 2020/21 Issue 1. Council awarded a contract for replacement LED lighting to Jones lighting, due to difficulty in obtaining quotations and receiving presentations during the pandemic. Standing orders and financial regulations were suspended, the recommendation is council must ensure procedures are in place to allow contractors to make presentations remotely. Council noted the recommendation. There is no evidence the maintenance contract has been reviewed; council must ensure that the contract is awarded as per financial regulations. Issue 2. Council receives regular reports of expenditure against the budget which show actual spend to date and budget remaining. The report does not show the expected budgeted expenditure to date which council can see whether actual expenditure is likely to be under or overspent. Members considered the recommendation and resolved they have sufficient information provided to them currently to enable them to identify any over or underspend, no further headings required.

42. Monthly Accounts

ACCOUNTS TO BE PASSED FOR PAYMENT 23rd FEBRUARY 2021
EXPENDITURE

Wages/Sal from (month 10) \

T Nicholls-Smith, H Parry, S Roberts, B Lloyd, MC Hartshorne 4747.72

Invoice No

20/167	106237	SLCC - Invoice for membership renewal	234.00
20/168	106238	Urdd Eisteddfod - grant Award LGA 1972 Sec 137	200.00
20/169	106239	British Gas - Invoice for GE Hall	158.86
20/170	106240	Steve Pugh - Invoice for gravedigging	335.00
20/171	106241	EDF Energy - invoice for unmetered supply	2190.71
20/172	106242	Flintshire CC - Invoice for added years	236.76
20/173	106243	Jones Lighting - Invoice for repairs	1335.00
20/174	106244	Salinise - Invoice for fogging solution	38.40
20/175	BACS	WCBC - invoice for contribution of youth services (revised)	1770.24
20/176	BACS	Peter Green Groundcare - Invoice for play areas	714.00
20/177	BACS	R J Tree Services - Invoice for felling trees at Cemetery	1980.00
20/178	BACS	TMNS - Expenses for Feb 21 (LGA 1972 sect 112)	155.59
20/179	106245	BT - Invoice for office & Broadband	291.68

20/180	BACS	Marcher Stone - invoice for repair work to headstone	170.00
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Invoices Received During Jan 21/Feb 21

HMRC Tax & NI (18.01.21)	953.77
Clwyd Pension Fund (18.01.21)	621.16
HSBC Charges (27.01.21)	22.23
	<u>£16155.12</u>

Income

HMRC	4710.97
Lightsources (rec 0104)	2845.99
WCBC (PS refund)	325.00

Burial

Francis Roberts (Rec 0100)	1770.00
Tilston Funeral Services (Rec 0101)	555.00
Rowlands Funeral Services (Rec 0102)	455.00
RBF Services (Rec 0103)	205.00

GE Hall

Interest

Business Money Manager 13.01	1.89
	<u>£10868.85</u>

Resolved that the listed payments be approved

43. CORRESPONDENCE RECEIVED SINCE LAST MEETING

1		Urdd & Cefn Mawr OAP Welfare - Letter of thanks for donation - <i>Resolved to be noted</i>
2		WCBC Play Development Team - Notification of grant award – <i>The Clerk read the contents of the letter to members, members were delighted to receive the grant award, and requested the Clerk look for quotes for resurfacing the MUGA area, Cllr D Wright proposed that if the quotations are higher than the grant award to pay the remaining balance from balances. Seconded by Councillor P Vaughan all members in favour</i>
3		Offa CC - Request for financial assistance for RWF memorial garden – <i>Resolved to award £200</i>
4		Macmillan Wrexham - Request for financial Assistance – <i>Resolved to award £200, a discussion followed that any future applications received from any organisation will be submitted at the December 2021 meeting</i>
5		Awel Y Mor - February 2021 Newsletter - <i>Resolved to be noted</i>
6		IRPW - Email re: review of the remuneration framework for Community & Town Councils - <i>Resolved to be noted</i>
7		K Thomson – email re: delay to woodland management plan due to bird nesting until the end of summer – <i>Resolved to be noted</i>
8		CRNCA – Letter of thanks for donation – <i>Resolved to be noted</i>

The Clerk is continuing to forward via email all correspondence received from Ken Skates, AVOW and WCBC when it is first received.

44.TO RECEIVE PLANNING APPLICATIONS

Planning Received During January/February 2021

P/2021/0061

Two storey Side extension

Ysgubor Issa, Pen Y Bryn, Penycae

In relation to application no P/2021/0061 no observations/objections were raised

45.REPORTS

45.1 Councillor B Twigg reported on the meeting with WCBC officers held on Bowers Road regarding the recent flooding in the area, he has received photographic evidence from a nearby property showing the garden which was severely flooded and water gushing down Bowers Road caused from the blocked culvert at the top of the road. Councillor B Cook reported WCBC have carried out minor works, the culvert at the bottom of Bowers Road has been dug out and dug six to seven runoffs which could possibly have an effect. The main issue seems to be WCBC do not seem to have any records of drainage etc in the area. Cllr B Twigg re-iterated the problem with the culverts is at the top of Bowers Road not the bottom.

Cllr B Cook also reported about the poor state of private road leading down to the side of Ysgol Acrefair, the landowner has requested materials from WCBC to repair the road which he was told WCBC would deliver the materials which has not happened. Cllr D Wright suggested Cllr Mrs S Benbow-Jones contacts a fellow councillor who has copies of maps of the area which clearly show the drainage, culverts etc.

45.2 Councillor Mrs I Twigg reported on the bollards which have been erected on Llangollen Road, which is now preventing vehicles parking on the land and made the area a danger especially to pedestrians. People who normally would use the area to park are now parking their vehicles in nearby housing estates. Cllr Mrs Twigg asked who had requested the installation as local people had not been consulted. Councillor Mrs S Benbow-Jones reported she requested the area be utilised as parking land and was not highway land. The Environment department had carried out the works without consulting local people and ward members. The Clerk was requested to write to the Chief Executive of WCBC and ask for clarification on who had requested the works and why elected members had not been consulted.

45.3 Councillor P Blackwell reported on the terrible state of the roads around Plas Madoc potholes in Hampden Way, around Aled leading to Plas Telford Cllr Blackwell said he had raised the issue with officers in WCBC several times and no action has been taken. The Clerk was requested on behalf of Council to support Cllr Blackwell and send a letter to WCBC.

45.4 Councillor D Metcalfe reported he had been in touch with WCBC as the storm drains on Well Street outside the GE Hall are blocked. He asked for copies of the photographs that Cllr Twigg referred to earlier in the evening and the maps of the area which Cllrs S Benbow-Jones will endeavour to obtain.

Councillor Mrs P Roberts tendered her apologies and left the meeting.

45.5 Councillor D Wright reported on planning application P/2019/0845 which had been heard at planning committee, and reported himself, Cllr Mrs S Benbow-Jones and Cllr Mrs J Lowe, Ruabon were in total support that any monies released from the development towards education

provision should be allocated to the nearest school and not the school in the ward in which the application refers to.

45.6 Councillor D Wright reported he had received an email from Mr Duckers BCUHB agreeing to provide monthly updates/progress reports on the proposed health centre. It was reported a site review of Tabernacle has been undertaken with the findings expected very soon.

45.7 Councillor D Wright reported he had recently as elected member been invited to a presentation regarding the Census and would recommend that community councillors have the same opportunity, which could promote the census on 21st March 2021. The Clerk was requested to organise a meeting as soon as possible.

The Chair thanked members for their attendance, and declared the meeting closed.