



**Burglary Other Than Dwelling** - 2 – Garage broken into and items stolen from within, Same garage broken into 1 week apart – Enquiries on going

**Burglary Dwelling** 1 – damage caused to a back-door lock – no entry gained.  
1 – Items stolen from within a property by known offender – enquiries ongoing

**Criminal Damage** 1 – Graffiti over walls and windows of property – enquiries on going, possible known offenders  
1 – Damage caused to window at property by known offenders – no complaint  
1 - Damage caused to windows by unknown offenders – enquiries ongoing  
1 – Damage caused to window at property by unknown offender – enquiries on going

Damages do not appear to be linked

**Theft From Motor Vehicle** 2 – Offender has broken into vehicles and stolen items from within, on the same night – 1 male arrested and charged for both offences

**190. TO RECEIVE WRITTEN REPORT FROM COMMUNITY AGENT**  
**October 2020**

I have taken 1 week’s annual leave during this period.

- 2 referral from the CMHT
- 4 referrals from British Red Cross (BRC)
- 1 referral from Occupational Therapy (OT)
- 2 referral from Social Services (SS)
- 5 family referrals
- 4 self-referrals
- 1 WCBC referral
- 2 Community Agent referrals
- 2 Police referrals
- 2 Community Council referrals
  
- **Cefn** – 10 referrals
- **Rhosymedre** – 4 referrals
- **Acrefair** – 6 referrals
- **Newbridge** – 2 referrals
- **Plas Madoc** – 3 referral

25 referrals have been received during this period and support has continued with residents referred during previous months. There is still a noticeable increase in benefit queries, and I am supporting numerous residents with the COVID crisis emergency fund, DHP's, and PIP claims, and I continue to work in partnership with the police, British Red Cross, Occupational Therapists, Social Services and CMHT within the community. Wellbeing and mental ill health are still the main priority. I have attended the weekly coffee & chat morning with CRNCA and it has provided a good opportunity to undertake wellbeing checks. There has been an incident in Plas Madoc which involved the police being called out. This issue has been ongoing for approx. 4 years now and is having a detrimental effect on the lady involved. I have tried to attend the property of the perpetrator however, so far, she hasn't answered her door to me. I have called 101 to report this as I feel that there is mental ill health that is causing her to behave in this manner. SPOA are aware of this case, and Plas Madoc estate office have sent the perpetrator a breach of tenancy letter out. Full support has been put in place for the victim and she has wonderful neighbours supporting her too. I shall continue to try and contact the perpetrator as she also needs support, possibly to access secondary care. If you are questioning why, the reason is that when the social worker attends her property, if this particular lady says she doesn't need any help then that will be the end of it. The issue cannot be enforced at this point. However, if I can get to see her then I would be able to make that call to secondary care with her, therefore helping her to feel in control of the situation.

My plans for the remainder of this month have now changed due to the fire breaker. I have got a piece going on Facebook to advise that I shall be working throughout, so to contact me if there is a need. I have also advised people that they are still able to go out to the shops but if they are reluctant to, or afraid to, then myself and a volunteer will be able to go and collect prescriptions and essential foods only.

### **191. TO RECEIVE CLERKS REPORT**

1. Due to Firebreak until Monday 9<sup>th</sup> November George Edwards Hall is currently closed to all users except for Foodbank as classed essential. Community Staff are working Monday & Thursday – Community Agent & Clerk working normal hours.
2. Keep Wales Tidy – Funding received for butterfly garden at Trefynant Cemetery - works starting Monday 2<sup>nd</sup> November – Officer from Keep Wales Tidy is carrying out all works.
3. CCTV replacement camera is now working – located on Hill Street
4. Community benefit scheme - Wates construction will be carrying out works in the hall in the next few weeks – new serving hatch – same colours as the floor, storage cupboard will be made.

5. Met with Friends of Ruabon last week regarding the annual Santa parade – due to restrictions unfortunately no stopping this year – drive by Santa Thursday 10<sup>th</sup> Dec – Plas Madoc & Acrefair starting 4.30pm & Cefn Saturday 12<sup>th</sup> Dec @ 4.30pm – no donation buckets – have forwarded a grant form for completion
6. Trefynant Cemetery – new row has now been started no path in place – received quote from gravedigger for concrete path instead of laying slabs which over time become unsafe with ground movement. New path in concrete with brush finish and bull nose edges for safety – expansion joints every 10m - £3000 + VAT - ***A Discussion followed, the Clerk was requested to obtain quotes for patterned concrete and concrete with a resin finish.***

### **192. MINUTES OF THE PREVIOUS MEETING**

- (a) Minutes of the Remote Full Council Meeting on 22<sup>nd</sup> September 2020 - ***RESOLVED that the minutes of the Remote Full Council Meeting held on 22<sup>nd</sup> September 2020 be confirmed and signed by the chairman at the earliest opportunity.***
- (b) Minutes of the Remote Finance Meeting on 22<sup>nd</sup> September 2020 - ***RESOLVED that the minutes of the Remote Finance Meeting held on 22<sup>nd</sup> September 2020 be confirmed and signed by the chairman at the earliest opportunity.***
- (c) Minutes of the Remote Lighting Meeting on 22<sup>nd</sup> September 2020 - ***RESOLVED that the minutes of the Remote Lighting Meeting held on 22<sup>nd</sup> September 2020 be confirmed and signed by the chairman at the earliest opportunity.***
- (d) Minutes of the Remote Staffing Meeting on 7<sup>th</sup> October 2020 - ***RESOLVED that the minutes of the Remote Staffing Meeting held on 7<sup>th</sup> October 2020 be confirmed and signed by the chairman at the earliest opportunity.***
- (e) Minutes of the Remote Youth Committee Meeting 21<sup>st</sup> October 2020 - ***RESOLVED that the minutes of the Remote Youth Committee Meeting held on 21<sup>st</sup> October 2020 be confirmed and signed by the chairman at the earliest opportunity***

### **193. TO AGREE RECOMMENDATIONS FROM THE STAFFING MEETING HELD ON 7<sup>th</sup> OCTOBER 2020**

Members had received the minutes from the staffing meeting held on 7<sup>th</sup> October 2020.

Members present agreed to the recommendations and resolved to approve all recommendations contained within the minutes. All in favour.

The Clerk was asked to leave the remote meeting, A discussion took place, it was resolved for community staff, community agent and Clerk to receive a one-off bonus payment of £75.00 as a thank you gesture for working through the pandemic, this will enable staff to have a meal with their families. The payment will be subject to tax deductions. All members in favour. The Clerk was messaged and asked to re-enter the meeting.

### **194. TO AGREE RECOMMENDATIONS FROM THE YOUTH COMMITTEE MEETING HELD ON 21<sup>st</sup> OCTOBER 2020**

All members agreed to the recommendations within the minutes. This years annual Remembrance Service will be held on Wednesday 11<sup>th</sup> November. Due to government guidelines an invitation will only be extended to all councillors, Ms B Grey-Davies and Mr D Roberts. The service will be filmed which will be uploaded onto the website and social media platforms. The Clerk asked members to inform her of their attendance by Monday 9<sup>th</sup> November

### **195. TO DISCUSS & CONFIRM COUNCIL'S INSURANCE RENEWAL DUE OCTOBER 2020**

The Clerk reported the annual insurance was expiring this month, she has approached another insurer who had failed to attend the appointment. It was advised to take out a two-year premium as the costs are less. The Clerk gave the figures to members, Councillor D Wright proposed that standing orders & Financial regulations are suspended and to accept the two-year quotation with Zurich Municipal at a cost of £5663.16 seconded by Councillor Mrs I Twigg, following a vote all in favour resolved to accept two year contract with Zurich Municipal.

#### **196. ANNUAL ACCOUNTS 2019/20 CONCLUSION OF AUDIT**

The Clerk reported she had received the conclusion of audit for year ended March 2020, a qualified audit had been issued due to timings on the annual return. Certification by the RFO after the annual governance statement and accounting statement have been signed and approved. The Clerk expressed her disappointment of this decision and stressed due to the restrictions in place at the time of signing had contacted the Audit Office to appeal the decision. To date no acknowledgement had been received. The Notice of Conclusion of Audit have been displayed as required.

#### **197. TO DISCUSS & AGREE QUOTATION FOR ADDITIONAL CCTV UNIT**

As reported earlier in the evening the CCTV unit located on Hill Street was now operational, Clerk had requested a quotation for a unit to be erected on the George Edwards Hall building to cover Well Street/Crane Street. The Clerk gave members the specifications and costings. Councillor D Wright proposed to accept the quotation, seconded by Cllr D Metcalfe following a vote 10 in favour 1 abstained. Resolved to accept quotation of £1466 + VAT

#### **198. Monthly Accounts**

##### **ACCOUNTS TO BE PASSED FOR PAYMENT 27<sup>th</sup> OCTOBER 2020** **EXPENDITURE**

Wages/Sal from (month 6)  
T Nicholls-Smith, H Parry, S Roberts, B Lloyd, MC Hartshorne 4977.48

#### **Invoice No**

20/074	BACS	ACS Technology - Invoice for office IT	72.50
20/075	106191	Hafren Dyfrdwy - Invoice for GE Hall	125.18
20/076	BACS	Community Agent - Expenses for July - Sept	336.67
20/077	BACS	TMNS - Expenses for September 2020 (LGA 1972 sect 112)	165.68
20/078	106192	EDF Energy - Invoice for Unmetered supply	2118.52
20/079	BACS	Peter Green - Invoice for Cemetery	1237.00
20/080	BACS	Peter Green - Invoice for Play area	854.00
20/081	BACS	ACS Technology - Invoice for office IT - Access Statement	120.00
20/082	106193	British Gas - Invoice for GE Hall	21.37
20/083	106194	Equip4Work - Invoice for GE Hall (Floor Scrubber & Vacuum Cleaner)	902.40
20/084	106195	Snowdonia Fire & Security - Invoice for GE Hall	42.00
20/085	106196	Azets - Invoice for payroll for six months	244.80
20/086	106197	PHS Group - Invoice for GE Hall - Hand Drier	317.88
20/087	BACS	ORP Surveillance - Invoice for replacement CCTV	2457.60
20/088	BACS	ACS Technology - Invoice for Office	72.50

20/089	BACS	WCBC - Invoice for repairs to Rhosymedre Play Park	171.07
20/090	BACS	TMNS - Expenses for October 2020 (LGA 1972 sect 112)	35.49

### **Invoices Received During 2020**

HMRC Tax & NI (17.09.20)	845.53
Clwyd Pension Fund (17.09.20)	592.27
HSBC Charges (27.09.20)	21.75
WCBC NNDR	602.00
	<b><u>£16333.69</u></b>

### **Income**

Cadwyn Clwyd (CA Grant)	2909.70
Tesco Stores (Rec 0085)	6250.00
HMRC repay	2609.53

### **Burial**

Lucy & Tattum Funeral Services (Rec 0087)	455.00
Jamie Harris (Rec 0085)	170.00

### **GE Hall**

Wxm Labour Group (Rec 0088)	18.00
Dance Zone (Rec 0089)	231.00

### **Interest**

Business Money Manager 13.10.20	1.89
	<b><u>£12645.12</u></b>

**Resolved that the listed payments be approved**

## **199. CORRESPONDENCE RECEIVED SINCE LAST MEETING DEEMED**

### **URGENT**

1	Cllr D Metcalfe - Email re: letter of support requested for initiative for social and economic recovery & the Circular Economy – <a href="https://www.plaskynastoncanalgroup.org/app/download/5811373997/PKC+Group++The+Cicular+Economy.pdf">https://www.plaskynastoncanalgroup.org/app/download/5811373997/PKC+Group++The+Cicular+Economy.pdf</a> – <b><i>This item had been deferred from the September meeting, Cllr Mrs I Twigg reported she had read the report, no other members had done so, following a discussion clarification was given to Cllr Metcalfe that the item from WG had been noted by Cefn CC in February 2020, resolved to note Councillor Metcalfe's email.</i></b>
2	Clerk of Governors - Rhosymedre Primary School -letter re: Cllr Mrs G Wright term of office – <b><i>Members wished For Cllr Mrs Wright to continue, resolved to write confirming Cllr Mrs G Wright re-appointment</i></b>
3	Simon Baynes MP - Letter of thanks to Community Agent – <b><i>Resolved to be noted</i></b>
4	Mr Mackie - Letter re: Cefn Druids – <b><i>The Clerk read the contents of the letter to members, it was reported that The matter is now in hand and clarification has been sought from legal sources.</i></b>
5	TOCRA - Letter re: Footpath 24 – <b><i>The Clerk read out the contents of the letter, following a discussion the Clerk Was requested to check if there were any legal issues at present concerning the location, if not to send a letter of Support agreeing to install the bollard at the location. 10 members in favour 1 abstention</i></b>
6	Independent Remuneration Panel for Wales - Draft Annual Report 2021/22 – <b><i>The Clerk reported comments to the Draft report needed to be submitted before 23/11/20 – section 13 relates to CC's – A decision on the final version Report will be made once available.</i></b>
7	WCBC - Email re: Survey for WHQS <a href="https://www.smartsurvey.couk/s/WHQS_Tenant_Survey/">https://www.smartsurvey.couk/s/WHQS_Tenant_Survey/</a> - <b><i>Resolved to be noted</i></b>
8	WCBC - email re: update on housing during lockdown – <b><i>The Clerk read the email to members –</i></b>

	<b><i>Resolved to be noted</i></b>
9	AVOW - email re: Marjorie Dykins OBE Volunteer Memorial Wards 2020 - contact Clerk with nominations by 20/11/20 – <b><i>Resolved to be noted</i></b>
10	Caia Park Partnership - email re: European Union Settlement Scheme – <b><i>The Clerk read the email to members – Resolved to be noted</i></b>
11	Mrs B Jones - Letter re: Kerb set Trefynant Cemetery – <b><i>The Clerk read the contents of the letter to members, following a discussion, the Clerk was requested to write to Mrs Jones stating permission had been refused, which is in accordance with the rules &amp; regulations for the Cemetery which were duly signed.</i></b>
12	Mr McCourt - email re: Electric Car - Lamppost supply – <b><i>The Clerk read the contents of the email to members, Following a discussion, the Clerk was requested to write and confirm regrettably Cefn Community Council are not able to assist with the request.</i></b>

## **200.TO RECEIVE PLANNING APPLICATIONS**

### **Planning Received During September/October 2020**

P/2019/0777

Town & Country Planning Act 1990

Section 78 Appeal at:

Hollybush Inn, Well Street, Cefn Mawr

***Cllr D Metcalfe left the virtual meeting. In relation to application no P/2019/0777 members agreed to support the appeal subject to a set timescale and to remove all materials from site on completion***

P/2020/0592

Detached dwelling and Garage

Land opposite no 3 Cae Glo, Cefn Mawr

***In relation to application P/2020/0592 no observations/objections were submitted***

P/2020/0627

Residential development of 34 dwellings

Wrenbury Court, Wrenbury Way,

Cefn Mawr

***In relation to application P/2020/0627 no observations/objections were submitted***

## **201. REPORTS**

201.1 Councillor D Wright reported following his report under part two at the September meeting he can now confirm that BCUHB have confirmed that Tabernacle Chapel is the preferred site for proposed new health centre. There are a few hurdles to overcome but the health board are very confident and enthusiastic that the site is the only option. BUCHB have agreed to take over all associated costs incurred by the trustees of Tabernacle such as insurances, electric and legal fees. Members congratulated Cllr Wright and stated they were thrilled to hear such positive news.

The Chair thanked members for their attendance and declared the meeting closed.