

**CYNGOR CYMUNED**  
**CEFN**  
**COMMUNITY COUNCIL**

**MINUTES OF THE COUNCIL MEETING HELD ON**  
**25<sup>th</sup> FEBRUARY 2020, AT GEORGE EDWARDS HALL, CEFN MAWR.**

**Chair: Councillor P Vaughan**

**116.PRESENT** Councillors: P Blackwell, Mrs S Benbow-Jones, B Cook, Mrs J Jones, D Metcalfe, Mrs P Roberts, Rev K Tiltman, Mrs I Twigg, B Twigg, D Wright & Mrs G Wright also four members of the public & Sophie Edwards NWN

**117.APOLOGIES** Apologies for absence were received from Councillors: A Ennis, Mrs L Prescott-Ennis

**118.TO RECEIVE DECLARATION OF INTEREST**

Councillor Mrs S Benbow-Jones declared an interest in agenda item 14 planning P/2016/0505

**119. PUBLIC QUESTIONS/STATEMENTS**

Councillor D Wright had submitted a question to the Chair and Clerk, Cllr Wright proceeded to read out the public question which is as follows: “can Councillor Metcalfe please supply the Community Council with the names of all members of the PKC group, or any associated organisation/groups associated with it. As Cllr Metcalfe has asked Cefn CC to support this organisations numerous times, therefore prior to any help, assistance and support be given to the aforementioned the community council is furnished with their constitution, list of officers/directors and election process – when the elections took place and when the next elections will take place and how is the process advertised”.

Councillor D Wright added all other groups/organisations have to comply and supply their financial details to council before any assistance can be given. As the request for partnership working has been made several times from the PKC group it was felt council needed more detailed information from PKC group.

An exchange of words followed, which at times was heated. Councillor Cllr Mrs G Wright expressed her frustration concerning Cllr Metcalfe and stated since her retirement she works tirelessly as a volunteer for Cefn Community as she wanted to give something back, this was echoed by Cllr Mrs I Twigg who recognised the continued good work which has materialised in Cefn Community in recent years, with numerous different projects coming to fruition. The question was asked to Cllr Metcalfe what the PKC group had achieved. Councillor B Twigg stated he did not want to hear at every meeting what the PKC group were doing, as most councillors sit on other groups/organisations, if they all spoke about what was discussed, there would be no time to discuss and address concerns relating to council business. Councillors Mrs S Benbow-Jones and P Blackwell declared they were in full support of Councillor D Wright. Following the debate, Councillor D Wright proposed his question earlier read stood, this was seconded by Councillor P Vaughan voted 9 for 2 against. Resolved not to receive any correspondence or have any further dealing with the PKC group or any other organisation associated with it until the information requested is supplied.

## 120.DISCUSSIONS WITH POLICE & CORRESPONDENCE

The Clerk reported PCSO Land was unable to attend the meeting this evening, the stats were given as follows:

### Police Update – \*\*\*Cefn Mawr Ward\*\*\*

\*\*\*WRW24 – Cefn Mawr\*\*\*

#### Contact Details

PCSO Abigail Land

Cefn Mawr Police Station

Cae Gwilym Lane

Wrexham

Email: [Abigail.Land@nthwales.pnn.police.uk](mailto:Abigail.Land@nthwales.pnn.police.uk)

Tel: 101/999



\*\*\*\*\*NWP Wrexham Rural\*\*\*\*\*

### Incident update - 26/01/20 – 24/02/20

#### Anti-Social Behavior Issues/Trends:

##### X5

- X1 Persons playing loud music in the car.
- X1 Derogatory Facebook posts.
- X2 Youths throwing stones etc at doors.
- X1 Approximately 30 youths in the Tesco car park.

#### Crime Issues / Trends

##### Burglary Other Than Dwelling: X 0

##### Burglary Dwelling X3

- X1 Known offender has gained entry into a property.
- X1 Masked offenders have gained entry to a property while elderly occupant was inside and conducted an untidy search.
- X1 Unknown offenders have gained entry and took a laptop from within.

##### Criminal Damage: X2

- X1 Unknown offender has smashed a window.
- X1 Graffiti written over building.

##### Theft Other: X6

- X1 Unauthorised taking of a motor vehicle.
- X1 Theft of phone by known offender.

X1 Theft of safety barrier.  
X1 Theft of money from a bank account.  
X1 Theft of jewelry by a known offender.  
X1 Theft of benefits.

**Theft From Vehicle: X 0**

**Arson x 1**

X1 Deliberate ignition of a vehicle.

**Police Update – \*\*\*PLAS MADOC\*\*\***

**\*\*\*WRW25 – Plas Madoc\*\*\***

**Contact Details**

PCSO Abigail Land

Cefn Mawr Police Station

Cae Gwilym Road

Wrexham

Email: [Abigail.Land@nthwales.pnn.police.uk](mailto:Abigail.Land@nthwales.pnn.police.uk)

Tel: 101/999



**\*\*\*\*\*NWP Wrexham Rural\*\*\*\*\***

**Incident update – 26/01/20 – 24/02/20**

**Anti-Social Behavior Issues/Trends:**

**X6**

X2 Youths throwing stones at a property.  
X1 Youths ripped wiring out of property.  
X2 Youths causing issues outside of property.  
X1 Unknown persons throwing brick ect at passing cars.

**UPDATE: All main offenders have been spoken to by youth justice as well as visits with the tenancy enforcement officers of WCBC. Work is ongoing with youths and their families.**

**Crime Issues / Trends**

**Burglary Other Than Dwelling: X0**

**Burglary Dwelling: X4**

X1 Unknown offender has gained entry to a property and taken a boxing bag from within.

X1 Unknown offenders have gained entry into the property and taken keys from within.

X1 Unknown offender has gained entry to a property via a smashed back window.

X1 Unknown offender has gained entry via open back door.

**Criminal Damage: X 9**

X 3 smashed window.

X 2 Damage caused to vehicle.

X 4 Damage caused to fence.

**Theft Other: X1**

X1 Theft of Dyson Hoover.

**Theft from Vehicle: x1**

X1 Theft of catalytic converter.

**Arson: X0****PCSO Abigail Land**

The Clerk reported that the stats will not be provided to the Clerk in future due to manpower, The Clerk will have to retrieve the information from NWP website, it will detail the amount of incidents but does not break them down into categories. Councillor D Wright expressed his disappointment and will raise the issue at a meeting he is attending in March. It was resolved to trial for one month before sending a written complaint to the Inspector.

**121.TO RECEIVE A WRITTEN REPORT FROM THE COMMUNITY AGENT****Community Agent Monthly Report February 2020**

This is my first month in the role and I have hit the ground running. I would just like to take this opportunity to say how proud and happy I am to be in this role, and how much I love going to work every day. It took me a couple of weeks to get up to date with the paperwork and update the laptop. New leaflets have been ordered with my name on them and new business cards will follow.

I have met with numerous people and organisations, including WCBC Adult Social Services and Housing Department, Wrexham Family Information Service, TCC, Age Connect, Advance Brighter Futures, Social Prescribers, Re-Engage, Mindful Matters, Communities for Work, Plas Madoc, Caia Park Health Team, the British Red Cross, libraries, GP surgeries, community groups, PCSO's, and other Community Agents. In addition to this, I have arranged to attend several forthcoming events over the next 3 weeks, including the secondary care drop-in at Ty Derbyn, Glyndŵr University, and two Communities for Work events. I have also arranged a

meeting with DWP work coaches looking at working collaboratively, reminding them about who the Community Agents are and the good work that we do, and Communities First to discuss meeting any training needs of the community.

I have received 9 referrals so far; I am currently actively working with 4, with 3 pending. The 3 that are pending are being referred by:

- British Red Cross
- Ty Derbyn
- Social prescriber.

The 4 that I am currently actively working with were referred by:

- Self x 3
- PCSO

I have been warmly welcomed in all the community groups that I have attended so far. Some future ideas have also been discussed with individuals and I am currently in the planning stages of these ideas; which includes creating a bank of therapy animals (cats & dogs) to work within the community with children, additional learning needs (ALN), the elderly, and people living with dementia. Discussions have been had around an Easter Treasure Hunt however, I have had to admit that the timescale was a little too short to involve the local schools, community clubs, and local businesses. Therefore, this idea has now been deferred to a Christmas Treasure Hunt which will involve all as above. I have approached a local businesswoman in Cefn Mawr to attend the CRNCA and deliver a class on upcycling. We are looking to also involve Dee Men's Shed to provide them with further ideas about work they can undertake when they meet up. Kris from the CRNCA also has plenty of wonderful ideas and creating items to incorporate into craft sessions. I have also sourced a local room which I believe would make an excellent sensory room for individuals with ALN's within the community. I need to look for funding for this project.

In addition to all of this, I am planning a Happiness/Random Acts of Kindness group. I have registered with Action for Happiness to secure resources which we can then use within the group/s and the community. Finally, I am in the process of putting a funding application together for an intergenerational project, and I have found a gentleman who is willing to offer his time and expertise on some aspects of the project free of charge. The only difficulty I have come across is covering the community in only 16 hours. I am aware that I need to be mindful of keeping to my hours and completing all paperwork within this timescale.

The Clerk reported she had received positive feedback regarding the newly appointed CA. The Clerk is monitoring the hours worked and will average over a three-month period as the current 16 hours per week allowance is difficult to adhere to due to the size of the community.

**122. TO RECEIVE CLERKS REPORT** - The Clerk reported as follows:

1. Ref: min ref 112 corr item 6 – The Clerk reported on the costings for equipment that the YC had asked for. - Resolved unanimously to award a donation of £600 to purchase the items requested and additional equipment.
2. MUGA lights - three of the bulbs have been smashed, have ordered six new LED type bulbs but will not be replaced until cages are made and fitted first – Colemans electrical have been approached.
3. Quote for Cemetery RJ Tree Services – The Clerk reported following the extensive work carried out at the Cemetery over the last few years, she had asked for a quote to continue with the improvements. A Quote has been received to fell eight trees at the old part of the cemetery which would improve access to that area and visual impact. Also, to remove all overhanging branches on the boundary fence. £2500 + VAT this would result in an overspend of £248 according to the projected annual budget – Resolved unanimously to accept the quotation and instruct the contractor to carry out the works at the earliest opportunity. Councillor Rev K Tiltman reported that she receives many positive comments on how well kept Trefynant Cemetery is.

**123. MINUTES OF THE PREVIOUS MEETING**

- (a) Minutes of the Full Council Meeting on 28<sup>th</sup> January 2020 – ***RESOLVED that the minutes of the Full Council Meeting held on 28th February 2020 be confirmed and signed by the chairman***
- (b) Minutes of the Finance Meeting on 28<sup>th</sup> January 2020 - ***RESOLVED that the minutes of the Finance Meeting held on 28<sup>th</sup> January 2020 be confirmed and signed by the chairman***
- (c) Minutes of the Full Council Meeting with Ken Skates AM taken under part 2 on 19<sup>th</sup> February 2020 – Moved to end of meeting ***RESOLVED that the minutes of the Full Council Meeting with Ken Skates AM held on 19<sup>th</sup> February 2020 be confirmed and signed by the chairman***

**124. MATTERS ARISING FROM PREVIOUS MINUTES**

**6.2 Health Centre**

Following the full and frank discussion held on 19<sup>th</sup> February with Ken Skates AM under part 2, no further report was declared.

**151. Defibrillators in the Community**

The Clerk was delighted to report the target has been exceeded and the total raised stood at £2080. A meeting with the Chair, Vice Chair and clerk with the Welsh Ambulance Service took place last week, the first unit has been ordered, for erection on the GE Hall this will be carried out within the next few weeks. The Clerk reported the figures for the units, cabinets and electrician costs which totalled approximately £8300, the clerk reported that £5500 had been set in the

precept for 2020/21 which would leave a shortfall of £719 council resolved to take from balances. Councillor D Wright reported the ideal distance for each unit would be 500m apart and suggested the following areas: George Edwards Hall, Hinds Shop, Ty Mawr, Llys Y Graig, Eagles Public House, Plas Madoc Estates Office. Members resolved to support the suggested locations and requested the Clerk to process the order.

**125. REQUEST FROM COUNCILLOR METCALFE – TO DISCUSS TRAFFIC ISSUES ON QUEEN STREET, CEFN MAWR**

Councillor Metcalfe asked members if they recognised Queen Street is a problem in relation to traffic issues. Councillor D wright stated he was deeply offended by the comment as he had made numerous attempts and efforts to resolve the current problem which is due to the bus schedule. It was reported Arriva buses are not regulated therefore they are able to pick the route which they forecast best suits their business model although attempts had been made to divert and change the current bus route. It was further reported costings for a traffic light system was over £100K which was not available from the borough.

Councillor Metcalfe stated at this stage he wants to promote awareness and will be contacting Tesco, WCBC and Arriva. Councillor Metcalfe requested a letter of support is written from Cefn Community Council to back up the document he is producing. Questions were asked what support is required from the Community Council to which Cllr Metcalfe replied at this stage it is to promote awareness. It was resolved that until Cllr Metcalfe can stipulate the exact support requested no letter will be sent from Cefn Community Council to Cllr Metcalfe or the PKC Group.

**126. TO NOMINATE A REPRESENTATIVE TO SIT ON ‘WE ARE PLAS MADOC’ COMMITTEE**

The Clerk read an email received from an AVOW officer, currently Councillors Mrs Rev K Tiltman and B Twigg have been voluntarily attending meetings of the group as an independent representative. Councillor Mrs S Benbow-Jones proposed both Cllrs Rev K Tiltman & B Twigg continue to attend and represent this council in a formal capacity. This was seconded by Cllr P Vaughan – Resolved all in favour

**127. TO REVIEW QUOTATION FOR REPAIR AND REPLACEMENT CCTV**

The Clerk reported she had approached three companies for quotations to replace the damaged system. Two companies had visited on site but only one quote had been received. Resolved unanimously to accept the quotation from ORP surveillance of 2468 excluding VAT and to instruct the company to carry out the works as soon as possible.

**128. CORRESPONDENCE RECEIVED DURING JAN/FEB 2020**

1	Derwen College, Urdd, Min Y Ddol, Tocra & Cefn Mawr OAP Welfare - Letter of thanks for grant – <b><i>Resolved to be noted</i></b>
2	Rhosymedre Methodist Church - request for financial assistance – <b><i>Resolved to award £200 LGA 1972 Sec 137</i></b>
3	Wales Air Ambulance - Request for financial assistance – <b><i>Resolved to award £500 LGA 1972 sec 137</i></b>

4	Ind Rem Panel for Wales- Draft supplementary report & Annual Report – <b>Resolved to be noted, link given to Cllr Mrs S Benbow-Jones</b>
5	WCBC - Email re: Renewal of WCBC dog control fouling Public Space Protection Order <a href="http://www.yourvoicewrexham.net/project/468">http://www.yourvoicewrexham.net/project/468</a> - <b>Resolved to be noted, The Clerk reported the dog waste unit located at the back of the hall was being used and was proving a success at that location. Following a discussion it was resolved to purchase four more units to be placed near the four junior schools in the community.</b>
6	Keep Wales Tidy - Email re: Funding Opportunity - Local Places for Nature – <b>The Clerk read the contents of the email to members and explained as it was a first come first serve basis after consulting with the Chair she had already requested the butterfly garden package for Trefynant Cemetery – if successful with the application student from Derwen College will be invited to work with council on site.</b>
7	OVW - Email re: Consultation events beyond recycling <a href="https://gov.wales/circular-economy-strategy">https://gov.wales/circular-economy-strategy</a> - <b>Resolved to be noted</b>
8	WCBC - Email re: WG all wales play opportunities grant 19/20 - refund of £136.53 – <b>Resolved to be noted, council expressed they were grateful to receive the refund</b>
9	Welsh Government - email re: Minimum pricing for alcohol <a href="https://gov.wales/minimum-unit-pricing-alcohol-resources-retailers">https://gov.wales/minimum-unit-pricing-alcohol-resources-retailers</a> - <b>Resolved to be noted</b>
10	Wales Audit Office - Email re: consultation on future audit arrangements for CC's in Wales <a href="mailto:info@audit.wales">info@audit.wales</a> – <b>The Clerk read the email to members which included proposals for a three year audit programme, from 2020-21 all audits will be undertaken by WAO staff not contracted out to external suppliers. The Clerk was requested to submit her comments on behalf of Council</b>
11	WCBC - email re: consultation for proposed off street parking places orders 2020 <a href="mailto:parking@wrexham.gov.uk">parking@wrexham.gov.uk</a> – <b>Resolved to be noted</b>
12	Cllr D Metcalfe - request for website links with Cefn CC & PKC group – <b>Following the earlier discussion Resolved to defer until the requested information is received from the PKC group</b>
13	Ms J Owen - email re: Hearing loop installation at the GE Hall – <b>The Clerk read the contents of the email – Following a discussion Councillor Mrs I Twigg proposed, seconded by councillor Mrs S Benbow-Jones that council purchase the hearing loop system for every room at the GE Hall – Vote followed, unanimous - Resolved to install Hearing loops in all rooms at the GE Hall</b>
14	OWL Cymru - statement from Owl Cymru - closure of charity – <b>The Clerk read the contents of the email to members, Councillor Mrs S Benbow-Jones sated she had raised the issue at WCBC regarding possible funding contributed from other community councils and NWP as the scheme needs to be sustainable if it is reintroduced in the future.</b>

## **129. Monthly Accounts**

### **ACCOUNTS TO BE PASSED FOR PAYMENT 25<sup>th</sup> FEBRUARY 2020** **EXPENDITURE**

Wages/Sal from 5.01.20 -5.02.19 (month10)  
T Nicholls-Smith, H Parry, S Roberts, B Lloyd.

3961.18

### **Invoice No**

19/182	103125	TOCRA - Grant award LGA 1972 Section 137	200.00
19/183	103126	SLCC - Membership renewal	202.00
19/184	103127	Steve Pugh - Invoice for gravedigging	250.00



19/185	103128	British Gas - Invoice for GE Hall	1130.59
19/186	103129	Scottish Power - Invoice for GE Hall	1120.85
19/187	103130	Flintshire County Council - Invoice for Added years	232.80
19/188	BACS	Peter Green - Invoice for Cemetery maintenance	100.00
19/189	BACS	Peter Green - Invoice for Parks maintenance	700.00
19/190	103131	Jones Lighting - Invoice for repairs	1944.67
19/191	103132	EDF Energy - Invoice for unmetered supply	1970.74
19/192	103133	Wales Audit Office - Invoice for audit for 2018/19 accounts	216.75
19/193	103134	BT - Invoice for office	318.88
19/194	103135	Pawle & Co Ltd - Invoice for defibrillator case	460.80
19/195	103136	Zoll Medical Ltd - Invoice for defibrillator	960.00
19/196	BACS	ACS Technology - invoice for office	72.50
19/197	BACS	MCH - Expenses for Jan/Feb 2020 (re-claim fuel WCBC)	109.75
19/198	BACS	TMNS - Expenses for Jan/Feb 2020 (LGA 1972 sect 112)	77.89

**Invoices Received During Dec 2019/Jan 2020**

BP HMRC Tax & NI (16.01.20)	943.56
Clwyd Pension Fund – (16.01.20)	743.82
WCBC – Nondomestic rates	592.00
HSBC – Charges Sept-Dec	143.53
	<b><u>£16452.31</u></b>

**Income**

HMRC VAT Re-Claim	3513.82
Carrington & Rowley	867.43
J Francis Roberts (De-Fib contribution)	250.00
Craig Roberts (De-Fib fund)	915.00
Mr & Mrs Hughes (De-Fib fund)	215.00
Mrs B Lloyd (De-Fib fund)	20.00
Chairman Cefn CC – Chairs Purse (De-fib fund)	200.00
Lightsources 07.02.20	2808.28

**Burial**

J Francis Roberts (rec 0046)	1330.00
Roberts Bros Funeral Directors (0047)	480.00
Roberts Bros Funeral Directors (0054)	75.00
Lucy & Tattum Funeral Directors (Rec 0051)	400.00

**GE Hall**

Cefn Labour Party (Rec0042)	18.00
G Purcell (Rec 0043)	77.00
Wrexham Lab Group (Rec 0044)	94.50
Dance Zone (Rec 0048)	299.50
Clwyd South Lab Party (Rec 0049)	108.25
C Evans (Rec 0053)	17.00
WCBC	246.00

**Interest**

Business Money Manager 13.02.20

33.11

**£11967.89**

**Resolved that the listed payments be approved**

**130. PLANNING APPLICATIONS RECEIVED DURING JAN/FEB 2020**

P/2016/0505

Outline application for residential development  
(232 dwellings) and new access  
Former Air Products Site, Llangollen Road.  
Letter attached

*In relation to application P/2016/0505 following a discussion, Cllr D Wright, proposed council object which was seconded by Cllr Mrs I Twigg a vote followed 7 for 4 against 1 abstained. The Clerk was requested to write to WCBC stating they strongly object to the removal of the existing section 106 agreement in place, council are willing to compromise on the social housing requirements and reduce the proposed 25% to 10%*

**PLANNING – CORRESPONDENCE**None received

**131.REPORTS FROM MEMBERS**

131.1 Councillor D Metcalfe had compiled a report which had been appended to tabled paper, particular reference was made to the Airbnb meeting to be held on 15<sup>th</sup> March. Councillor B Cook reported there is a concern nationally regarding Airbnb and would advise caution if attracting the service to this community.

131.2 Councillor D Wright reported he had received complaints that following the opening of a new out of hours surgery at Crane Street Medical Centre patients are standing at the wrong surgery due to signage still being erected on Dr Hussain's surgery which has been closed for several years. The Clerk was requested to write to Dr Hussain asking them to remove it, or with their permission Council will remove.

131.3 Councillor D Wright reported he had contacted WCBC for assistance with Car Parking issues as motorists are parking on double yellow lines.

131.4 Councillor Mrs S Benbow-Jones reported she has requested a meeting with Mr Green WCBC to discuss parking issues at Cae Coch, double yellow lines would provide extra parking facilities. It is important the correct safety measures are implemented.

131.5 Councillor D Wright reported a Youth Committee WW2 meeting had taken place yesterday, it has been decided to hold an event to commemorate VE day this will be held on Tuesday 5<sup>th</sup> May between 12pm-3pm an afternoon tea will be provided between 12noon-1pm. An invite has been extended to the local schools to sing songs from that era along with the local community choir 'Raise the Roof' All members fully support the committee and resolved to fund the afternoon tea from the allocated budget. It was further reported a questionnaire will be produced which will be given to the pupils taking part in the research project to take home and interview family members who have memories from WW2. An advert will be placed in the community news. Councillor P Vaughan reported he had been to Ysgol Min Y Ddol to show the pupils there the powerpoint presentation and give details on the project, Cllr Vaughan reported the pupils are very enthusiastic to start the research, one pupil had told Cllr Vaughan his great grandmother was 104 years old.

The Chair thanked members for their attendance and declared the meeting closed

