

Cefn Community Council

COUNCIL OFFICE: GEORGE EDWARDS HALL

WELL STREET CEFN MAWR WREXHAM, LL14 3AE

Mrs T NICHOLLS-SMITH

Clerk to the Council

Telephone

Ruabon 821298 (*Council Office*)

All Communications to

Be addressed to the Clerk

10th December 2020,

Dear Councillor,

You are summoned to a remote monthly meeting of the Annual Meeting of the Council, to be held on **Tuesday 15th December 2020 at 6.45p.m.** Under new Welsh Government legislation Community Councils are authorized to conduct meetings on the basis of remote attendance. The link to join the Zoom meeting will be sent separately.

Please note voting for all matters will be conducted by a show of hands

Trina Nicholls-Smith

T Nicholls-Smith(Mrs)

Clerk

AGENDAS

AGM

1. Election of Chairperson
2. Apologies, Welcome and Introduction
3. Declaration of office of Chairman
4. Election of Vice Chairperson
5. Election of Chairperson & Vice Chairperson of Finance & GP Meeting – (currently PB, SBJ)
6. Election of Chairperson & Vice Chairperson of Burial Meeting – (currently PR, GW)
7. Election of Chairperson & Vice Chairperson of Lighting Meeting (currently AE, BC)
8. Election of Staffing Committee – (currently PV, DW, PB, SBJ, PR, JP)
9. Election of War Memorial Committee (Registered Charity)
10. Day & Times of Meetings
11. Correspondence relating to AGM

12. Appointment of the internal auditor for 2020/21 financial year
13. To confirm Banking Mandate for payments – current signatories are Councillors PV, DW,
& PB
14. To Agree Chairmans Allowance