

**CYNGOR CYMUNED**  
**CEFN**  
**COMMUNITY COUNCIL**

**MINUTES OF THE REMOTE VIRTUAL FULL COUNCIL MEETING HELD ON**  
**ZOOM ON**  
**26<sup>th</sup> JANUARY 2021.**  
**Chair: Councillor P Vaughan**

**18.PRESENT** Councillors: P Blackwell, Mrs S Benbow-Jones, B Cook, Mrs J Jones, D Metcalfe, Mrs P Roberts, Rev K Tiltman, Mrs I Twigg, B Twigg, D Wright & Mrs G Wright. Also, one member of the public. Also Ms K Thomson, Mr D Sheil & Mr Deio Jones.

**19.APOLOGIES** Apologies for absence were received from Councillors: Ms J Parrish

The Chairman welcomed and wished a Happy New Year to everyone to the remote meeting of Cefn Community Council and invited Ms Thomson to proceed with her presentation.

**20. TO RECEIVE SHORT PRESENTATION FROM KATE THOMSON & DAVID SHEIL REGARDING WOODLAND MANAGEMENT**

Ms Thomson showed members a PowerPoint presentation which detailed the key recommendations from the Pontcysyllte Woodland Management Report. This includes:

- Sustainable woodland management is key
- Important to look at overall biodiversity and health of the woodland
- Identified areas for works that will help improve key views
- Coppicing and thinning of trees will ensure an uneven age structure and variety of trees to benefit the woodland and continuous canopy cover
- Winter working so bird nesting season will be avoided
- There will be volunteering opportunities for community engagement
- First Phase February 2021

A lengthy discussion followed; Ms Thomson summarised:

The proposals for this site will increase the local visibility of the Pontcysyllte Aqueduct and also allow significant improvement to the local biodiversity.

- There should be consultation with local community and statutory bodies
- Management will be restricted to thinning to maintain continuous canopy cover and reduce disturbance to the site
- Some of the woodland will be left unmanaged / undisturbed (inaccessible areas away from footpaths)
- Management will favour the retention of the full range of site-native species
- Existing fallen deadwood will be retained within the wood and the majority of felled timber will be retained on site to create habitat piles for invertebrates
- Maiden trees will be retained to develop into veteran trees with associated epiphytic lichen and bryophyte communities
- The bird breeding season will ideally be avoided during woodland operations (i.e. operations should be confined to the August – March period)
- Natural regeneration is to be encouraged, resorting to direct planting with trees of local seed origin if necessary
- The proposals will help develop the social and economic well being of local communities

Ms Thomson and Mr Sheils were thanked for their attendance and members give their full support to the recommendations contained within the report.

## **21. TO RECEIVE DECLARATION OF INTEREST**

None Received

*Councillors Mrs P Roberts & P Blackwell entered the meeting*

## **22. PUBLIC QUESTIONS/STATEMENTS**

None Received

## **23. TO RECEIVE POLICE CORRESPONDENCE**

From 20/12/2020 – 20/01/2021

### **CEFN MAWR & RHOSYMEDRE**

1 x ASB on Queen Street – a youth riding an off-road bike at the location, youth was not identified.

1 x theft from vehicle on Cae Coch Lane – council van was broken into and Wrexham council bodywarmer & hats were stolen. Enquires are still ongoing.

1 x theft from Ty Mawr – dog stolen whilst off the lead in the country park. Enquires are still ongoing.

1 x theft of a bank card from Tesco. Enquires still ongoing.

1 x public order crime – unknown persons fighting in the street. No complaint by any party.

1 x common assault – the victim was assault by an unknown person, no serious injuries, enquiries still ongoing.

1 x road related incident – Off road bikes being ridden in Ty Mawr, were given words of advice and sent home.

### **PLAS MADOC**

1 x ASB - relating to a noise complaint.

1 x Burglary residential – money was taken from residents' purse, she left her door unlocked, left the property and came back to find money taken from her purse. No further enquires.

1 x Public order crime and 1 x common assault – relating to a domestic incident between partners. Suspect arrested with bail conditions.

1 x fail to stop traffic collision – vehicle has collided with the victims and driven off, no injuries, CCTV footage of the incident and enquires are still ongoing.

### **ACREFAIR**

3 ASBs – all relating to a neighbour dispute.

Also, thankfully we have not seen a huge amount of COVID breaches on our patch, with very few calls to us about gatherings etc compared to other parts of Wrexham Rural.

## **24. TO RECEIVE WRITTEN REPORT FROM COMMUNITY AGENT**

**January 2021**

- 2 referral from the CMHT
  - 1 referral from CAMHS
  - 5 referrals from British Red Cross (BRC)
  - 3 referrals from Social Services (SS)
  
  - **Cefn** – 9 referrals
  - **Rhosymedre** – 5 referrals
  - **Acrefair** – 7 referrals
  - **Newbridge** – 0 referrals
  - **Plas Madoc** – 3 referrals
- 6 family referrals
  - 2 self-referrals
  - 5 WCBC referrals

I hope you all had a good Christmas and New Year.

24 referrals have been received during this period as it also covers from mid-December and support has continued with residents referred during previous weeks. There continues to be a trend regarding benefits and numerous residents are just realising that they may actually be eligible to claim certain benefits. To date, over this period I have supported a resident with their PIP claim and backdated money owed from 2015. Last week they confirmed that my calculations were correct and he is being refunded in excess of £17,800.

Great partnership working continues with the WCBC, the police, British Red Cross, Occupational Therapists, Social Services, Social Prescriber and CMHT. Wellbeing and mental ill health remain the main priority, more so after the latest announcements with regards to Covid. This became blindingly obvious over the festive period as people began contacting me due to extreme low mood. Moreover, there have been 3 residents who contacted me to explain they felt suicidal so, safeguarding measures applied, duty social services contacted, and referrals made. I foresee further referrals coming through from CMHT and SS as Dr Klenka (Ty Derbyn) has tested positive for Covid which has greatly impacted on all the staff working with her and clients who have attended appointments with her. Whilst telephone contact with a few may be adequate, it prevents not only evaluation of the individual but hinders non-verbal communication, which is vital for full evaluation, and may inhibit opportunities to prevent suicide (Kola, 2020). May I just take this time to say how privileged I feel that our residents feel confident enough to contact me and discuss their feelings with me.

Several referrals received have been due to residents who are having to re-self-isolate due to Covid. The support for collection and delivery of prescriptions has been referred on to free up my time, and essential food shopping has only been minimal. On this note, over the festive period I have delivered both food parcels and ready-made meals provided by the CRNCA to our residents. I voluntarily undertook this on Christmas day, in my cosy pj's and an elf hat to brighten their day, make sure they ate, and to try to help combat loneliness and isolation. This was greatly appreciated by everyone (photo enclosed). (In total I worked 5 hrs on a voluntary basis.)

I am supporting several residents in Plas Telford however, over this period I have had cause to go above the managers head and speak to his managers manager. Paramedics were called out to

one of my clients at the weekend and the actions of one member of the care staff resulted in a further complaint being made against her by them. This currently remains ongoing.

***Members wished to congratulate the Community Agent and thank her for her dedication to the role, especially volunteering on Christmas Day.***

## **25. TO RECEIVE CLERKS REPORT**

1. Due to current lockdown Chair, Vice & Clerk on January 4<sup>th</sup> made delegated decision for community staff to work 1 day per week, litter picking, Clerk working a mix of home & office, Assistant has worked one day last week. CA is still offering face to face but is encouraging any support needed by telephone appointment first.
2. Thanks, extended to Friends of Ruabon for the Xmas Float
3. Job Applications for Administration Officer due to current restrictions interviews have been postponed until these can be carried out face to face – vacancy is advertised on communities for work had over 40 enquiries.
4. Cemetery contractor has notified me a headstone has been laid flat, potentially caused by the recent weather or hit by a vehicle. No damage to memorial the pegs underneath have give way – family have contacted stating a vehicle has hit the stone and decking has been damaged– last grave dug was done by hand due to the ground being wet. Meeting with chairman and the family tomorrow
5. Chairman delivered flowers to Mrs O’Kane – Delighted, lovely photograph which will go in next edition of community news. Mrs O Kane has sent a Thank you card.
6. Defibrillator – possible use at Hinds Shop, received an email stating the unit was not ready for emergency indicating a call was made to 999.

## **26. MINUTES OF THE PREVIOUS MEETING**

- (a) Minutes of the Remote Annual Meeting on 15<sup>th</sup> December 2020 - ***RESOLVED that the minutes of the Remote Annual Meeting held on 15<sup>th</sup> December 2020 be confirmed and signed by the chairman at the earliest opportunity.***
- (b) Minutes of the Remote Finance Meeting on 15<sup>th</sup> December 2020 - ***RESOLVED that the minutes of the Remote Finance Meeting held on 15<sup>th</sup> December 2020 be confirmed and signed by the chairman at the earliest opportunity.***
- (c) Minutes of the Remote Full Council Meeting on 15<sup>th</sup> December 2020 - ***RESOLVED that the minutes of the Remote Full Council Meeting held on 15<sup>th</sup> December 2020 be confirmed and signed by the chairman at the earliest opportunity.***

## **27. TO DISCUSS & AGREE EXTENSION OF EMPLOYMENT CONTRACT FOR COMMUNITY AGENT**

The Clerk reported she has not received confirmation from WCBC that funding for 2021-22 had been granted. Members were given a breakdown of costs including the remaining budget for the Community Agent. A discussion took place regarding the service the agent is providing and the obvious need for the service to continue. Councillor D Wright proposed if funding from WCBC is not granted to take the required amount from council reserve balances and extend the contract

for a further twelve months, this was seconded by Cllr Mrs K Tiltman, a vote followed all in favour. The Clerk was requested to renew the contract for the Community Agent for a period of twelve months.

## **28. Monthly Accounts**

### **ACCOUNTS TO BE PASSED FOR PAYMENT 26<sup>th</sup> JANUARY 2021** **EXPENDITURE**

Wages/Sal from (month 9) \ 4662.99  
T Nicholls-Smith, H Parry, S Roberts, B Lloyd, MC Hartshorne

#### **Invoice No**

20/124	106218	Wales Air Ambulance - Grant Award LGA 1972 Sec 137	1000.00
20/125	106219	Family Friends - Grant Award LGA 1972 Sec 137	200.00
20/126	106220	Cerebral Palsy Cymru - Grant Award LGA 1972 Sec 137	200.00
20/127	106221	Marie Curie Wales - Grant Award LGA 1972 Sec 137	200.00
20/128	106222	Hope House - Grant Award LGA 1972 Sec 137	1000.00
20/129	106223	Nightingale House Hospice - Grant Award LGA 1972 Sec 137	1000.00
20/130	BACS	Cefn Mawr Old People's Welfare - Grant Award LGA 1972 Sec 137	200.00
20/131	BACS	Friends Of Llys Y Craig - Grant Award LGA 1972 Sec 137	200.00
20/132	BACS	TOCRA - Grant Award LGA 1972 Sec 137	200.00
20/133	BACS	Friends of Ruabon - Grant Award LGA 1972 Sec 137	200.00
20/134	BACS	CFH Society- Grant Award LGA 1972 Sec 137	200.00
20/135	BACS	Hampden Bowling Club- Grant Award LGA 1972 Sec 137	200.00
20/136	BACS	Ysgol Acrefair - Grant Award LGA 1972 Sec 137	200.00
20/137	BACS	Ysgol Rhosymedre - Grant Award LGA 1972 Sec 137	200.00
20/138	BACS	Ysgol Min Y Ddol - Grant Award LGA 1972 Sec 137	200.00
20/139	BACS	Rhosymedre Methodist Church - Grant Award LGA 1972 Sec 137	200.00
20/140	BACS	Cefn Mawr Historical Society - Grant Award LGA 1972 Sec 137	200.00
20/141	BACS	Ysgol Cefn Mawr	200.00
20/142	BACS	CRNCA - Grant Award LGA 1972 Sec 137	200.00
20/143	106224	Rhys Jones Electrician - Invoice for installing cabinets	453.15
20/144	106225	PPL/PRS - Invoice for GE Hall music licence	231.07
20/145	106226	JDH Business Services - Invoice for data protection services 20/21	840.00
20/146	106227	Zoll Medical Ltd - Invoice for Defibrillators	1920.00
20/147	106228	Zoll Medical Ltd - Invoice for Defibrillators	2880.00
20/148	BACS	TMNS - Expenses for Dec 2020 (LGA 1972 sect 112)	156.00
20/149	106229	Steve Pugh - Invoice for Gravedigging	585.00
20/150	106230	Audit Wales- Invoice for 2019/20 Audit	281.75
20/151	106231	EDF Energy - Invoice for unmetered supply	2189.15
20/152	106232	PHS Group - Invoice for hand driers	317.88
20/153	106233	Zurich Municipal - Invoice for extra cover for defibs	37.79

20/154	106234	Jones Lighting - Invoice for repairs	301.94
20/155	BACS	ORP Surveillance - Invoice for CCTV at front of GE Hall	1759.20
20/156	BACS	ACS Technology - Invoice for office	72.50
20/157	BACS	WCBC - Invoice for repairs at Gwynant play park	337.00
20/158	BACS	Peter Green - Invoice for Cemetery	40.00
20/159	BACS	Peter Green - Invoice for Play area	714.00
20/160	106235	British Gas - Invoice for GE Hall (office)	142.88
20/161	106236	British Gas - Invoice for GE Hall (Hall)	242.64
20/162	BACS	WCBC - Invoice for half yearly instalment of inspection & maintenance of play areas	1771.80
20/163	BACS	TMNS - Expenses for Jan 21 (LGA 1972 sect 112)	30.39
20/164	106237	Colemans Electrical Ltd - invoice for GE Hall	1200.00
20/165	BACS	ACS Technology - Invoice for office SSL certificate for 12 months	80.00
20/166	BACS	ACS Technology - Invoice for office	72.50

**Invoices Received During Dec 20/Jan 21**

HMRC Tax & NI (17.12.20)	1085.88
Clwyd Pension Fund (17.12.20)	646.52
HSBC Charges (27.12.20)	20.63
WCBC NNDR	602.00

**£29874.66**

**Income**

Vodafone (Rec 0096)	1250.00
Tesco Stores (Rec 0097)	6250.00

**Burial**

Mr F Twigg (Rec 0098)	205.00
Buckley Memorials (Rec 0099)	110.00

**GE Hall**

**Interest**

Business Money Manager 13.11&13.12	3.56
------------------------------------	------

**£7818.56**

***Resolved that the listed payments be approved.***

## **29. CORRESPONDENCE RECEIVED SINCE LAST MEETING**

1	WCBC - Letter re: Play opportunities Grant 20/21 - payment of £325 – <b><i>The Clerk read the contents of the letter to members; it was also noted the Clerk had applied for a grant from the Play Innovation Grant 2021 – it is hoped a decision will be made in early February</i></b>
2	SLCC - Renewal of membership £234.00 – <b><i>Resolved to Renew membership</i></b>
3	Police & Crime Commissioner - Have your say survey - <a href="https://www.surveymonkey.co.uk/r/NWPreceptSurvey">https://www.surveymonkey.co.uk/r/NWPreceptSurvey</a> - <b><i>Resolved for members if they wish to respond individually</i></b>
4	Urdd National Eisteddfod - Request for financial assistance – <b><i>Cllr D Wright proposed to award £200 seconded by Cllr P Vaughan – following a vote 10 for 0 against – Cllr D Metcalfe abstained. Resolved to award £200 LGA 1972 sec 137</i></b>
5	WCBC - SLA renewal for Play Area's 2021/22 – <b><i>The Clerk gave members the breakdown of costs, an overall increase of £44.00 - £4.00 per play area. Following a discussion Cllr P Vaughan proposed to accept the SLA for 2021/22 seconded by Cllr P Blackwell – following a vote all members in favour. The Clerk was requested to sign and return the necessary paperwork.</i></b>
6	Cerebral Palsy, Ysgol Cefn Mawr, Ysgol Acrefair, CFH, Hope House, Nightingale, TOCRA, Hampden Bowling Club, Bobath, Wales Air Ambulance, Cefn Historical Society - letter of thanks for donation – <b><i>Resolved to be noted</i></b>
7	AVOW - Press Release - This is our Land Rap with Young People from Plas Madoc – <b><i>Resolved to be noted</i></b>
8	WCBC – Email re: Survey for difficult Decisions – opinions by 05/02/21 – <b><i>Resolved for members to submit their response individually if required</i></b>
9	Welsh Government – Poster re: Holocaust Memorial Day, light a candle 27/01/21 @ 8p.m – <b><i>Resolved to be noted</i></b>

***The Clerk is continuing to forward via email all correspondence received from Ken Skates, AVOW and WCBC when it is first received.***

## **30. TO RECEIVE PLANNING APPLICATIONS**

### **Planning Received During December 2020/January 2021**

- P/2020/0810                      Demolish Single storey extension  
Construction of a four-bedroom dwelling and new access  
12 Ffordd Kayton, Cefn Mawr  
***In relation to application P/2020/0810 no objections/observations were raised***
- P/2020/0842                      Change of use from Public House to Dwelling  
Black Lion Inn, Park Road Newbridge  
***In relation to application P/2020/0842 no objections/observations were raised***
- P/2020/0843                      Outline application (all matters reserved except for access)  
For 1 dwelling  
Black Lion Inn, Park Road Newbridge  
***In relation to application P/2020/0843 no objections/observations were raised***



***In relation to application P/2020/0903 no objections/observations were raised***

Councillor D Wright reported P/2019/0845 (43 affordable homes at land opposite Plas Madoc) is being discussed at planning committee WCBC next Monday. The developers have agreed to contribute towards primary education and although the application is in Ruabon South, it is felt that the children potentially residing in the properties due to the proximity of the housing and local schools would in his opinion attend schools in Cefn Community not Ruabon. Following a discussion Councillor Mrs I Twigg proposed that the three elected members of Cefn CC speak on behalf of all members and request that funding from the developers towards education is allocated to Cefn Community. Seconded by Councillor B Twigg, all members in favour.

**31.REPORTS**

31.1 Councillor Mrs I Twigg reported on the car park on Llangollen Road where bollards have been erected by WCBC, which has ultimately reduced the number of car parking spaces. Cllr Twigg asked why the work had been undertaken and who requested it. Cllr Mrs I Twigg was requested to contact Cllr Mrs S Benbow-Jones for clarification as elected member as Cllrs D Wright and P Blackwell had no knowledge of the scheme until after the works had been undertaken.

31.2 Councillor B Cook reported on the recent bad weather which has resulted in flooding on Bowers Road, three properties were badly affected, and several cars written off. One neighbour had dug a trench which resulted in parts of Ysgol Acrefair being flooded. WCBC have since filled in the trench, the issue seems to be the culvert blocking and overflowing from the Delph lake. Discussions followed regarding the drainage, gullies, culverts. Cllr D Metcalfe reported he had contacted WCBC regarding records for drainage in the community and stated WCBC do not have any records. Cllr D Wright referred to an incident in 2012 and stated a copy of all culverts in the area was given to officers at that time. Cllr B Cook reported a meeting on Thursday is scheduled with Mr K Williams, WCBC and invited members to attend. The Clerk was requested to write to D Williams, WCBC and request all drains, culverts, gullies are cleaned and attended to asap.

***Councillor Mrs S Benbow-Jones entered the meeting.***

31.3 Councillor D Wright reported on major works on the Pentre side of the viaduct, which is for vegetation clearance from the arches, a traffic management system will be in place.

31.4 Councillor D Wright reported enquiries are ongoing with BCUHB, one question had been submitted enquiring if Tabernacle had a graveyard, which it does not.

31.5 Councillor D Wright reported WCBC will be auctioning the Ebenezer building, hopefully at the end of March, providing all necessary consultations are carried out by this time. It was suggested the glass panels currently in the building are withdrawn from the auction and are loaned to Cefn Community Council which could be displayed in the GE Hall.

31.6 Councillor D Metcalfe reported the land slip at Park Road, Newbridge and suspects the drains have been a contributing factor to the land slip.

31.7 Councillor D Metcalfe reported a section of woodland behind the Post Office has been cleared without his permission which is contravening the conservation policy, there is also power substation adjacent to the land with high and low voltage cabling, which would cause a major

outage if the cabling has been disturbed during the works. FP 26 is also being affected. Cllr Metcalfe reported he has been in touch with all necessary officers at WCBC and Scottish Power.

The Chair thanked members for their attendance, and declared the meeting closed.